



(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)
Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

## Office order

The teaching faculty is assigned the responsibility of being the In-charge of the respective committee in addition to the regular class work in the current academic year 2022-2023. Hence they are hereby instructed to work in co-ordination with the members of their committee for the smooth functioning and development of the institution.

The committee is answerable in respect of its responsibilities and a periodical review by the undersigned will be taken. The report should be submitted by the committee after completion of each semester or term to the undersigned.

## **COMMITTEE INCHARGES OF ACADEMIC YEAR 2022-2023**

S.NO	NAME OF THE COMMITTEE	NAME OF THE INCHARE	
1	GOVERNING BODY COMMITTEE	Dr.AravindaReddy,Prof.HOD. Pharmaceutical chemistry,PRINCIPAL	
2	FINANCIAL ASSISTANCE COMMITTEE	Purushotham-Treasurer	
3	COLLEGE ACCADEMIC COMMITTE	Dr.AravindaReddy,Prof.HOD. Pharmaceutical chemistry PRINCIPAL	
4	STUDENT TRAINNING AND PLACEMENT CELL	Dr.D.Suryadevarakonda, Proffessor HOD.Pharmacology	
5	DISCIPLINARY COMMITTEE	Dr.B.Sudhakar, Asst. Professor Pharmaceutical chemistry	
6	GRIEVANCE REDRESSAL COMMITTEE	Dr.Y.Sirisha, Assoc.prof. Pharmaceutics	
7	ANTI RAGGING COMMITTEE	Dr.V.Ravikumar, Professor HOD, Pharmaceutical Analysis	
8	STUDENTS AFFAIRS, WELFARE & ALUMNI CELL	Adithya mathur, Asst. Professor Pharmaceutical chemistry	
9	WOMEN EMPOWERMENT COMMITTEE	K.Radhika, Asst. Professor Pharmaceutical chemistry	
10	INSTITUTIONAL ANIMAL ETHICAL COMMITTE	Dr.Nadeem, Proffessor, Pharmacology	
11	COLLEGE MAINTAINANCE COMMITTE	Shiva srikrishna, Asst.prof, Pharmaceutics	

Principal

Samskruti College of Pharmacy Kondapur (V), Ghatkesar (A), Medchal Dist. PIN-501301





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12	LIBRARY ADVISORY COMMITTEE	Mrs.G.Anithamma, LIBRARIAN
.3	EDC CELL	Dr.D.Suryadevarakonda, Proffessor HOD.Pharmacology
14	INSTITUTIONAL INNOVATIVE COUNCIL/R&D	Dr.D.Swathi, Proffessor, Pharmacology
15	SUSTAINABLE ENVIRONMENT MANAGEMENT COMMITTE	Dr.Nagasree, Assoc. prof. Pharmaceutics
16	CANTEEN COMMITTEE	G.Suresh, Asst.Prof, Pharmaceutics
17	TRANSPORT COMMITTEE	K.Anand kumar, Asst.Prof,Pharmacology
18	SPORTS & CULTURAL COMMITTEE	G.Soujanya, Asst.Prof, Pharmaceutics
19	EXAMINATION/TIME TABLE COMMITTEE	R.Mounika, Asst.Prof, Pharmaceutical Analysis
20	WEBSITE COMMITTE	Dr.Smithamadhuri, Asst.Prof,PharmD
21	NSS CELL	Hanumanthu, Asst.Prof, Pharmaceutical Analysis
22	RGHT TO INFORMATION CELL	Dr.Aneela, , Proffessor, Pharmacology
23	INTELLECUAL PROPERTY RIGHTS CELL	Dr.Y.Sirisha, Assoc.prof. Pharmaceutics
24	RESEARACH AND DEVELOPMENT CELL	Dr.AravindaReddy,Prof.HOD. Pharmaceutical chemistry . PRINCIPAL
25	CODE OF CONDUCT ADHERENCE COMMITTEE	T.Vijaya Laxmi, Asst. Professor Pharmaceutical chemistry
26	INTERNAL QUALITY ASSESSMENT CELL (IQAC)COMMIITTE	Shiva srikrishna, Asst.prof, Pharmaceutics
27	ANTI -DRUG COMMTTE	Dr.Rajendraprasad,Asst.prof, Pharm.D
28	INTERNAL COMPLIANTS COMMITTEE	K.Chaithanya Prasad, Asst.Prof, Pharmaceutical chemistry
29	SC/ST/OBC/MINORITY CELL	Dr.Rafia, Asst.prof, Pharm.D
30	TRAINING AND PLACEMENT CELL	Dr.Nagasree,Assoc.prof. Pharmaceutics

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PRINCIPAL Principal

Samskruti College of Pharmacy Kondapur (V), Ghatkesar (N Medchal Dist, PIN-501301





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

### 1 <u>Office orde</u>r

Date: 04.01.2022

Sub:-SCOP-Constitution of Sport & Cultural Committee -Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated for Sport & Games Committee for the academic year 2022-2023

SI No	Name of the faculty	Designation
1.	Dr.P.Aravinda Reddy.	Professor & Principal
2.	G.Soujanya Daniel. Pharmaceutics	Asst.Prof& Convenor
3.	Mahesh	Physical director
4.	Dr.Rajendraprasad, PharmD	Asst.Prof& member
5.	D.Srinivas, Pharmacology	Asst.Prof&member

Circulation to above staff /HODs/Admin/others

PRINCIPAPAI

Samskruti College of Pharman Kondapur (V), Ghathesar (N), Medchal Dist. PIN-501501





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.01.2022

#### CIRCULAR

All the members of the Sport & Cultural committee are here by informed that a meeting will be held on 6<sup>th</sup> January 2022 at 2:30 pm at Smart room, all the members are requested to attend the meeting.

#### AGENDA:

- Prepare Action Plan for the year.
- Indicate requirement of sports items and maintain all types of sporting inventory.
- Organize intra-college competitions at the college level.
- Assist and encourage the students to participate actively in organizing and conducting various sports and games both indoor and outdoor in the college.
- Maintain records of sports and games events attended by students within the college, within the university and outside at the region/state /national level and their achievements/ awards.

Ghatkesar ()

R.R. Dist.

- Submit annual report on the sports/ events and budget allocations & spent during the year.
- To organize the Yoga program for keeping good health and mind.

Cc:

To all the committee members

Samskruti College of Phormacy
Kondapur (V), Ghatkesar (...





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 07.01.2022

## Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- 1. Prepare Action Plan for the year.
- 2. Indicate requirement of sports items and maintain all types of sporting inventory.
- 3. Organize intra-college competitions at the college level.
- 4. Assist and encourage the students to participate actively in organizing and conducting various sports and games both indoor and outdoor in the college.
- 5. Maintain records of sports and games events attended by students within the college, within the university and outside at the region/state /national level and their achievements/ awards.
- 6. Submit annual report on the sports/ events and budget allocations & spent during the year.

7. To organize the Yoga program for keeping good health and mind.

Samskruti College of Pharman Kondapur (V), Shatkesar (M),

Medchal Dist. PIN-591801





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Vote of thanks by the chairman of the committee

Following members were attended the meeting

SI No	Name of the faculty	Designation	Signature
1.	Dr.P.Aravinda Reddy,Principal,Pharmaceutical chemistry	Professor & Principal	Statela
2.	G.Soujanya Daniel, Pharmaceutics	Asst.Prof& Convenor	·&
3.	Mahesh	Physical director	11-0.1/2
4.	Dr.Rajendraprasad, PharmD	Asst.Prof& member	prairie
5.	D.Srinivas, Pharmacology	Asst.Prof&member	Somo IDa

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Samskruti College of Phare

Kondapur (V), Ghatkesar / Medchal Dist. PIN-501801





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## OFFICE ORDER

Date: 04.01.2022

Sub:-SCOP-Constitution of Examination/Time table Committee -Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated for exam branch Committee for the academic year 2022-2023

	SAMSKRUTI COLLEGE OF PHARMAC	Y	
	EXAMINATION/TIME TABLE COMMITTEE FOR THE ACADE		)23
S. No.	Name	Designation	Signature
1	Dr.P.Aravinda Reddy, Principal, Pharmaceutical chemistry	Chairman	And Oo
2	B.Krishna, Asst.prof, Pharmacognosy	Convener	o party
3	R.Mounika, Pharmaceutical Analysis	Co-Convener	Koull
4	Dr.Surya devarakonda,Prof.HOD,Pharmacology	Member	1
5	Dr.V.Ravikumar, Prof.HOD,Pharmaceutical Analysis	Member	roge
6	Dr.Aravindareddy, Prof.HOD, Pharmaceutical chemistry		VI
7	Shivasrikrishna, Asst.Prof, Pharmaceutics	Member	trefala
8	Soujanya Daniel, Asst.prof. Pharmaceutics	Member	
9	G.Suresh, Asst.Prof, Pharmaceutics	Member	A
	The state of the maceutics	Member	60_

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Ghatkesar (

Circulation to above staff /HODs/Admin/others

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Samskruti College of Pharma

Kondapur (V), Ghatkeser Medchal Dist. PIN-501601

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996.

Date: 05.01.2022

### **CIRCULAR**

All the members of the Examination/Time table committee are here by informed that a meeting will be held on 6th January 2022 at 2:30 pm at Exam Branch, All the members are requested to attend the meeting.

#### AGENDA:

- To carry out examinations, publish results and award certificates (Provided by the University and Institute) to the students who pass the final examinations.
- Keeping record of each and every issue related to the examinations and organizing workshops and seminars for the improvement of the examination system.

Cc:

To all the committee members

Samskruti College of Pharmacy Kondapur (V), Ghatkesar (M),

Medchal Dist. PIN-501601





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date: 07.01.2022

## Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- To carry out examinations, publish results and award certificates (Provided by the University and Institute) to the students who pass the final examinations.
- Keeping record of each and every issue related to the examinations and organizing workshops and seminars for the improvement of the examination system.

Vote of thanks by the chairman of the committee

## Following members were attended the meeting

' SAMSKRUTI COLLEGE OF PHARMAC	Y	
EXAMINATION/TIME TABLE COMMITTEE FOR THE ACADE	MIC YEAR 2022-201	12
Name	T	Signatur
Dr.P.Aravinda Reddy,Principal,Pharmaceutical chemistry	Chairman	Ja t
B.Krishna, Asst.prof, Pharmacognosy	Convener	Votal
R.Mounika, Pharmaceutical Analysis	Co Convener	how
Dr.Surya devarakonda,Prof.HOD,Pharmacology	Member	-
Dr.V.Ravikumar, Prof.HOD,Pharmaceutical Analysis	Member	1001
Dr.Aravindareddy, Prof.HOD, Pharmaceutical chemistry	Member	12.00
Shivasrikrishna, Asst.Prof, Pharmaceutics	Member	
	Name  Dr.P.Aravinda Reddy.Principal.Pharmaceutical chemistry  B.Krishna, Asst.prof, Pharmacognosy  R.Mounika, Pharmaceutical Analysis  Dr.Surya devarakonda,Prof.HOD,Pharmacology  Dr.V.Ravikumar, Prof.HOD,Pharmaceutical Analysis  Dr.Aravindareddy, Prof.HOD, Pharmaceutical chemistry	Designation  Dr.P.Aravinda Reddy.Principal.Pharmaceutical chemistry  B.Krishna, Asst.prof, Pharmacognosy  Convener  R.Mounika, Pharmaceutical Analysis  Co-Convener  Dr.Surya devarakonda,Prof.HOD,Pharmacology  Member  Dr.V.Ravikumar, Prof.HOD,Pharmaceutical Analysis  Member  Dr.Aravindareddy, Prof.HOD, Pharmaceutical chemistry  Shiyasrikrishna, Asst Prof. Pharmaceutical chemistry

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### OFFICE ORDER

Date: 04.01.2022

Sub:-SCOP-Constitution of Website Committee -Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated for of Public Relations, Press & Media Committee for the academic year 2022-2023

S. No.	Name &Department	Designation in committee
1	Dr.P.Aravinda	Chairman
	Reddy,Principal,Pharmaceutical chemistry	
2	Swathi, Pharmacology	Convener
3	Mahesh, System Administrator	Co-Convener
4	G.Rathnakumari, MSc Maths	Member
5	Bharadwaj, Computersciences	Member
6	V.Balamani, Pharmaceutical Chemistry	Member
7	B.Kalapana Devi, Pharmaceutical Analysis	Member
8	Ch.Sushma, Pharmaceutical Analysis	Member

Kondapur

Ghatkesar (

R.R. Dist. Fig

Circulation to above staff /HODs/Admin/others

PRINCEPAL PRINCIPAL

Samskruti College of Pharmac Kondapur (V), Ghatkeaar (A').

Medchal Dist. PIN 10 編01





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Date: 05.01.2022

### **CIRCULAR**

All the members of the Website committee are here by informed that a meeting will be held on 6<sup>th</sup> January 2022 at 3:30 pm at Board room. All the members are requested to attend the meeting.

#### AGENDA:

- ➤ The college Website Committee is responsible for maintaining the college's website.
- The committee ensure that content is up-to-date and accurate Collaborate with the campus web team to maintain current web standards, styles, protocols, etc. and build links to high level content.
- Collect and discuss feedback from college members.
- Generate and communicate ongoing task list.
- > Implement new features, and determine what should be included in the website. Training programmes and hands on experience for using Computers and Internet providing exposure on ICT in the present day context.

Kondapur (

Ghatkesar († R.R. Dist. Hi

- > On-Line Information about Government Websites and Government Schemes.
- Knowledge of using Website and contacting people through e-Mail.

Cc:

To All committee members

Samskruti College of Pharmacy Condapur (V), Ghatkesar (M), Medchal Dist. PM-33 (N)





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996.

Date: 07.01 2022

## Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- The college Website Committee is responsible for maintaining the college's website.
- The committee ensure that content is up-to-date and accurate Collaborate with the campus web team to maintain current web standards, styles, protocols, etc. and build links to high level content.
- Collect and discuss feedback from college members.
- Generate and communicate ongoing task list.
- Implement new features, and determine what should be included in the website. Training programmes and hands on experience for using Computers and Internet providing exposure on ICT in the present day
- On-Line Information/about Government Websites and Government Schemes.
- Knowledge of using Website and contacting people through e-Mail.

Vote of thanks by the chairman of the committee

Samskruti College of Pharmacy Kondapur (V), Ghatkosar (M),

Medchal Dist. FM-801001

Following members were attended the meeting







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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

	SAMSKRUTI COLLEGE OF PHAR	RMACY	
	Website committee 2022-20	23	
S. No.	Name &Department	Designation in committee	Signature
1	Dr.P.Aravinda Reddy.Principal.Pharmaceutical chemistry	Chairman	Tapla
2	Swathi, Pharmacology	Convener	
3	Mahesh, System Administrator	Co-Convener	
4	G.Rathnakumari, MSc Maths	Member	
5	Bharadwaj, Computersciences	Member	
6	V.Balamani, Pharmaceutical Chemistry	Member	Ralamu
7	B.Kalapana Devi, Pharmaceutical Analysis	Member	Kalaran
8	Ch.Sushma, Pharmaceutical Analysis	Member	1011

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Samskruti College of Pharmacy Kondapur (V), Ghatkesar (M),

Medchal Dist. PIN-501801





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996.

## OFFICE ORDER

Date: 4.01.2022

Sub:-SCOP Constitution of NSS Committee -Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated for of NSS Committee for the academic year 2022-2023

	SAMSKRUTI COLLEGE OF PHARMA	ACY	
	NSS COMMITTEE FOR THE ACADEMIC YEAR	2022-2023	<u>1-10 k</u>
S. No.		Designation	Signature
1	Hanumanthu, Asst. Prof. Pharmaceutical Analysis	Chairman	AD
2	N.Rajashekar, Asst.prof, Pharmacology	Convener	Dilin
3	Tejasree.S, Asst.prof, Pharmacology	Co Convener	11000
4	S.Kiran, Asst.Prof, Pharmaceutics	Member	N.Sa
5	G.Thanusha, Asst.Prof, Pharmaceutical Analysis	Member	then .
6	L.Sunil, Asst.Prof, Pharmaceutics	Member	Jennil

Circulation to above staff /HODs/Admin/others

Principal

Kondapur (V), Ghatkesar (M),

Medchal Dist. PIN-501601





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date: 05.01.2022

### **CIRCULAR**

All the members of the NSS committee are here by informed that a meeting will be held on 6<sup>th</sup> January 2022 at 1:30 pm at Smart room, All the members are requested to attend the meeting.

#### AGENDA:

- Submission of accounts, statements and programme reports to Government of India.
- Convening of meetings of State NSS Advisory Committee from time to time
- Monitoring of the programme through Universities and in consultation with NSS Regional Centre.

Cc:

To All committee members

Samskruti College of Phar.

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301, Cell: 9701368996,

Date: 07.01.2022

## Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- 1. Submission of accounts, statements and programme reports to Government of India.
- 2. Convening of meetings of State NSS Advisory Committee from time to time.
- 3. Monitoring of the programme through Universities and in consultation with NSS Regional Centre.

Vote of thanks by the chairman of the committee

Following members were attended the meeting

	SAMSKRUTI COLLEGE OF PHARMA	ACY	
	NSS COMMITTEE FOR THE ACADEMIC YEAR	2022-2023	
S. No.	Name&Department	Designation	Signature
1	Hanumanthu.Asst.Prof.Pharmaceutical Analysis	Chairman	600
2	N.Rajashekar, Asst.prof, Pharmacology	Convener	Sili
3	Tejasree.S, Asst.prof, Pharmacology	Co-Convener	A m
4	S.Kiran, Asst.Prof, Pharmaceutics	Member	V.i.
5	G.Thanusha, Asst.Prof, Pharmaceutical Analysis	Member	All I
6	L.Sunil, Asst.Prof, Pharmaceutics	Member	1 /cup

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Kondapur (V), Ghathas Medchal Dist, China





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996,

#### OFFICE ORDER

Date: 04.01.2022

Sub:-SCOP-Constitution of Right to Information (RTI) Committee -Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated for of Right to Information (RTI) Committee for the academic year 2022-2023

S. No.	Name	Designation
1	Dr.P.Aravinda Reddy,Principal,Pharmaceutical chemistry	Chairman
2	Dr.Aneela. Prof, Pharmacology	Converner
3	R.Madhulika, Asst Prof Pharmaceutical Analysis	Co-Convener
4	Dr.Pavithra Asst .Prof PharmD	Member
5	Dr.Prathyusha Asst .Prof PharmD	Member
6	Adithya mathur Asst .Prof Pharmaceutical chemistry	Information Officer
7	Sravya.N Asst .Prof Pharmaceutical Analysis	Member

Kondapur (\*)

Ghatkesar (I. R.R. Dist. H

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Kondapur (V), Ghatkepar (

Medchal Dist PIN-301501





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.01.2022

### **CIRCULAR**

All the members of the Right to Information committee are here by informed that a meeting will be held on 6<sup>th</sup> January 2022 at 10:00 am at Board room, All the members are requested to attend the meeting.

AGENDA:

- It coordinates follow-up action on Appeals/orders received from the Central Information Commission.
- The RTI Cell receives and thereafter forwards the RTI application to the concerned Central Public Information Officers/Public Authorities.

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Cc:

To All committee members

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Samskruti College of Pharmacy

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date: 07.01.2022

## Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following......It coordinates follow-up action on Appeals/orders received from the Central Information Commission. The RTI Cell receives and thereafter forwards the RTI application to the concerned Central Public Information Officers/Public Authorities. Vote of thanks by the chairman of the committee

## Following members were attended the meeting

	RTI COMMITTEE FOR THE ACADEMIC YE	FAR 2022-2023	
S. No.	Name	Designation	Signature
1	Dr.P.Aravinda Reddy,Principal,Pharmaceutical chemistry	Chairman	Hapda
2	Dr.Ancela, Prof.Pharmacology	Converner	Anola
3	R.Madhulika, Asst .Prof Pharmaceutical Analysis	Co-Convener	71.00
4	Dr.Pavithra Asst .Prof PharmD	Member	Politra
5	Dr.Prathyusha Asst .Prof PharmD	Member	Partra
6	Adithya mathur Asst .Prof Pharmaceutical chemistry	Information Officer	89
7	Sravya.N ' Asst .Prof Pharmaceutical Analysis	Member	1

Kondapur (V) Ghatkesar (M)

R.R. Dist. Hy

PRINCIPAL Principal

amskruti College of Pharmacy

Kondapur (V), Ghatkesar (M), , Medchal Dist, PIN-501601





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996.

### **OFFICE ORDER**

Date: 04.01.2022

Sub:-SCOP-Constitution of Intellectual Property Rights Committee (IPR) -Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated for of Intellectual Property Rights Committee (IPR) for the academic year 2021-2022

S. No.	Name	Designation
1	Dr.P.Aravinta Reddy,Principal,Pharmaceutical chemistry	Chairman
2	Dr.Y.Sirisha, Asso.Prof,Pharmaceutics	Convener
3	Dr.Surya devarakonda,Prof.HOD,Pharmacology	Member
4	Dr.V.Ravikumar, Prof.HOD,Pharmaceutical Analysis	Member
5	Dr.Aravindareddy, Prof.HOD, Pharmaceutical chemistry	Member
6	B.Krishna, Asst.Prof.Pharmacognosy, Exam Branch	Member
7	Chaithanya Prasad, Asst.prof. Pharmaceutical chemistry	Member
8	Mastan, A.O	Member

Circulation to above staff /HODs/Admin/others

PPRINCHAL

amskruti College of Pharmacy Kondapur (V), Ghatkesar (M), Medchal Dist. PIN-501601

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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.01.2022

### **CIRCULAR**

All the members of the Right to Information committee are here by informed that a meeting will be held on 6<sup>th</sup> January 2022 at 11:00 am at Board room. All the members are requested to attend the meeting.

#### AGENDA:

- Timely disposal of all RTI matters
- Effective monitoring/Tracking of RTI matters within the organization.
- Proper coordination with CIC (Central Information Commission) and other organizations in matters related to RTI

Cc:

To All committee members

PHINCIPAL

Samskruti College of Pharmacy Kondapur (V), Ghatkesar (M),

Medchal Dist. PIN-501801





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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date: 07.01.2022

## Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- Timely disposal of all RTI matters
- Effective monitoring/Tracking of RTI matters within the organization.
- Proper coordination with CIC (Central Information Commission) and other organizations in matters related to RTI

Vote of thanks by the chairman of the committee

### Following members were attended the meeting

	SAMSKRUTI COLLEGE OF PHARM	ACY	
S. No.	Name	Designation	Signature
I	Dr.P.Aravinda Reddy,Principal,Pharmaceutical chemistry	Chairman	tople
2	Dr.Y.Sirisha, Asso.Prof.Pharmaceutics	Convener	<b>+</b>
3	Dr.Surya devarakonda,Prof.HOD,Pharmacology	Member	moneye
4	Dr.V.Ravikumar, Prof.HOD,Pharmaceutical Analysis	Member	ofer
5	Dr.Aravindareddy, Prof.HOD, Pharmaceutical chemistry	Member	trafecte
6	B.Krishna, Asst.Prof,Pharmacognosy, Exam Branch	Member	with

**Principal** 

Samskruti College of Pharma: Kandapur (V), Ghatkeser (Fy. Medebal Dist. P)9-554501





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301.

7	Chaithanya Prasad. Asst. prof. Pharmaceutical	Member	
	chemistry		
8	Mastan, A.O	Member	

Sa

Ghatkesar (M)

PRINCIPAL Principal Samskruti College of Pharm ---Kondapur (V), Ghatkesar (M), Medchal Dist. PIN-501801





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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

### **OFFICE ORDER**

Date: 06.07.2022

Sub: SCOP-Constitution of Sustainable environment management Committee -Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated for Professional Societies Committee for the academic year 2022-2023

Name	Designation
Dr.P.Aravinda Reddy.Principal.Pharmaceutical chemistry	Chairman
Dr.Nagasree, Assoc.prof, Pharmaceutics	Convener
G.Swathi Asst. Prof, Pharmaceutics	Co-Convener
Dr.Rafia Asst. Prof,PharmD	Member
Shiva srikrishna, Asst. prof, Pharmaceutics	Member
Dr.K.Swetha, Asst. Prof,PharmD	Member
	Dr.P.Aravinda Reddy.Principal.Pharmaceutical chemistry Dr.Nagasree, Assoc.prof, Pharmaceutics G.Swathi Asst. Prof, Pharmaceutics Dr.Rafia Asst. Prof,PharmD Shiva srikrishna,Asst.prof,Pharmaceutics

Circulation to above staff /HODs/Admin/others

Principal in al

Samskruti College of Pharmacy
Kondapur (V), Ghatkesar (N).

Medchal Dist. PIN-591801





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996.

Date-8/7/2022

#### CIRCULAR

All the members of the Sustainable environment management Committee are here by informed that a meeting will be held on 9th. July 2022at 11:30 am at Board room, all the members are requested to attend the meeting.

#### **AGENDA**

- 1. To discuss and review about the existing practices of the institution for developing the sustainable environment and suggesting any changes for them.
- 2. Plan to conduct an awareness seminar on any aspect of sustainable environment to the campus community every year.

Kondenur (V Ghatkesar (N R.R. Dist. H

CC:

All the committee members

mskruti College of Pharmac

Condapur (V), Ghatkesar (M), Medichal Dist. PIN-501801





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(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date-9/7/2022

## Minutes of Sustainable environment management Committee

- 1. Welcome by the chairman of the committee.
- 2. Proposal was made for revision of the existing practices of waste management and other environmental sustainable measures undertaking by the institution and to make any suggestions regarding changes to them and was accepted by the committee.
- 3. The committee visited different areas of the campus for observing the existing systems and practices in the campus for maintaining sustainable environment.
- 4. Proposal was made to conduct at least one awareness seminar on any aspect of sustainable environment in the present year and was accepted by the committee.
- 5. Proposal was made to conduct at least one plantation program in the present year and was accepted.
- 6. Vote of thanks by the chairman of the committee.

Following members were attended for the meeting:

SUSTA	INABLE ENVIRONMENT MANAGEMENT COMMITTEE FO	OR THE ACADEMIC YEA	R 2022-2023
S. No.	Name	Designation	Signature
1	Dr.P.Aravinda Reddy,Principal,Pharmaceutical chemistry	Chairman	broket
2	Dr.Nagasree, Assoc.prof, Pharmaceutics	Convener	
3	G.Swathi Asst. Prof, Pharmaceutics	Co-Convener	
4	Dr.Rafia Asst. Prof,PharmD	Member	
5	Shiva srikrishna, Asst. prof, Pharmaceutics	Member	
6	Dr.K.Swetha, Asst. Prof,PharmD	Member	Confin

Principal

amskruti College of Pharmacy

Kondapur (V), Ghatkesar (M),

Medchal Dist. PIN-50 #01

With Landon A





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

### **OFFICE ORDER**

Date: 06.07.2022

Sub:-SCOP-Constitution of Code of conduct adherence committee -Nomination of the members-Reg

\*\*\*\*\*

With reference to the subject cited above, the following staffs are hereby nominated for Code of conduct adherence Committee—for the academic year 2022-2023

COI	NSTITUTION OF CODE OF CONDUCT ADHEREN ACADEMIC YEAR 2022-202		E FOR THE		
S. No. Name Designation Signatu					
1	Dr.P.Aravinda Reddy, Principal, Pharmaceutical chemistry	Chairman	Statela		
2	T.Vijayalaxmi, Asst.prof. Pharmaceutical Chemistry	Convener			
3	Shiva srikrishna., Asst.Prof. Pharmaceutics	Member			
4	Adithya mathur, Asst. Prof. Pharmaceutical Chemistry	Member	4		
5	Shazia, Asst.Prof, PharmD	Member	abelia		
6	Dr.Rafia, Asst.Prof.PharmD	Member	0		

Circulation to above staff /HODs/Admin/others

Principal Principal

Samskruti College of Pharmacy Kondapur (V), Ghatkesar (M), Medchal Dist. PIN-501201





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996.

Date-8/7/2022

### CIRCULAR

All the members of the Code of conduct adherence Committee are here by informed that a meeting will be held on 9h July 2022 at 11:30 am. All the members are requested to attend the meeting.

#### AGENDA

- 1. To ensure proper student conduct at all times in the campus.
- 2. To ensure dignified and cultured behaviour of faculty members at all times befitting the noble teaching profession.
- 3. To ensure fair and honest work ethic among students and eliminate plagiarism.
- 4. To ensure peaceful and constructive learning environment in the institution free from harassment

Ghatkesar (M R.R. Dist. Hy

CC:

All the committee members

Samskruti College of Pharmasy Kondapur (V), Ghatkesar (M)

Medicinal Dist. PHI-597891





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301, Cell: 9701368996,

Date-9/7/2022

### Minutes of meeting of code of conduct adherence committee

- 1. Welcome by the chairman of the committee.
- 2. Discussed to ensure proper student conduct at all times in the campus.
- 3. Discussed to ensure dignified and cultured behaviour of faculty members at all times befitting the noble teaching profession.
- 4. Discussed to ensure fair and honest work ethic among students and eliminate plagiarism. Vote of thanks by the chairman of the committee.

The following members were attended for code of conduct Adherence committee meeting

	SAMSKRUTI COLLEGE OF PHAR	MACY	
CO	NSTITUTION OF CODE OF CONDUCT ADHEREN ACADEMIC YEAR 2022-202		E FOR THE
S. No.	Name	Designation	Signature
1	Dr.P.Aravinda Reddy,Principal,Pharmaceutical chemistry	Chairman	Mapla
2	T.Vijayalaxmi, Asst.prof, Pharmaceutical Chemistry	Convener	
3	Shiva srikrishna., Asst.Prof. Pharmaceutics	Member	
4	Adithya mathur, Asst. Prof. Pharmaceutical Chemistry	Member	4
5	Shazia, Asst.Prof. PharmD	Member	2/1029
6	Dr.Rafia, Asst.Prof.PharmD	Member _	- in

amskulli College of Pharmacy Kondapur (V), Ghatkesar (M), Medchal Dist. PIN-50 #01

www.samskruti.ar





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

### OFFICE ORDER

Date: 04.01.2022

Sub:-SCOP-Constitution of Anti Drug Committee -Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated Anti Drug Committee for the academic year 2022-2023

S. No.	Name	Designation
1	Dr.P.Aravinda Reddy,Principal,Pharmaceutical chemistry	Chairman
2	Dr.Pavithra, Asst.prof, Pharm D	Convener
3	Dr.K.Swetha, Asst.prof. Pharm D	Member
4	K.Chaithanya Prasad. Asst.prof. Pharmaceutical chemistry	Member
5	P.Surendar, Pharmaceutical Analysis	Member
6	Smurna, Pharmacology	Member
7	Adithyamathur, Asst.prof. Pharmaceutical chemistry	Member
8	Dr.Rafia,Asst.Prof.PharmD	Member

Circulation to above staff /HODs/Admin/others

Samskruti College of Pharmac-Kendapur (V), Ghatkesar (No. Medehal Dist. PIN-501301





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Regd. No. 5782/2000

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.01.2022

### **CIRCULAR**

All the members of the Anti Drug Committee are here by informed that a meeting will be held on 6<sup>th</sup> January 2022 at 11:30 am. All the members are requested to attend the meeting.

#### **AGENDA**

Organizing awareness programs in the college with the help of government authorized agencies/organizations.

R.R. Dist. H

Educating the students regarding the ill effects of drugs and alcohol

CC:

All the committee members

Principal

miskriff College of Phairiacy impapur (V). Ghatkesar (M). Medchal Dist. P!N-501501

Date: 07.01.2022





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(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

## Minutes of meeting

- 1. Welcome by the chairman of the committee.
- 2. Discussed about organizing awareness programs in the college with the help of government authorized agencies/organizations.
- 3. Discussed about Educating the students regarding the ill effects of drugs and alcohol
- 4. Vote of thanks by the chairman of the committee.

The following members were attended for the meeting

	SAMSKRUTI COLLEGE OF PHARMACY		
	ANTI DRUG COMMITTEE FOR THE ACADEMIC Y	EAR 2022-2021	}
S. No.	Name	Designation	Signatur
1	Dr.P.Aravinda Reddy, Principal, Pharmaceutical chemistry	Chairman	trabels
2	Dr.Pavithra, Asst.prof. Pharm D	Convener	Par itra
	Dr.K.Swetha, Asst.prof, Pharm D	Member	paritr-
4	K.Chaithanya Prasad, Asst.prof, Pharmaceutical chemistry	Member	
5	P.Surendar, Pharmaceutical Analysis	Member	8
6	Smurna. Pharmacology	Member	Source
7	Adithyamathur, Asst.prof. Pharmaceutical chemistry	Member	St.
	Dr.Rafia.Asst.Prof.PharmD	Member	

'Principal

amskruti College of Pharma

budapur (V), Ghatkesar (M) Meschal Dist PM-501991

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

### **OFFICE ORDER**

Date: 04.01.2022

Sub:-SCOP-Constitution of Internal Complaints Committee -Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated Anti Drug Committee for the academic year 2022-2023

	SAMSKRUTI COLLEGE OF PHARMA	<b>NCY</b>	
INTE	RNAL COMPLAINTS COMMITTEE FOR THE AC	ADEMIC YEAR 2	2022-2023
S. No.	Name	Designation	Signature
1	Dr.P.Aravinda Reddy,Principal,Pharmaceutical chemistry	Chairman	Topula
2	K.Chaithanya Prasad, Asst.prof, Pharmaceutical chemistry	Convener	
3	Dr.K.Swetha, Asst.prof. Pharm D	Member	Section
4	Dr.Rafia.Asst.Prof.PharmD	Member	
5	G.Rajani, Asst.prof. Pharmacology	Member	Poseni
6	Ushasri, Asst.prof. Pharmaceutics	Member	2

Circulation to above staff /HODs/Admin/others

Principal

THE CHARLES IN





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Regd. No. 5782/2000

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

DATE: 5.01.2022

### **CIRCULAR**

Ghatkesar

All the members of the Internal Complaints Committee are here by informed that a meeting will be held on 6<sup>th</sup> January 2022 at 10:30 am in the Board room, all the members are requested to attend the meeting.

AGENDA

- Decisions with regard to award of scholarships / fee concessions / awards / medals.
- Decisions made by college under the Discipline Rules and Misconduct.
- Complaints regarding semester examinations

CC:

All the committee members

Principal

Samskruti College of Pharmace Kondapur (V), Ghatkesar (IV),

Medichal Dist. FIN-501601





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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

DATE: 07.01.2022

## **Minutes of meeting**

- 1. Welcome by the chairman of the committee.
- 2. Decisions with regard to award of scholarships / fee concessions / awards / medals.
- 3. Decisions made by college under the Discipline Rules and Misconduct.
- 4. Complaints regarding semester examinations, Discussed about the action taken by the committee.
- 5. Vote of thanks by the chairman of the committee.

The following members were attended for the meeting

INTE	RNAL COMPLAINTS COMMITTEE FOR THE AC	ADEMIC YEAR:	2022-2023
S. No.	Name	Designation	Signature
1	Dr.P.Aravinda Reddy,Principal,Pharmaceutical chemistry	Chairman	Motode
2	K.Chaithanya Prasad, Asst.prof. Pharmaceutical chemistry	Convener	
3	Dr.K.Swetha, Asst.prof, Pharm D	Member	11- Enetha
4	Dr.Rafia,Asst.Prof.PharmD	Member	
5	G.Rajani, Asst.prof. Pharmacology	Member	0
6	Ushasri, Asst.prof, Pharmaceutics	Member	1/00

DATE: 06.06.2022

Amskruti Cellege of Pharmac, Condupur (V), Ghatkesar [M), Modchai Dist Fill-50 (60)





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

### **OFFICE ORDER**

Date: 04.01.2022

Sub:-SCOP-Constitution of SC/ST/OBC/MINORITY CELL--Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated Anti Drug Committee for the academic year 2022-2023

	SC/ST/OBC/MINORITY CELL FOR THE ACADEM	MIC YEAR 2022-	2023
S. No.	Name	Designation	Signature
1	Dr.P.Aravinda Reddy,Principal,Pharmaceutical chemistry	Chairman	fratal a
2	Dr.Rafia,Asst.Prof.PharmD	Convener	
3	Dr.K.Swetha, Asst.prof, Pharm D	Member	K- beers
4	K.Chaithanya Prasad, Asst.prof, Pharmaceutical chemistry	Member	
5	P.Mary, Asst.prof. Pharmacology	Member	fresh
6	Jayaprada, Asst.prof. Pharmaceutical Analysis	Member	()
7	Adithyamathur, Asst.prof, Pharmaceutical chemistry	Member	4
8	Srikanth, Asst.Prof. Pharmaceutics	Member	

Circulation to above staff /HODs/Admin/others

Principal

Principal

Principal

Principal

Consequent (V), Ghateser (M),

Acceptable Description

WINE SHIPSTIFF, SC.





(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

DATE: 05.01.2022

## **CIRCULAR**

All the members of the SC/ST/OBC/MINORITY CELL are here by informed that a meeting will be held on 6<sup>th</sup> January 2022 at 11:00 am in the Smart room, all the members are requested to attend the meeting.

#### **AGENDA**

- To discuss about the collection of reports, orders and information issued by Government of India and the UGC on the various aspects of Education. Training and Employment of other Backward Classes candidates for evolving
- To check and discuss New policies or modifying existing policies
- To counsel and guide SC/ST students and help them to manage academic and personal issues of college life effectively
- To ensure provisions of an environment where all such students feel safe and secure.
- To provide prompt counseling for any emotional emergencies arising on account of any event at the campus.

CC:

All the committee members

PRINCIPATE A!
Samskruti College of Pharma -Kondapur (V), Ghatkesar (M),
Medchal Dist. PIN-501801





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Regd No 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

DATE: 07.01.2022

## Minutes of meeting

- 1. Welcome by the chairman of the committee.
- 2. To discuss about the collection of reports, orders and information issued by Government of India and the UGC on the various aspects of Education. Training and Employment of other Backward Classes candidates for evolving
  - 3. To check and discuss New policies or modifying existing policies
  - 4. To counsel and guide SC/ST students and help them to manage academic and personal issues of college life effectively
  - 5. To ensure provisions of an environment where all such students feel safe and secure.
  - 6. To provide prompt counseling for any emotional emergencies arising on account of any event at the campus.

Kondapur

Ghatkesar

Vote of thanks by the chairman of the committee.

The following members were attended for the meeting

Principal

mskruti College of Pharmacy

ondapur (V), Ghatkesar (M). Medchal Dist. PIN-501601





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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

	SC/ST/OBC/MINORITY CELL FOR THE ACADEM	MIC YEAR 2022-	2023
S. No.	Name	Designation	Signature
1	Dr.P.Aravinda Reddy,Principal,Pharmaceutical chemistry	Chairman	tofalo
2	Dr.Rafia,Asst.Prof.PharmD	Convener	
3	Dr.K.Swetha, Asst.prof, Pharm D	Member	10. luche
4	K.Chaithanya Prasad, Asst.prof, Pharmaceutical chemistry	Member	
5	P.Mary, Asst.prof, Pharmacology	Member	lbu
6	Jayaprada, Asst.prof, Pharmaceutical Analysis	Member	-
7	Adithyamathur, Asst.prof, Pharmaceutical chemistry	Member	4
8	Srikanth, Asst.Prof. Pharmaceutics	Member	1 Aa

Condapur (V), Ghatkegar (f.).

Samskruff College of Pharmacy

DATE: 06.06.2022





(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996.

### OFFICE ORDER

Date: 03.01.2022

Sub:-SCOP-Constitution of Student Training And Placement cell -Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated for Student Training And Placement cell for the academic year 2022-2023

	SAMSKRUTI COLLEGE OF PHARMA		
STUDEN	T TRAINING AND PLACEMENT CELL FOR THE	ACADEMIC YE	AR 2021-2022
S. No.	Name	Designation	
I	Dr.P.Aravinda Reddy,Principal,Pharmaceutical chemistry ,	Chairman	gapala
2	Dr.Sunitha, Asst.prof, Pharm D	Convener	Cunt
3	Dr.K.Swetha, Asst.prof, Pharm D	Member	r with-
4	K.Chaithanya Prasad. Asst.prof, Pharmaceutical chemistry	Member	
5	G.Jyothsna, Asst.prof, Pharmaceutics	Member	tyl
6	Adithyamathur, Asst.prof, Pharmaceutical chemistry	Member	8
7	Dr.Rafia,Asst.Prof.PharmD	Member	-

Circulation to above staff /HODs/Admin/others

mskruti College of Pharmacu ondapur (V), Ghatkeser (M).

idchal Dist. PIN-501301





(Sponsored by St. VINCENT EDUCATIONAL SOCIETY) Regd. No. 5782/2000

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996.

DATE: 04.01.2022

### **CIRCULAR**

All the members of the Student Training And Placement cell are here by informed that a meeting will be held on 5th January 2022 at 11:30am in the Smart room, all the members are requested to attend the meeting.

#### **AGENDA**

- > To discuss about the interactions with placement organizations and conducting placement events.
- To discuss about Training classes have to be organized to all the final year students. Guidance and practice for General Aptitude Tests
- ➣ To discuss about Conducting Mock sessions and Group Discussions.

CC:

All the committee members

mskruti College of Pharmacy endapur (V), Ghatkesar (M),

Medchal Dist. PIN-501308





(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

DATE: 06.01.2022

## Minutes of meeting

- 1. Welcome by the chairman of the committee.
- 2. To discuss about the interactions with placement organizations and conducting placement events.
- 3. To discuss about Training classes have to be organized to all the final year students. Guidance and practice for General Aptitude Tests
- 4. To discuss about Conducting Mock sessions and Group Discussions.
- 5. Vote of thanks by the chairman of the committee.

The following members were attended for the meeting

	T TRAINING AND PLACEMENT CELL FOR THE	ACADEMIC 11	MK 2022-202
S. No.	Name	Designation	
1	Dr.P.Aravinda Reddy,Principal,Pharmaceutical chemistry	Chairman	Hopela
2	Dr.Sunitha, Asst.prof, Pharm D	Convener	Sunito
3	Dr.K.Swetha, Asst.prof. Pharm D	Member	Jugar
4	K.Chaithanya Prasad, Asst.prof, Pharmaceutical chemistry	Member	
5	G.Jyothsna, Asst.prof, Pharmaceutics	Member	TA
6	Adithyamathur, Asst.prof. Pharmaceutical	Member	le tres

Samskruti College of Philipped (M), Kondapur (V), Ghatkasar (M), Medchal Disk Plikasar (M)





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Ghatter (M)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996

		9	311.010100000,	
		chemistry		
-	7	Dr.Rafia,Asst.Prof.PharmD	Member	
- 1				

Principal

amskruti College of Pharmacy nda**Brin (199)** Ghatkesar (M),

Medchal Dist. PIN-501601





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

## OFFICE ORDER

Date: 06.07.2022

Sub:-SCOP-Constitution of Women empowerment Committee-Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated for Women empowerment Committee for the academic year 2022-2023

WOMI	EN EMPOWERMENT COMMITTEE FOR THE ACA	DEMIC YEAR	2022-2023
S. No.	Name	Designation	Signature
1	Dr.P.Aravinda Reddy,Principal,Pharmaceutical chemistry	Chairman	John
2	B.Sudhakar, Asst. prof. Pharmaceutical chemistry	Convener	
3	Mominafathima, Asst.prof, Pharmacology	Member	hort
4	K.Radhika, Asst.prof. Pharmaceutical chemistry	Member	Ø.
5	Bibuprasad; Asst.prof. Pharmacology	Member	thehin
6	Dr.Aneela, Assoc.prof, Pharmacology	Member	Aneela
7	B.Kalpanadevi, Asst.prof, Pharmaceutical Analysis	Member	Kallens
8	Dr.Rafia,Asst.Prof.PharmD	Member	1

Circulation to above staff /HODs/Admin/others

Principancipal

Samskruti College of Pharmacy Condapur (V), Ghatkesar (M), Medchal Dist, PIN-501601





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist)-501301. Cell:9701368996,

Date: 08.07.2022

## **CIRCULAR**

All the members of the Women empowerment Committee are here by informed that a meeting will be held on 9th, July 2022 at 11:30 am. All the members are requested to attend the meeting. Agenda

- Solving Women-related issues and complains.
- Organizing the self-defense course for the women/girls of the college community.

Cc: To all committee members

Medchal Dist. PIN-501/501





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 09.07.2022

### MINUTES OF MEETING

- 1. Welcome by the chairman of the committee.
- 2. Discussed to resolve women related issues and complaints
- 3. Discussed about Organizing the self-defense course for the women/girls of the college community.

Vote of thanks by the chairman of the committee

The following members were attended for the meeting

	SAMSKRUTI COLLEGE OF PHARMA			
WOMI	EN EMPOWERMENT COMMITTEE FOR THE AC	ADEMIC YEAR	2022-2023	
S. No.	Name	Designation	Signature	
1	Dr.P.Aravinda Reddy,Principal,Pharmaceutical chemistry	Chairman	Makaa	
2	B.Sudhakar, Asst. prof, Pharmaceutical chemistry	Convener		
3	Mominafathima, Asst.prof, Pharmacology	Member	lipun	
4	K.Radhika, Asst.prof, Pharmaceutical chemistry	Member		
5	Bibuprasad, Asst.prof. Pharmacology	Member	Buffor	

Samskruti College of Pharmaci Kondapur (V), Ghatkesar

Medchal Dist PIN-501301





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301.

	3011.01.010	30000,	
5	Bibuprasad, Asst.prof. Pharmacology	Member	Huperal
6	Dr.Aneela, Assoc. prof. Pharmacology	Member	Ancela
7	B.Kalpanadevi, Asst.prof, Pharmaceutical Analysis	Member	Kalpena
8	Dr.Rafia,Asst.Prof.PharmD	Member	
			- I

Principalinalpal

amskruti College of Phārandapur (V), Ghatkesar (t.

Medchal Dist. PIN-501301





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date-5/1/2020

## Minutes of the CAC meeting held on 4/01/2020

Plan of Action	Achievements/outcomes
Teaching Learning Process	Syllabus review by HOD & Principal     Faculty members were informed to submit subject related Handouts with Soft and Hard copy
	<ul><li>3. Review on End examination Results</li><li>4. Monitoring daily attendance for students</li></ul>
	<ul><li>5. Review on Student mentoring system</li><li>6. Discussion about to conduct FDP work shop for students</li></ul>

The following faculty members were attended for the meeting



Samskruti Collogo of Pharmacy

Kondapur (V), Chakesar (M),

Kondapur (V), PIN-501301



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	SAMSKI	RUTI COLLEGE OF PHARMACY	1
CO	OLLEGE ACADEMIC CO	MMITTEE FOR THE ACADEM	IC YEAR 2020-2021
S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana	Chairman	Soft
2	Dr.D.Venkataramana	Convener	The f
3	Dr.Y.Sirisha	Member	M.Bel
4	G.Soujanya	Member	Glent
5	K.Anil Kumar	Member	De.
6	B.Krishna	Member	Korish
7	G.Sucharitha	Member	- BU
8	K.Anand Kumar	Member	All

Kondapur (V)
Ghatkesar (M)
R.R. Dist. Hyd.

PRINCIPAL

Princip of Pharmacy

Samskruti College of Pharmacy

Ghatkesar (M),

Ghatkesar (M),

Kondapur (V), Ghatkesar (M),

Kondapur (V), PIN-501301

Medchal Dist. PIN-501301



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date-8/4/2020

#### CIRCULAR

All the members of the college academic committee are here by informed that a meeting will be held on 9<sup>th</sup> April 2020 at 11:30 am at CAC room, All the members are requested to attend the meeting.

AGENDA

- 1. Plan to conduct Workshop/Seminar for students
- 2. Details about syllabus completion and student progress in mid examination
- 3. Encourage students to take up skill development programmes during summer.
- 4. Take the classes according to the time table and follow strictly the class timings

CC:

All the members of the committee

PRINCIPAL

PRINCIPAL

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Kondapur (V), Ghatkesar Milli
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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date-10/04/2020

### Minutes of the CAC meeting held on 9/04/2020

Plan of Action	Achievements/outcomes
Teaching Learning Process	<ol> <li>Syllabus review by HOD &amp; Principal</li> <li>Faculty members were informed to submit subject related Handouts with Soft and Hard copy</li> <li>Review on End examination Results</li> <li>Monitoring daily attendance for students</li> <li>Review on Student mentoring system</li> <li>Discussion about to conduct FDP work shop for students</li> </ol>

PRINCIPAL of Pharmac.

Skruti College Charkesar (M).

Skruti College Charkesar (M).

Medchal Dist. Phy. 501301







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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

The following faculty members were attended for the meeting

	SAMSKI	RUTI COLLEGE OF PHARMAC	Y
C	OLLEGE ACADEMIC CO	MMITTEE FOR THE ACADEM	IIC YEAR 2020-2021
S.	Name	Designation	Signature
No.			
1	Dr.D.Venkataramana	Chairman	Charles !
2	Dr.D.Venkataramana	Convener	Tot
3	Dr.Y.Sirisha	Member	7.81
4	G.Soujanya	Member	Great
5	K.Anil Kumar	Member	AL
6	B.Krishna	Member	Kair-
7	G.Sucharitha	Member	
8	K.Anand Kumar	Member	All



Medchal Dist PIN-501301





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

### OFFICE ORDER

Date: 03.01.2020

Sub:-SCOP-Constitution of Training & Placement Committee-Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated for Training & Placement Committee for the year 2020-21.

S.No	Name of Faculty	Designation	Designation	Department	Signature
1	Dr.D.Venkataramana	Principal	Chairman	Pharmaceutics	1
2	Dr. K.Nagasree	Associate professor	Convener	Pharmaceutics	
3	S.Umarani	Assistant professor	Member	Pharmaceutical Analysis	makany
4	M.Shivaprasad	Assistant professor	Member	Pharmaceutics	Spy
5	Amreensultan	Assistant professor	Member	Pharm.D	7. 0
6	B.Manasa	Assistant professor	Member	Pharmacology	ml
7	V.Balamani	Assistant professor	Member	Pharmaceutical Analysis	Balanar
8	G.Sucharitha	Assistant professor	Member	Pharmaceutical Analysis	Swalder
9	K.Anandkumar	Assistant professor	Member	Pharmacology	All

Kondapur (V

Circulation to above staff/HODs/Admin/others

Medchal Dist. PIN-501301 Kondapur (V). Ghatkesar (M) R.R. Dist. Hyd





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date-4/1/2020

#### CIRCULAR

All the members of the Training and placement committee are here by informed that a meeting will be held on 4<sup>th</sup> January 2020 at 11:30 am at office room, All the members are requested to attend the meeting.

OLLEGE

Kondapur (V) Ghatkesar (M) R.R. Dist. Hyd

### **AGENDA**

- > Continuous interactions with placement organizations and conducting placement events.
- > Training classes have to be organized to all the final year students.
- > Guidance and practice for General Aptitude Tests

CC:

All members of the committee

PRINCIPAL OF Pharmacy



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date-5/1/2020

### Minutes of meeting

- 1. Welcome by the chairman of the committee.
- 2. Discussed with the members that there should be Continuous interactions with placement organizations and conducting placement events.
- 3. Training classes have to be organized to all the final year students.
- 4. Guidance and practice for General Aptitude Tests
- Vote of thanks by the chairman of the committee
   The following members were attended for the meeting

S.No	Name of Faculty	Designation	Designation	Department	Signature
1	Dr.D.Venkataramana	Principal	Chairman	Pharmaceutics	Start 1
2	Dr. K.Nagasree	Associate professor	Convener	Pharmaceutics	
3	S.Umarani	Assistant professor	Member	Pharmaceutical Analysis	makenz
4	M.Shivaprasad	Assistant professor	Member	Pharmaceutics	Sky
5	Amreensultan	Assistant professor	Member	Pharm.D	Ansen
6	B.Manasa	Assistant professor	Member	Pharmacology	al
7	V.Balamani	Assistant professor OL	Member EGE OR	Pharmaceutical Analysis	Balanami
8	G.Sucharitha	Assistant	Member	Pharmaceutical	acil lipbi

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R. Dist. Hyd.

Samskruft (V).

www.samskruti.ac.





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301.

		professor		Analysis	
9	K.Anandkumar	Assistant	Member	Pharmacology	dol
		professor			.90









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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date-3/6/2020

#### **CIRCULAR**

All the members of the Training and placement committee are here by informed that a meeting will be held on 4<sup>th</sup> June 2020 at 11:30 am at office room, All the members are requested to attend the meeting.

#### **AGENDA**

- > Conducting Mock sessions and Group Discussions.
- > Imparting techniques for interviews Communication presentation and General Management skills.
- Conducting Guest lectures by professionals in the industry so as to expose the students to the latest innovations

CC:

All members of the committee

PRINCIPAL OF PHARMACY

PRINCIPAL OF PHARMACY

Samskruti College of Pharmacy

Ghatkesar (M).

Ghatkesar (M).

Samskruti (M).

Ghatkesar (M).

Medchal Dist. Phy.501301







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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date-5/6/2020

## Minutes of meeting

- 1. Welcome by the chairman of the committee.
- 2. Discussed about Conducting Mock sessions and Group Discussions.
- 3. Discussed about Imparting techniques for interviews Communication presentation and General Management skills.
- 4. Conducting Guest lectures by professionals in the industry so as to expose the students to the latest innovations
- 5. Vote of thanks by the chairman of the committee

The following members were attended for the meeting

S.No	Name of Faculty	Designation	Designation	Department	Signature
1	Dr.D.Venkataramana	Principal	Chairman	Pharmaceutics	(Ju) I
2	Dr. K.Nagasree	Associate professor	Convener	Pharmaceutics	Margebrae
3	S.Umarani	Assistant professor	Member	Pharmaceutical Analysis	Makani
4	M.Shivaprasad	Assistant professor	Member	Pharmaceutics	Sty

Kondapur (V) Ghatkesar (M) R. R. Dist. Hyd Principal pharma (m).

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5	Amreensultan	Assistant professor	Member	Pharm.D	Anden
6	B.Manasa	Assistant professor	Member	Pharmacology	el.
7	V.Balamani	Assistant professor	Member	Pharmaceutical Analysis	Balamani,
8	G.Sucharitha	Assistant professor	Member	Pharmaceutical Analysis	\$8
9	K.Anandkumar	Assistant professor	Member	Pharmacology	del









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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

### OFFICE ORDER

Date: 06.07.2020

Sub:-Constitution of Disciplinary Committee-Nomination of the members-Reg

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With reference to the subject cited above, the following staffs are hereby nominated Disciplinary Committee for the year 2020-21.

S.No.	Name of the Staff Member	Designation& Dept	Nominate Designation for the Committee
1	Dr.D.Venkataramana	Principal, Pharmaceutics	Chairman Jao
2	B.Sudhakar	Assistant professor,Pharmaceutical chemistry	Convener
3	G.Soujanya	Assistant professor, Pharmaceutics	Member Colour
4	K.Anil Kumar	Assistant professor, Pharmaceutics	Member
5	S.Umarani	Assistant professor, Pharmaceutical Analysis	Member makuli
6	Shivaprasad	Assistant professor, Pharmaceutics	Member gly
7	Amreen Sultan	PharmD, Assistant professor	Member Ansen
8	B.Manasa	Assistant professor, Pharmacology	Member w
9	B.Krishna	Exam Branch I/C, Pharmacognosy	Member Kowl
10	Meena kumari	A.O.	Member Meenel

Circulation to above staff /HODs/Admin/others

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Medchar Dist. Principal (%).



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Date-8/7/2020

#### **CIRCULAR**

All the members of the Disciplinary committee (DC) are here by informed that a meeting will be held on  $9^{th}$  July 2020 at 11:30 am at office room, all the members are requested to attend the meeting.

### **AGENDA**

> To develop healthy atmosphere in the institute and maintain discipline

> This committee provides a platform to express their grievances freely without any fear of being victimized.

CC:

All members of the committee

PRINCIPAL Cipal of pharmacy
PRINCIPAL College of pharmacy
Gamskruti College of pharmacy
Ghatkesar (M),
Ghatkesar (M),
Ghatkesar (M),
Ghatkesar (M),
Medchal Dist. PIN-501301





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date-9/7/2020

### Minutes of meeting

- 1. Welcome by the chairman of the committee.
- 2. Discussed to develop healthy atmosphere in the institute by maintaining discipline
- 3. This committee provides a platform to express their grievances freely without any fear of being victimized
- 4. Vote of thanks by the chairman of the committee

  The following members were attended for the meeting

S.No.	Name of the Staff Member	Designation& Dept	Nominate Designation for the Committee
1	Dr.D.Venkataramana	Principal, Pharmaceutics	Chairman Gud
2	B.Sudhakar	Assistant professor,Pharmaceutical chemistry	Convener
3	G.Soujanya	Assistant professor, Pharmaceutics	Member Glouf
4	K.Anil Kumar	Assistant professor, Pharmaceutics	Member
5	S.Umarani	Assistant professor, Pharmaceutical Analysis	Member makang
6	Shivaprasad	Assistant professor, Pharmaceutics	Member Sty
7	Amreen Sultan	PharmD, Assistant professor	Member Anden
8	B.Manasa	Assistant professor, Pharmacology	Member @C

College Chatkesal 301





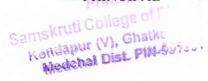
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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

		OUI i e i	0.00000,
9	B.Krishna	Exam Branch I/C,	Member Kair
		Pharmacognosy	0
10	Meena kumari	A.O.	Member Member
10	Meena Kuman	A.O.	Wellot Illeway

PRINCIPAL







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Regd. No. 5782/2000

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date-8/1/2021

### CIRCULAR

All the members of the Disciplinary committee are here by informed that a meeting will be held on 9<sup>th</sup> January 2021 at 11:30 am at office room, All the members are requested to attend the meeting.

AGENDA

- 1. The women employees / students can raise their grievances through sms / call / email / letter / website.
- 2. This committee takes the responsibility for ensuring the prohibition and redressal of any kind of women grievances in the institute

CC:

All members of the committee



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Regd. No. 5782/2000

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date-9/1/2021

### Minutes of meeting

- Welcome by the chairman of the committee.
   Discussion as Following .....
- 2. The women employees / students can raise their grievances through sms / call / email / letter / website.
- 3. This committee takes the responsibility for ensuring the prohibition and redressal of any kind of women grievances in the institute
- Vote of thanks by the chairman of the committee
   The following members were attended for the meeting

S.No.	Name of the Staff Member	Designation& Dept	Nominate Designation for the Committee
1	Dr.D.Venkataramana	Principal, Pharmaceutics	Chairman Jul
2	B.Sudhakar	Assistant professor,Pharmaceutical chemistry	Convener
3	G.Soujanya	Assistant professor, Pharmaceutics	Member Charle
4	K.Anil Kumar	Assistant professor, Pharmaceutics	Member D
5	S.Umarani	Assistant professor, Pharmaceutical Analysis	Member Makeui
6	Shivaprasad	Assistant professor, Pharmaceutics	Member 2dy
7	Amreen Sultan	PharmD, Assistant professor	Member Ander

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

8	B.Manasa	Assistant professor, Pharmacology	Member
9	B.Krishna	Exam Branch I/C, Pharmacognosy	Member Varians
10	Meena kumari	A.O.	Member Menacer

PRINCIPAL Principal

Camskruti College of Pharmacy

Kondapur (V), Ghatkesar Medchal Dist. PIN-507301





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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

### OFFICE ORDER

Date: 03.01.2020

Sub:-SCOP-Constitution of Students Affairs, welfare and Alumni Committee -Nomination of the members-Reg

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With reference to the subject cited above, the following staffs are hereby nominated Alumni & Students Affairs Committee for the year 2020-21.

	NI AND STUDENT AFFAIRS COMMITTEE FOR THE	ACADEMIC YEAR	2020-2021	
S. No.	Name	Designation	Signature	
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	July	
2	Adithyamathur, Asst. prof, Pharmaceutical chemistry	Convener	R	
3	R.Mounika, Pharmaceutical Analysis	Member	R. Harni	
4	S.Prashanthi, Pharmaceutical Analysis	Member	100	
5	G.Udayabhaskar, Pharmaceutical chemistry	Member	eday Mene	
6	Dr.J.Mahesh.PharmD	Member	Maheyh	
7	Hanumanthu. Pharmaceutics	Member	Ala	

Circulation to above staff/HODs/Admin/others

Kondapur (V)

Ghalkesar (M)

R.R. Dist. Hyd.

PRINCIPAL OF PHARMASON SON



(Sponsored by St. VINCENT EDUCATIONAL SOCIETY) Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996.

Date: 03.01.2020

#### CIRCULAR

All the members of the Students Affairs, welfare and Alumni committee are here by informed that a meeting will be held on 4th January 2020 at 12:30 pm principal Chamber, All the members are requested to attend the meeting.

#### **AGENDA**

- > Registration of all the outgoing students as alumni members and maintenance of the database.
- > Collects and compiles information of the distinguished alumni. viz.. their achievements, progress and successful careers.
- Maintains continuous interaction with the alumni and plans for utilizing their services for the benefit of present students and the institute.

Cc:

To all committee members

PRINCIPAL

Principal Samskruti College of Pharmacy Kondapur (V), Ghatkesar (M), Medchal Dist. PIN-501301



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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date: 05.01.2020

### Minutes of meeting

Welcome by the chairman of the committee.

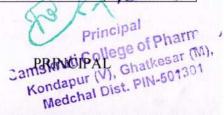
Discussed about the following.....

- > Registration of all the outgoing students as alumni members and maintenance of the database.
- Collects and compiles information of the distinguished alumni. viz.. their achievements, progress and successful careers.
- Maintains continuous interaction with the alumni and plans for utilizing their services for the benefit of present students and the institute.

Vote of thanks by the chairman of the committee

The following members were attended the meeting

ALUM	NI AND STUDENT AFFAIRS COMMITTEE FOR THE	ACADEMIC YEAR	2020-2021
S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	907
2	Adithyamathur, Asst. prof, Pharmaceutical chemistry	Convener	8
3	R.Mounika, Pharmaceutical Analysis	Member	R. Morinet
4	S.Prashanthi, Pharmaceutical Analysis	Member	69_
5	G.Udayabhaskar, Pharmaceutical chemistry	Member	daybut
6	Dr.J.Mahesh.PharmD	Member	lahys
7	Hanumanthu. Pharmaceutics	Member	ab_





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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date: 03.06.2020

#### **CIRCULAR**

All the members of the Students Affairs, welfare and Alumni committee are here by informed that a meeting will be held on 4<sup>th</sup> june 2020 at 12:30 pm principal Chamber, All the members are requested to attend the meeting.

#### **AGENDA**

- 1. Establishes the network of the alumni and present students through seminars. guest lectures, workshops etc.
- 2. Responsible for establishing alumni chapters and conducting their annual meets frequently.
- 3. Host the alumni details on the Institute Website interacting with individual HOD's through Institute Automation update the same regularly

Cc

To all committee members

PRINCIPAL of Pharmacy

PRINCIPAL of Pharmacy

Camskruti College of Pharmacy

Camskruti Colleg



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date: 05.06.2020

### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- 1. Establishes the network of the alumni and present students through seminars. guest lectures, workshops etc.
- 2. Responsible for establishing alumni chapters and conducting their annual meets frequently.
- 3. Host the alumni details on the Institute Website interacting with individual HOD's through Institute Automation update the same regularly

Vote of thanks by the chairman of the committee

The following members were attended the meeting

S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	Ares
2	Adithyamathur, Asst.prof, Pharmaceutical chemistry	Convener	S.
3	R.Mounika, Pharmaceutical Analysis	Member	R. Mourik
4	S.Prashanthi, Pharmaceutical Analysis	Member	<b>1</b>
5	G.Udayabhaskar, Pharmaceutical chemistry	Member	day her ki



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

6	Dr.J.Mahesh.PharmD	Member	laker
7	Hanumanthu. Pharmaceutics	Member	20



PRINCIPAL

Principal

Principal

Principal

Of Phari

College of Phari

Gamskruti College of Phari

College of Phari

College of Phari

Of Phari

Nondapur (V), Ghatkesar (Vi),

Kondapur (V), PIN-501301

Medchal Dist. PIN-501301



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

#### OFFICE ORDER

Date: 03.01.2020

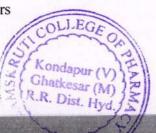
Sub:-SCOP-Constitution of Admission Committee -Nomination of the members-Reg

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With reference to the subject cited above, the following staffs are hereby nominated for Admission committee

	ADMISSION COMMITTEE FOR THE	ACADEMIC YEAR 202	20-2021
S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	(Jul)
2	Mastan,AO	Convener	mastar
3	Mercy Florence, Pharmacoogy	Member	me
4	P.Chandrashekar, Phrmaceutics	Member	Cherboshel
5	S.Kiran, Phrmaceutics	Member	Live
6	K.Sujitha, Phrmaceutics	Member	Sufort

Circulation to above staff /HODs/Admin/others



PRINCIPAL
PRINCIPAL OF PHATIL

Damskruti College of Phatic

Ghatkesar (M),

Kondapur (V), Ghatkesar (M),

Medchal Dist. PIN-50:301





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996,

Date: 03.01.2020

#### CIRCULAR

All the members of the Admission Committee are here by informed that a meeting will be held on 4th January 2020 at 11:30 am principal Chamber, All the members are requested to attend the meeting.

#### **AGENDA**

- To act as a coordinator with other college committees and faculty staff to receive and to give suggestions regarding admissions.
- > To prepare list of admitted students and to submit to principal.
- > To check original documents of the students.
- > To keep personal file of the students with proper certificates.

CC-

To all committee members

PRINCIPALIPAL

Samskruti College of Pharmacy Kondapur (V), Ghatkesar (M), Medchal Dist. PIN-501301





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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.01.2020

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- To act as a coordinator with other college committees and faculty staff to receive and to give suggestions regarding admissions.
- 2. To prepare list of admitted students and to submit to principal.
- 3. To check original documents of the students.
- 4. To keep personal file of the students with proper certificates

Vote of thanks by the chairman of the committee

The following members were attended for the meeting

	SAMSKRUTI COLLE ADMISSION COMMITTEE FOR T		20-2021
S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	Tue
2	Mastan,AO	Convener	mastar
3	Mercy Florence,Pharmacoogy	Member	n
4	P.Chandrashekar, Phrmaceutics	Member	Charbelly

Samskruti College of Phi Samskruti College of Phi Ghatkesa Kondapur (V), Ghatkesa Kondapur (V), Ghatkesa Kondapur (V), Ghatkesa

www.samskruti.ac.





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

		0011.01.01.03	
5	S.Kiran, Phrmaceutics	Member	Liber
6	K.Sujitha, Phrmaceutics	Member	Suff

PRINCIPAD

Principal

Principal

Principal

Principal

Principal

Principal

Pharmacy

Ghatkasar (M),

Ghatkasar (M),

Kondapur (V), Ghatkasar (M),

Medchal Dist, PIN-501301





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 03.06.2020

#### **CIRCULAR**

All the members of the Admission Committee are here by informed that a meeting will be held on 4<sup>th</sup> June 2020 at 11:30 am principal Chamber, All the members are requested to attend the meeting.

#### **AGENDA**

- 1. To check original documents of the students.
- 2. To keep personal file of the students with proper certificates
- 3. To prepare list of admitted students and to submit to principal
- To act as a coordinator with other college committees and faculty staff to receive and to give suggestions regarding admissions

CC-

To all committee members



PRINCIPALincipal
PRINCIPALincipal
Samskruti College of Pharmacy
Sa



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.06.2020

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- 5. To check original documents of the students.
- 6. To keep personal file of the students with proper certificates
- 7. To prepare list of admitted students and to submit to principal
- To act as a coordinator with other college committees and faculty staff to receive and to give suggestions regarding admissions.

Vote of thanks by the chairman of the committee

The following members were attended for the meeting

Α	DMISSION COMMITTEE FOR TH	E ACADEMIC YEAR 20	20-2021
S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	Suo
2	Mastan,AO	Convener	masta
3	Mercy Florence, Pharmacoogy	Member	m
4	P.Chandrashekar, Phrmaceutics	Member	Chemboshe
5	S.Kiran, Phrmaceutics	Member	Liven
6	K.Sujitha, Phrmaceutics	Member	Sucke

PRINCIPAL of Pharmacy

Samskruti Coll. Ghatkesar (1),

Kondapur (V), PIN-50:331

Medchal Dist.

www.samskrutl.ac



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

#### OFFICE ORDER

Date: 03.01.2020

Sub:-SCOP-Constitution of Library Advisory/e-Resource Committee -Nomination of the members-Reg

\*\*\*\*\*\*

With reference to the subject cited above, the following staffs are hereby nominated for Library committee

JIBRARY	ADVISORY/e-RESOURCE COMMITTEE FOR 2021	THE ACADEMIC	YEAR 2020-
S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	Start
2	G.Anithamma,LIBRARIAN	Convener	Anicha
3	G.Rathnakumari, Msc Maths	Member	Routers
4	T.Vijayalaxmi, Pharmaceutical chemistry	Member	The
5	L.Devikamma, Pharmaceutics	Member	Dif
6	Dr.Smithamadhuri.Pharm.D	Member	4
7	Dr.Reshmanaidu, PharmD	Member	Zerl
8	Shilpadas, Pharmaceutical Analysis	Member	guillacto
9	T.Swathi, Pharmacology	Member	duchi

Circulation to above staff /HODs/Admin/others

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 03.01.2020

#### CIRCULAR

All the members of the Library Advisory/e-Resource Committee are here by informed that a meeting will be held on 4<sup>th</sup> January 2020 at 10:30 am principal Chamber, All the members are requested to attend the meeting.

#### **AGENDA**

- To check the students whether they carry their ID cards with them whenever they visit the library or computer lab. No bags or books are allowed inside
- 2. To check whether Issue and renewal of books is as per college rules,
- 3. To check the students are expected to maintain strict silence in the library.
- 4. Any damage to the library must be compensated

CC-

To all committee members

PRINCIPAL Ghatkesar (M).

Samskrutt (V), Ghatkesar (M).

Kondapur (V), PIN-501301

Medchal Dist. PIN-501301



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 03.06.2020

#### **CIRCULAR**

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#### **AGENDA**

- To check the students are expected to maintain strict silence in the library.
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CC-

To all committee members

PRINCIPAL of Pharmacy

Samskruti College of Pharmacy

Gamskruti College of Pharmacy

Ghatkesar (M),

Ghatkesar (M),

Kondapur (V), Ghatkesar (M),

Kondapur (V), Ghatkesar (M),

Medchal Dist. PIN-501301



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.01.2020

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Discussed about the following.....

- 1. To check the students whether they carry their ID cards with them whenever they visit the library or computer lab. No bags or books are allowed inside
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Vote of thanks by the chairman of the committee

The following members were attended for the meeting

S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	401
2	G.Anithamma,LIBRARIAN	Convener	Andrig
3	G.Rathnakumari, Msc Maths	Member	Rolling
4	T.Vijayalaxmi, Pharmaceutical chemistry	Member	The
5	L.Devikamma, Pharmaceutics	Member	20
6	Dr.Smithamadhuri.Pharm.D	Member	\$
7	Dr.Reshmanaidu, PharmD	Member	Test
8	Shilpadas, Pharmaceutical Analysis	Member	Chipple
9	T.Swathi, Pharmacology	Member	quatur

PRINCIPAICIPAI

Samskruti College of Pharmacy

Kondapur (V), Ghatkesar (M),

Kondapur (V), PIN-501301

Medchal Dist. PIN-501301



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1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	9001
2	G.Anithamma,LIBRARIAN	Convener	Linding
3	G.Rathnakumari, Msc Maths	Member	Pathr
4	T.Vijayalaxmi, Pharmaceutical chemistry	Member	Jul.
5	L.Devikamma, Pharmaceutics	Member	Sif
6	Dr.Smithamadhuri.Pharm.D	Member	3
7	Dr.Reshmanaidu, PharmD	Member	Test
8	Shilpadas, Pharmaceutical Analysis	Member	Shipple
9	T.Swathi, Pharmacology	Member	querker?

PRINCIPAEI Princes of Pharmacy Principaei Of Pharmacy College of Pharmacy Ghatkesar (M).

Samskruti College Of Pharmacy Ghatkesar (M).

Kondapur (V). Ghatkesar (M).

Kondapur (V). Ghatkesar (M).



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

#### OFFICE ORDER

Date: 03.01.2020

Sub:-SCOP-Constitution of Institutional innovative council/R&D cell -Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated for of Institutional innovative council/R&D for the academic year 2020-2021

S.No	Name of Faculty and Department	Designation	Signat
			ure
1	Dr.D.Venkataramana Principal, Pharmaceutics	Principal & Chairman	Just 1
2	Dr.Shanthisree, Pharmaceutics	Prof & Convener	Chanthi
3	Ch.Sushma, Pharmaceutical Analysis	Asst.Prof & Member	lett.
4	Ch.Valli padma, Pharmaceutical chemistry	Asst.Prof & Member	Vale
5	T.Swathi, Pharmacology	Asst.Prof & Member	greet
6	P.Chandrashekar, Pharmaceutics	Asst.Prof & Member	chelu
7	Thanusha, Pharmaceutical Analysis	Asst.Prof & Member	10-

Circulation to above staff /HODs/Admin/others



PRINCIPAL Ghatkesar MI.

Jamskruti (V).

Kondapur (V).

Medchal Dist.



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Regd. No. 5782/2000

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 03.01.2020

#### CIRCULAR

All the members of the Institutional innovative council/R&D committee are here by informed that a meeting will be held on 4<sup>th</sup> January 2020 at 1:30 pm at board room, All the members are requested to attend the meeting.

#### AGENDA:

- To facilitate collaborations with researchers from premier Institutions and to encourage joint research venture in the latest technology.
- > To conduct seminars, workshops, conferences and training programmes for inculcating research interest among faculty.



PRINCIPAL ge of Pharmacy
mskruti College of Pharmacy
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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.01.2020

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- ➤ To facilitate collaborations with researchers from premier Institutions and to encourage joint research venture in the latest technology.
- To conduct seminars, workshops, conferences and training programmes for inculcating research interest among faculty.

Vote of thanks by the chairman of the committee

Following members were attended the meeting

S.No	Name of Faculty and Department	Designation	Signat
1	Dr.D.Venkataramana Principal, Pharmaceutics	Principal & Chairman	Just 1
2	Dr.Shanthisree, Pharmaceutics	Prof & Convener	Bankle
3	Ch.Sushma, Pharmaceutical Analysis	Asst.Prof & Member	cers
4	Ch.Valli padma, Pharmaceutical chemistry	Asst.Prof & Member	Valer
5	T.Swathi, Pharmacology	Asst.Prof & Member	Just
6	P.Chandrashekar, Pharmaceutics	Asst.Prof & Member	Charle
7	Thanusha, Pharmaceutical Analysis	Asst.Prof & Member	#63



Samskruti College of Pharmac (M).

Medchal Dist. PiN-50:301



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Regd. No. 5782/2000

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 03.06.2020

#### **CIRCULAR**

All the members of the Institutional innovative council/R&D cell committee are here by informed that a meeting will be held on 4<sup>th</sup> June 2020 at 1:30 pm at board room, All the members are requested to attend the meeting.

#### AGENDA:

- > To encourage and motivate faculty for submitting proposals to externally funded research and development projects.
- > To support interdisciplinary and multidisciplinary research, product design and development, publications in national and international journals of high standard.



Samskruti College of Pharmacy
Samskruti College of Pharmacy
Kondapur (V), Ghatkesar (M),
Kondapur (V), PIN-501301



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Regd. No. 5782/2000

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301.

Date: 05.06.2020

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- ➤ To encourage and motivate faculty for submitting proposals to externally funded research and development projects.
- ➤ To support interdisciplinary and multidisciplinary research, product design and development, publications in national and international journals of high standard.

Vote of thanks by the chairman of the committee Following members were attended the meeting

S.No	Name of Faculty and Department	Designation	Signat ure
1	Dr.D.Venkataramana Principal, Pharmaceutics	Principal & Chairman	July 1
2	Dr.Shanthisree, Pharmaceutics	Prof & Convener	short
3	Ch.Sushma, Pharmaceutical Analysis	Asst.Prof & Member	self
4	Ch.Valli padma, Pharmaceutical chemistry	Asst.Prof & Member	Qali
5	T.Swathi, Pharmacology	Asst.Prof & Member	greeke
6	P.Chandrashekar, Pharmaceutics	Asst.Prof & Member	- harly
7	Thanusha, Pharmaceutical Analysis	Asst.Prof & Member	The



PRINTOIPALAI

Samskruti College of Pharmacy

Kondapur (V), Ghatkesar (M),

Medchal Dist. PIN-501-31



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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

#### OFFICE ORDER

Date: 03.01.2020

Sub:-SCOP-Constitution of Canteen Committee -Nomination of the members-Reg

\*\*\*\*\*

With reference to the subject cited above, the following staffs are hereby nominated for Canteen Committee for the academic year 2020-2021

S.No	Name of Faculty&Department	Designation	Signature
1	G.Udayabhaskar,Pharmaceutical chemistry	Convener	dayliners
2	N.Rajashekar,Pharmacology	Asst.Prof & Member	Rejested
3	D.Srinivas, Pharmacology	Asst.Prof & Member	Church
4	K.Manisha, Pharmaceutical Analysis	Asst.Prof & Member	la
5	E.Shamantha, Pharmaceutical Analysis	Asst.Prof & Member	San

Circulation to above staff /HODs/Admin/others

Kondapur (V)

Ko

PRING PAIDAL

Samskruti College of Pharmacy

Kondapur (V), Ghatkesar (M),

Kondapur (V), PIN-50:331



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(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 03.01.2020

#### CIRCULAR

All the members of the canteen committee are here by informed that a meeting will be held on 4<sup>th</sup> January 2020 at 2:30 pm at board room, All the members are requested to attend the meeting.

#### AGENDA:

- > To maintain healthy food at canteen
- > To give concession of 50% to the faculty
- > To prepare the food on time.

COLLEGE OF PHANE

PRINCIPAL of Pharmacy
Samskruti College of Pharmacy
Kondapur (V), Ghatke (V), FIN-501304
Kondapur (V), Medchal Dist. PIN-501304



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(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.01.2020

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- > To maintain healthy food at canteen
- > To give concession of 50% to the faculty
- > To prepare the food on time.

Vote of thanks by the chairman of the committee Following members were attended the meeting

S.No	Name of Faculty&Department	Designation	Signature
1	G.Udayabhaskar,Pharmaceutical	Convener	Colongliner
	chemistry		
2	N.Rajashekar,Pharmacology	Asst.Prof & Member	Rojashele
3	D.Srinivas, Pharmacology	Asst.Prof & Member	Trings
4	K.Manisha, Pharmaceutical Analysis	Asst.Prof & Member	Mal
5	E.Shamantha, Pharmaceutical Analysis	Asst.Prof & Member	Som

PRINCIPAL

Samskruti College of Pharma Kondapur (V): Ghatka Medchal Bist. Pin



(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)
Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

#### OFFICE ORDER

Date: 03.01.2020

Sub:-SCOP-Constitution of Transport Committee -Nomination of the members-Reg

\*\*\*\*\*

With reference to the subject cited above, the following staffs are hereby nominated for Transport Committee for the academic year 2020-2021

	TRANSPORT COMMITTEE FOR TH	HE ACADEMIC YEAR 20	020-2021
S. No.	Name	Designation	Signature
1	Mastan, Sr. Asst., ADMIN,	Chairman	Mastan
2	K.Anand Kumar, Pharmacology	Convener	De
3	G.Suresh, Pharmaceutics	Member	q-freeh.
4	P.Venkata Krishna, Pharmaceutical Analysis	Member	Mastary All G. Brech.
5	S.Kiran, Pharmaceutics	Member	Livers

Circulation to above staff/HODs/Admin/others



PRINCIPAL Ge of Pharm.

PRINCIPAL Ge of Pharm.

Ghatkesar (M).

Ghatkesar (M).

Kondapur (V). PIN-501301

Medchal Dist. PIN-501301



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(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 03.01.2020

#### CIRCULAR

All the members of the Transport committee are here by informed that a meeting will be held on 4<sup>th</sup> January 2020 at 2:30 pm at Smart room, All the members are requested to attend the meeting.

#### AGENDA:

- Maintain pick up and drop schedule with time table of all the constituent colleges and departments maintain vehicles in a safe and roadworthy condition at all times.
- ➤ Maintain vehicles in accordance with the manufacturer's recommended service schedule by an authorized service provider.

PRINCIPAL Nege of Pharmacy

PRINCIPAL Nege of Pharmacy

Samskruft (V) St. Physor 301

Kondapur (V) St. Physor 301



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.01.2020

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- Maintain pick up and drop schedule with time table of all the constituent colleges and departments maintain vehicles in a safe and roadworthy condition at all times.
- ➤ Maintain vehicles in accordance with the manufacturer's recommended service schedule by an authorized service provider.

Vote of thanks by the chairman of the committee

Following members were attended the meeting

	SAMSKRUTI COLLEGE		20.2021
	TRANSPORT COMMITTEE FOR THE	E ACADEMIC YEAR 20	)20-2021
S.	Name	Designation	Signature
No.	174	4-4-7/1	
1	Mastan,Sr. Asst., ADMIN,	Chairman	mastar
2	K.Anand Kumar, Pharmacology	Convener	de-
3	G.Suresh, Pharmaceutics	Member	G. Sweet.
4	P.Venkata Krishna, Pharmaceutical Analysis	Member	G. Sweet.
5	S.Kiran, Pharmaceutics	Member	Lilan

COLLEGE ON THANKS

Kondapur (V)

Ghatkesar (M)

R. R. Dist. Hyd.

PRINCIPAL cipal

mskruti College of Pharmacy
ondapur (V), Ghatkesar (M),
Medchal Dist. PIN-5





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 03.06.2020

#### CIRCULAR

All the members of the Transport committee are here by informed that a meeting will be held on 4<sup>th</sup> June 2020 at 2:30 pm at Smart room, All the members are requested to attend the meeting.

#### AGENDA:

- ➤ Maintain vehicles in accordance with the manufacturer's recommended service schedule by an authorized service provider
- Maintain pick up and drop schedule with time table of all the constituent colleges and departments maintain vehicles in a safe and roadworthy condition at all times.
- > Collection of transportation amount from the students

PRINCIPAL

Samskruti College of Pharmacy

Kondapur (V), Ghatkesar (M),

Medchal Dist. PIN-50 1301

15	M.PHARMACY I YEAR I SEM (PHARMACEUTICAL ANALYSIS)	DR. RAVI KUMAR	19Y71S0201- 19Y71S0213	13	Mart
					10.4

TOTAL NO. OF STUDENTS; - 607

TOTAL NO. OF MENTORS:- 43



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.06.2020

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- Maintain vehicles in accordance with the manufacturer's recommended service schedule by an authorized service provider
- Maintain pick up and drop schedule with time table of all the constituent colleges and departments maintain vehicles in a safe and roadworthy condition at all times.
  Vote of thanks by the chairman of the committee
- Collection of transportation amount from the students

Following members were attended the meeting

	SAMSKRUTI COLLEGI	E + G + DEMIC VE + D 20	20.2021
	TRANSPORT COMMITTEE FOR TH	E ACADEMIC YEAR 20	J20-2021
S. No.	Name	Designation	Signature
1	Mastan, Sr. Asst., ADMIN,	Chairman	mastan
2	K.Anand Kumar, Pharmacology	Convener	del
3	G.Suresh, Pharmaceutics	Member	Charred.
4	P.Venkata Krishna, Pharmaceutical Analysis	Member	Vovent
5	S.Kiran, Pharmaceutics	Member	Legan

Kondapur (V)
R. R. Disl. Hyd. A

PRINCIPAL College of Pharmacy

Samskruti College of Pharmacy

Samskruti College of Pharmacy

Samskruti College of Pharmacy

Medchal Dist. PIN-504301

Medchal Dist. PIN-504301



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

#### OFFICE ORDER

Date: 03.01.2020

Sub:-SCOP-Constitution of Sport & Cultural Committee -Nomination of the members-Reg

\*\*\*\*\*

With reference to the subject cited above, the following staffs are hereby nominated for Sport & Games Committee

for the academic year 2020-2021

SI	Name of the faculty	Designation	Signature
No			
1.	Dr.D.Venkataramana Principal, Pharmaceutics	Professor & Principal	Jan J
2.	G.Soujanya Daniel, Pharmaceutics	Asst.Prof& Convenor	8
3.	Mahesh	Physical director	Maher
4.	P.Venkata Krishna, Pharmaceutical analysis	Asst.Prof& member	Verille Verille
5.	D.Srinivas, Pharmacology	Asst.Prof&member	

Circulation to above staff/HODs/Admin/others



PRINCIPAL of Pharmacy

Samskruti College of Pharmacy

Medchal Dist. PIN-501301





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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 03.01.2020

#### **CIRCULAR**

All the members of the Sport & Cultural committee are here by informed that a meeting will be held on 4<sup>th</sup> January 2020 at 2:30 pm at Smart room, All the members are requested to attend the meeting.

#### AGENDA:

- > Prepare Action Plan for the year.
- Indicate requirement of sports items and maintain all types of sporting inventory.
- Organize intra-college competitions at the college level.
- Assist and encourage the students to participate actively in organizing and conducting various sports and games both indoor and outdoor in the college.
- Maintain records of sports and games events attended by students within the college, within the university and outside at the region/state /national level and their achievements/ awards.
- Submit annual report on the sports/ events and budget allocations & spent during the year.
- To organize the Yoga program for keeping good health and mind.

Cc:

To all the committee members

PRINCIPAL ncipal pharmacy
PRINCIPAL ncipal of Pharmacy
Samskruti College of Pharmacy
Ghatkesar (M)
Ghatkesar (M)
Ghatkesar (M)
Kondapur (V), Ghatkesar (M)
Kondapur (V), Ghatkesar (M)
Medchal Dist. PIN-501301





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(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.01.2020

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- 1. Prepare Action Plan for the year.
- 2. Indicate requirement of sports items and maintain all types of sporting inventory.
- 3. Organize intra-college competitions at the college level.
- Assist and encourage the students to participate actively in organizing and conducting various sports and games both indoor and outdoor in the college.
- Maintain records of sports and games events attended by students within the college, within the university and outside at the region/state /national level and their achievements/ awards.
- 6. Submit annual report on the sports/ events and budget allocations & spent during the year.
- 7. To organize the Yoga program for keeping good health and mind.

Vote of thanks by the chairman of the committee\



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301.

Following members were attended the meeting

SI	Name of the faculty	Designation	Signature
No			
1.	Dr.D.Venkataramana Principal, Pharmaceutics	Professor & Principal	Sw) 7
2.	G.Soujanya Daniel, Pharmaceutics	Asst.Prof& Convenor	9
3.	Mahesh	Physical director	Makel
4.	P.Venkata Krishna, Pharmaceutical analysis	Asst.Prof& member	Mether
5.	D.Srinivas, Pharmacology	Asst.Prof&member	Definet

PRINCIPAL College of Pharmacy

Samskruft (V), Charkesar (N), Physocial (N), Physo



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 03.06.2020

#### **CIRCULAR**

All the members of the Sport & Cultural committee are here by informed that a meeting will be held on 4<sup>th</sup> June 2020 at 2:30 pm at Smart room, All the members are requested to attend the meeting.

#### AGENDA:

- Coordinate with the Vice-Principal, Principal in obtaining permission to hold sports events in the college campus.
- 2. Recommending students to participate in the intra or inter-college events.
- 3. Recommending sanction for Entry/Registration Fees to participate in various sports events.
- 4. To ensure the healthy environment for conducting various sports and games in the college premises.
- 5. To organize and motivate the students to actively participate in intra and inter college level sports and games competitions.
- 6. To ensure the sportsmanship among students by giving training with help of coaches for different games and sports.
- To facilitate the environment with general physical fitness through Multi Gym and Fitness Equipment's in the college premises..
- 8. Approach the government organizations to get grants in sports/gymnasium etc.

Cc:

To all the committee members

PRINCIPATICIPAL
Samskruti College of Pharmacy
Samskruti College of





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.06.2020

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- Coordinate with the Vice-Principal, Principal in obtaining permission to hold sports events in the college campus.
- 2. Recommending students to participate in the intra or inter-college events.
- 3. Recommending sanction for Entry/Registration Fees to participate in various sports events.
- 4. To ensure the healthy environment for conducting various sports and games in the college premises.
- 5. To organize and motivate the students to actively participate in intra and inter college level sports and games competitions.
- 6. To ensure the sportsmanship among students by giving training with help of coaches for different games and sports.
- To facilitate the environment with general physical fitness through Multi Gym and Fitness Equipment's in the college premises...
- 8. Approach the government organizations to get grants in sports/gymnasium etc.



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Vote of thanks by the chairman of the committee

Following members were attended the meeting

SI No	Name of the faculty	Designation	Signature
1.	Dr.D.Venkataramana Principal, Pharmaceutics	Professor & Principal	Feet -
2.	G.Soujanya Daniel, Pharmaceutics	Asst.Prof& Convenor	8
3.	Mahesh	Physical director	Maher
4.	P.Venkata Krishna, Pharmaceutical analysis	Asst.Prof& member	Verste
5.	D.Srinivas, Pharmacology	Asst.Prof&member	arme



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

#### OFFICE ORDER

Date: 03.01.2020

Sub:-SCOP-Constitution of Examination/Time table Committee -Nomination of the members-Reg

\*\*\*\*

With reference to the subject cited above, the following staffs are hereby nominated for exam branch Committee for the academic year 2020-2021

	SAMSKRUTI COLLEGE OF PHARMA		2020 2021
EXA	MINATION/TIME TABLE COMMITTEE FOR THE AC	ADEMIC YEAR	
S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	Just 1
2	B.Krishna, Asst.prof, Pharmacognosy	Convener	Koil
3	R.Mounika, Pharmaceutical Analysis	Co-Convener	Mounike
4	Dr.Surya devarakonda,Prof.HOD,Pharmacology	Member	Swy
5	Dr.V.Ravikumar, Prof.HOD,Pharmaceutical Analysis	Member	N/A
6	Dr.Aravindareddy, Prof.HOD, Pharmaceutical chemistry	Member	Tropula
7	Shivasrikrishna, Asst.Prof, Pharmaceutics	Member	Me
8	Soujanya Daniel, Asst.prof. Pharmaceutics	Member	8
9	G.Suresh, Asst.Prof, Pharmaceutics	Member	sury
10	E.Shamantha, Asst.Prof, Pharmaceutical Analysis	Member	Cerm

Circulation to above staff /HODs/Admin/others

PRINCIPAL of Pharmacy

Samskruti (V) Ghalkesar Mills

Kondapur (V) Bik. So 1 Mills

Kondapur (V) Bik. So 1 Mills

Medchal Dist. PiN. So 1



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 03.01.2020

#### **CIRCULAR**

All the members of the Examination/Time table committee are here by informed that a meeting will be held on 4<sup>th</sup> January 2020 at 2:30 pm at Exam Branch, All the members are requested to attend the meeting.

#### AGENDA:

- ➤ To carry out examinations, publish results and award certificates (Provided by the University and Institute) to the students who pass the final examinations.
- ➤ Keeping record of each and every issue related to the examinations and organizing workshops and seminars for the improvement of the examination system.

Cc:

To all the committee members



PRINCIPAL EIPAL PARMACY

Principal Pharmacy

Samskruti College of Pharmacy

Samskruti College



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Regd. No. 5782/2000

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.01.2020

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- > To carry out examinations, publish results and award certificates (Provided by the University and Institute) to the students who pass the final examinations.
- ➤ Keeping record of each and every issue related to the examinations and organizing workshops and seminars for the improvement of the examination system.

Vote of thanks by the chairman of the committee

#### Following members were attended the meeting

EAAI	MINATION/TIME TABLE COMMITTEE FOR THE AC	CADEMIC YEAR	2020-2021
S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	(Jul) -
2	B.Krishna, Asst.prof, Pharmacognosy	Convener	Koul
3	R.Mounika, Pharmaceutical Analysis	Co-Convener	Mariker
4	Dr.Surya devarakonda,Prof.HOD,Pharmacology	Member	gage
5	Dr.V.Ravikumar, Prof.HOD, Pharmaceutical Analysis	Member	Don't
6	Dr.Aravindareddy, Prof.HOD, Pharmaceutical chemistry	Member	france
7	Shivasrikrishna, Asst.Prof, Pharmaceutics	Member	July 18

apur (V)

www.samskrutl.ac.





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

8	Soujanya Daniel, Asst.prof. Pharmaceutics	Member	8
9	G.Suresh, Asst.Prof, Pharmaceutics	Member	8
10	E.Shamantha, Asst.Prof, Pharmaceutical Analysis	Member	Cana



PRINCIPAL of Pharmacy

PRINCIPAL of Pharmacy

Samskruti College of Pharmacy

Samskruti Colleg



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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 03.06.2020

#### CIRCULAR

All the members of the Examination/Time table committee are here by informed that a meeting will be held on 4<sup>th</sup> June 2020 at 2:30 pm at Exam Branch, All the members are requested to attend the meeting.

#### AGENDA:

- ➤ Keeping record of each and every issue related to the examinations and organizing workshops and seminars for the improvement of the examination system.
- To carry out examinations, publish results and award certificates (Provided by the University and Institute) to the students who pass the final examinations.

Cc:

To all the committee members

PRINCIPAL GRAIKS SAR (NI).

Samskruti

Kondapur (V), PIN-501



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.06.2020

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- ➤ Keeping record of each and every issue related to the examinations and organizing workshops and seminars for the improvement of the examination system.
- To carry out examinations, publish results and award certificates (Provided by the University and Institute) to the students who pass the final examinations.

Vote of thanks by the chairman of the committee

Following members were attended the meeting

S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	Jest +
2	B.Krishna, Asst.prof, Pharmacognosy	Convener	Koran
3	R.Mounika, Pharmaceutical Analysis	Co-Convener	Nourilea
4	Dr.Surya devarakonda,Prof.HOD,Pharmacology	Member	Croya
5	Dr.V.Ravikumar, Prof.HOD,Pharmaceutical Analysis	Member	whor
6	Dr.Aravindareddy, Prof.HOD, Pharmaceutical chemistry	Member	Pilledon

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301.

	Cell.9701300990	<b>'</b> 1	
6	Dr.Aravindareddy, Prof.HOD, Pharmaceutical chemistry	Member	Porpe
7	Shivasrikrishna, Asst.Prof, Pharmaceutics	Member	we
8	Soujanya Daniel, Asst.prof. Pharmaceutics	Member	9
9	G.Suresh, Asst.Prof, Pharmaceutics	Member	be-
10	E.Shamantha, Asst.Prof, Pharmaceutical Analysis	Member	Sem





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

#### OFFICE ORDER

Date: 03.01.2020

Sub:-SCOP-Constitution of Website Committee -Nomination of the members-Reg

\*\*\*\*\*

With reference to the subject cited above, the following staffs are hereby nominated for of Public Relations, Press & Media Committee for the academic year 2020-2021

	Website committee 2020	-2021	
S. No.	Name &Department	Designation in committee	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	Joseph
2	Dr.Swathi Thomas. PharmD	Convener	9-
3	Mahesh, System Administrator	Co-Convener	Mahely
4	G.Rathnakumari, MSc Maths	Member	GREY.
5	Bharadwaj, Computersciences	Member	Bhoradh
6	Ch. Valli padma, Pharmaceutical Chemistry	Member	Blorada Dali
7	B.Kalapana Devi, Pharmaceutical Analysis	Member	Kalpana
8	Ch.Sushma, Pharmaceutical Analysis	Member	lett

Circulation to above staff/HODs/Admin/others



PRINCIPALI

Principal



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(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 03.01.2020

#### CIRCULAR

All the members of the Website committee are here by informed that a meeting will be held on 4th January 2020 at 3:30 pm at Board room, All the members are requested to attend the meeting.

#### AGENDA:

- > The college Website Committee is responsible for maintaining the college's website.
- The committee ensure that content is up-to-date and accurate Collaborate with the campus web team to maintain current web standards, styles, protocols, etc. and build links to high level content.
- Collect and discuss feedback from college members.
- Generate and communicate ongoing task list.
- > Implement new features, and determine what should be included in the website. Training programmes and hands on experience for using Computers and Internet providing exposure on ICT in the present day context.
- On-Line Information about Government Websites and Government Schemes.
- Knowledge of using Website and contacting people through e-Mail.

Cc:

To All committee members

PRINCIPALE BANKESH Medehal Dist. PIN 501501





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(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist)-501301. Cell:9701368996.

Date: 05.01.2020

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- > The college Website Committee is responsible for maintaining the college's website.
- > The committee ensure that content is up-to-date and accurate Collaborate with the campus web team to maintain current web standards, styles, protocols, etc. and build links to high level content.
- Collect and discuss feedback from college members.
- Generate and communicate ongoing task list.
- > Implement new features, and determine what should be included in the website. Training programmes and hands on experience for using Computers and Internet providing exposure on ICT in the present day context.
- On-Line Information about Government Websites and Government Schemes.
- Knowledge of using Website and contacting people through e-Mail.

Vote of thanks by the chairman of the committee

Following members were attended the meeting

S. No.	Name &Department	Designation	Signature
		in committee	142
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	D) 1
2	Dr.Swathi Thomas. PharmD	Convener	Br



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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301.

Pharmaceutics Dr.Swathi Thomas. PharmD	Convener	-01
Dr.Swathi Thomas. PharmD	Convener	-01
Mahesh, System Administrator	Co-Convener	Makel
G.Rathnakumari, MSc Maths	Member	GRES
Bharadwaj, Computersciences	Member	
Ch. Valli padma, Pharmaceutical Chemistry	Member	Qalu
B.Kalapana Devi, Pharmaceutical Analysis	Member	Kalpanon
Ch.Sushma, Pharmaceutical Analysis	Member	elfer
	Chemistry  B.Kalapana Devi, Pharmaceutical  Analysis	Chemistry  B.Kalapana Devi, Pharmaceutical Member  Analysis

PRINCIPAL GO Pharmacy

Samskruti Cyliches ar million

Nedchal Dist. Physiology

Nedchal Dist. Physiology





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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 03.06.2020

#### **CIRCULAR**

All the members of the Website committee are here by informed that a meeting will be held on 4<sup>th</sup> June 2020 at 3:30 pm at Board room, All the members are requested to attend the meeting.

#### AGENDA:

- > The college Website Committee is responsible for maintaining the college's website.
- > The committee ensure that content is up-to-date and accurate Collaborate with the campus web team to maintain current web standards, styles, protocols, etc. and build links to high level content.
- Collect and discuss feedback from college members.
- Generate and communicate ongoing task list.
- Implement new features, and determine what should be included in the website. Training programmes and hands on experience for using Computers and Internet providing exposure on ICT in the present day context.
- On-Line Information about Government Websites and Government Schemes.
- Knowledge of using Website and contacting people through e-Mail.

Cc:

To All committee members



PRINCIPAL PIN SO1291



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(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date: 05.06.2020

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following......

- > The college Website Committee is responsible for maintaining the college's website.
- The committee ensure that content is up-to-date and accurate Collaborate with the campus web team to maintain current web standards, styles, protocols, etc. and build links to high level content.
- > Collect and discuss feedback from college members.
- > Generate and communicate ongoing task list.
- Implement new features, and determine what should be included in the website. Training programmes and hands on experience for using Computers and Internet providing exposure on ICT in the present day context.
- > On-Line Information about Government Websites and Government Schemes.
- Knowledge of using Website and contacting people through e-Mail.

Vote of thanks by the chairman of the committee

Following members were attended the meeting

S. No.	Name &Department	Designation in committee	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	Jew -
2	Dr.Swathi Thomas. PharmD	Convener	-8

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist)-501 301. Cell: 9701368996.

3	Mahesh, System Administrator	Co-Convener	Mahelh
4	G.Rathnakumari, MSc Maths	Member	Rothins
5	Bharadwaj, Computersciences	Member	Rathus Phoneshaugi
6	Ch. Valli padma, Pharmaceutical Chemistry	Member	Oalu
7	B.Kalapana Devi, Pharmaceutical Analysis	Member	balpaire
8	Ch.Sushma, Pharmaceutical Analysis	Member	lell



PRINCIPAP Incipal of Pharmacy

3 amskrutt College of Pharmacy

3 amskrutt College Of Pharmacy

Mondapur (V), Ghatkesar

Kondapur (V), Ghatkesar

Kondapur (V), Ghatkesar

Kondapur (V), Ghatkesar



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

#### OFFICE ORDER

Date: 03.01.2020

Sub:-SCOP Constitution of NSS Committee -Nomination of the members-Reg

\*\*\*\*\*

With reference to the subject cited above, the following staffs are hereby nominated for of NSS Committee for the academic year 2020-2021

	NSS COMMITTEE FOR THE ACADEMIC	C YEAR 2020-2021	
S. No.	Name&Department	Designation	Signature
1	Hanumanthu, Asst. Prof, Pharmaceutical Analysis	Chairman	So
2	N.Rajashekar, Asst.prof, Pharmacology	Convener	190
3	Tejasree.S, Asst.prof, Pharmacology	Co-Convener	rejesse
4	S.Kiran, Asst.Prof, Pharmaceutics	Member	Kvas
5	G.Thanusha, Asst.Prof, Pharmaceutical Analysis	Member	ten
6	T.Aravind, Asst. Prof, Pharmaceutical Analysis	Member	Aon
7	V.K.Akhil,(17Y71R0086) Aktarul Hoque(17Y71R0092)	Student coordinators	AKhil - Mr

Circulation to above staff /HODs/Admin/others



PRINCIPAL of Pharmany
Comskruti College of Pharmany
Kondapur (V), Ghatkes

Kondapur (V), PIN-50

Medchal Dist. PIN-50



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 03.01.2020

#### CIRCULAR

All the members of the NSS committee are here by informed that a meeting will be held on 4<sup>th</sup> January 2020 at 1:30 pm at Smart room, All the members are requested to attend the meeting.

#### AGENDA:

- > Submission of accounts, statements and programme reports to Government of India.
- Convening of meetings of State NSS Advisory Committee from time to time
- Monitoring of the programme through Universities and in consultation with NSS Regional Centre.

Cc:

To All committee members



PRINCIPAL OF PHARMACY

PRINCIPAL OF PHARMACY

Samskruti

Kondapur (V), Ghatkesar 281

Kondapur (V), PIN-501281

Medchal Dist. PIN-501281



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.01.2020

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- 1. Submission of accounts, statements and programme reports to Government of India.
- 2. Convening of meetings of State NSS Advisory Committee from time to time.
- 3. Monitoring of the programme through Universities and in consultation with NSS Regional Centre.

Vote of thanks by the chairman of the committee

#### Following members were attended the meeting

	SAMSKRUTI COLLEGE OF PHARM NSS COMMITTEE FOR THE ACADEMIC Y		
S. No.	Name&Department	Designation	Signature
1	Hanumanthu, Asst. Prof, Pharmaceutical Analysis	Chairman	02
2	N.Rajashekar, Asst.prof, Pharmacology	Convener	Me
3	Tejasree.S, Asst.prof, Pharmacology	Co-Convener	resegger
4	S.Kiran, Asst.Prof, Pharmaceutics	Member	Liven
5	G.Thanusha, Asst.Prof, Pharmaceutical Analysis	Member	the
6	T.Aravind, Asst. Prof, Pharmaceutical Analysis	Member	por



PRINCIPAL

Principal

Principal

Samskruti College of Pharmacy

Kondapur (V), Ghatkesar (M),

Medchal Dist. P.N-501361





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996.

Date: 03.06.2020

#### CIRCULAR

All the members of the NSS committee are here by informed that a meeting will be held on 4th June 2020 at 1:30 pm at Smart room, All the members are requested to attend the meeting.

#### AGENDA:

- > Submission of accounts, statements and programme reports to Government of India.
- Convening of meetings of State NSS AdvisoryCommittee from time to time
- > Monitoring of the programme through Universities and in consultation with NSS Regional Centre.

Cc:

To All committee members



PRINCIPAL DE OF PHAIR Medchal Dist PIN 501 Kondapur (V)



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Regd. No. 5782/2000

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.06.2020

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following......

- 1. Submission of accounts, statements and programme reports to Government of India.
- 2. Convening of meetings of State NSS AdvisoryCommittee from time to time.
- 3. Monitoring of the programme through Universities and in consultation with NSS Regional Centre.

Vote of thanks by the chairman of the committee

#### Following members were attended the meeting

	SAMSKRUTI COLLEGE OF PHARM	ACY	
	NSS COMMITTEE FOR THE ACADEMIC Y	EAR 2020-2021	
S. No.	Name&Department	Designation	Signature
1	Hanumanthu, Asst. Prof, Pharmaceutical Analysis	Chairman	to
2	N.Rajashekar, Asst.prof, Pharmacology	Convener	1 de
3	Tejasree.S, Asst.prof, Pharmacology	Co-Convener	Texestee
4	S.Kiran, Asst.Prof, Pharmaceutics	Member	Kiran
5	G.Thanusha, Asst.Prof, Pharmaceutical Analysis	Member	the
6	T.Aravind, Asst. Prof, Pharmaceutical Analysis	Member	John



PRINCIPAL

Principal

Principal

Samskruti College of Pharm

Kondapur (V), Ghatkesar (

Kondapur (V), Ghatkesar (

Medchal Dist, PIN-501



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

#### OFFICE ORDER

Date: 03.01.2020

Sub:-SCOP-Constitution of Right to Information (RTI) Committee -Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated for of Right to Information (RTI) Committee for the academic year 2020-2021

	SAMSKRUTI COLLEGE C	F PHARMACY	
	RTI COMMITTEE FOR THE ACAI	DEMIC YEAR 2020-2	021
S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	Just +
2	Dr.Aneela, Prof, Pharmacology	Converner	Aneela
3	R.Madhulika, Asst .Prof Pharmaceutical Analys	Co-Convener	Made Made
4	Dr.Pavithra Asst .Prof PharmD	Member	Paritura
5	Dr.Prathyusha Asst .Prof PharmD	Member	(D)
6	Adithya mathur Asst .Prof Pharmaceutical chemistry	Information Officer	SA
7	N.Sravya Asst .Prof Pharmaceutical Analysis	Member	dravys

Circulation to above staff/HODs/Admin/others



Samskren (M),
Kondapur (V),
Medchal Dist. PIN-501391





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 03.01.2020

#### CIRCULAR

All the members of the Right to Information committee are here by informed that a meeting will be held on 4<sup>th</sup> January 2020 at 10:00 am at Board room, All the members are requested to attend the meeting.

AGENDA:

- > It coordinates follow-up action on Appeals/orders received from the Central Information Commission.
- ➤ The RTI Cell receives and thereafter forwards the RTI application to the concerned Central Public Information Officers/Public Authorities.

Cc:

To All committee members

COLLEGE ON BHARRY (V) ARRAY (V) ARRA

PRINCIPAL OF Phart.

Samskruti College of Phart.

Medchal Dist. PiN-501





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.01.2020

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- > It coordinates follow-up action on Appeals/orders received from the Central Information Commission.
- > The RTI Cell receives and thereafter forwards the RTI application to the concerned Central Public Information Officers/Public Authorities.

Vote of thanks by the chairman of the committee

Following members were attended the meeting

	SAMSKRUTI COLLEGE OF RTI COMMITTEE FOR THE ACAD		2021
S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	del
2	Dr.Aneela, Prof ,Pharmacology	Converner	Aneda
3	R.Madhulika, Asst .Prof Pharmaceutical Analys	Co-Convener	moderates
4	Dr.Pavithra Asst .Prof PharmD	Member	pariture



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

	OCII.	.0701000000	
5	Dr.Prathyusha Asst .Prof PharmD	Member	
6	Adithya mathur Asst .Prof Pharmaceutical chemistry	Information Officer	S
7	N.Sravya Asst .Prof Pharmaceutical Analysis	Member	Srange



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PRINCIPAL Incipal of Pharmacy

Samskruti College of Pharmacy



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 03.06.2020

#### CIRCULAR

All the members of the Right to Information committee are here by informed that a meeting will be held on 4<sup>th</sup> June 2020 at 10:30 am at Board room, All the members are requested to attend the meeting.

AGENDA:

- It coordinates follow-up action on Appeals/orders received from the Central Information Commission.
- The RTI Cell receives and thereafter forwards the RTI application to the concerned Central Public Information Officers/Public Authorities.

Cc:

To All committee members

COLLEGE OF PHARM R. R. Dist. Hyd. Jah

PRINCIPAL CIPAL OF Pharmacy

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.06.2020

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- > It coordinates follow-up action on Appeals/orders received from the Central Information Commission.
- The RTI Cell receives and thereafter forwards the RTI application to the concerned Central Public Information Officers/Public Authorities.

Vote of thanks by the chairman of the committee

Following members were attended the meeting

	RTI COMMITTEE FOR THE ACADE	EMIC YEAR 2020-2	2021
S.	Name	Designation	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	Just -
2	Dr.Aneela, Prof, Pharmacology	Converner	Aneela Medhubbas
3	R.Madhulika, Asst .Prof Pharmaceutical Analys	Co-Convener	Medleubles
4	Dr.Pavithra Asst .Prof PharmD	Member	pariture
5	Dr.Prathyusha Asst .Prof PharmD	Member	(P)

Principal pharm





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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

6	Adithya ma	thur Asst .Prof Pharmaceutical	Information Officer	80_
	chemistry			4
7	N.Sravya	Asst .Prof Pharmaceutical	Member	1 mmy
	Analysis			E O

**PRINCIPAL** 







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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist)-501 301. Cell:9701368996,

#### OFFICE ORDER

Date: 03.01.2020

Sub:-SCOP-Constitution of Intellectual Property Rights Committee (IPR) -Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated for of Intellectual Property Rights Committee (IPR) for the academic year 2020-2021

	IPR COMMITTEE FOR THE ACADEMIC Y	EAR 2020-2021	
S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	Just
2	Dr.Y.Sirisha, Asso.Prof,Pharmaceutics	Convener	MOSI
3	Dr.Surya devarakonda, Prof. HOD, Pharmacology	Member	Soye
4	Dr.V.Ravikumar, Prof.HOD,Pharmaceutical Analysis	Member	fay
5	Dr.Aravindareddy, Prof.HOD, Pharmaceutical chemistry	Member	trafada
6	B.Krishna, Asst.Prof,Pharmacognosy, Exam Branch	Member	Chathan
7	Chaithanya Prasad, Asst.prof, Pharmaceutical chemistry	Member	chathan
8	Mastan, A.O	Member	mastan

Circulation to above staff /HODs/Admin/others

PRINCIPAL

Samskruti College of Pharmacy Kondapur (V), Ghatkesař (M), Medchal Dist. PIN-501 (A)





(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)
Regd. No. 5782/2000

 $(Approved\,by\,AICTE,PCI,New\,Delhi\,and\,Afliated\,to\,JNTU,Hyderabad)$ 

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 03.01.2020

#### CIRCULAR

All the members of the Right to Information committee are here by informed that a meeting will be held on 4<sup>th</sup> January 2020 at 11:00 am at Board room, All the members are requested to attend the meeting.

#### AGENDA:

- > Timely disposal of all RTI matters
- > Effective monitoring/Tracking of RTI matters within the organization.
- > Proper coordination with CIC (Central Information Commission) and other organizations in matters related to RTI

Cc:

To All committee members



RRINCIPAL

Principal



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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.01.2020

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- > Timely disposal of all RTI matters
- Effective monitoring/Tracking of RTI matters within the organization.
- Proper coordination with CIC (Central Information Commission) and other organizations in matters related to RTI

Vote of thanks by the chairman of the committee

#### Following members were attended the meeting

S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	Just
2	Dr.Y.Sirisha, Asso.Prof,Pharmaceutics	Convener	7. 8
3	Dr.Surya devarakonda,Prof.HOD,Pharmacology	Member	Choise
4	Dr.V.Ravikumar, Prof.HOD,Pharmaceutical Analysis	Member	Mary
5	Dr.Aravindareddy, Prof.HOD, Pharmaceutical	Member	trofula

Samskruti College of Phatre Kondapur (V): Ghatkesar Medchal Dish PIN-5013

www. samskruti, ac.



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

	chemistry		1
6	B.Krishna, Asst.Prof,Pharmacognosy, Exam Branch	Member	Korr
7	Chaithanya Prasad, Asst. prof, Pharmaceutical chemistry	Member	cheithany
8	Mastan, A.O	Member	master



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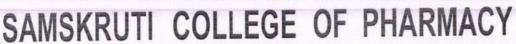
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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 03.06.2020

#### CIRCULAR

All the members of the Right to Information committee are here by informed that a meeting will be held on 4<sup>th</sup> June 2020 at 11:00 am at Board room, All the members are requested to attend the meeting.

#### AGENDA:

- > Timely disposal of all RTI matters
- > Effective monitoring/Tracking of RTI matters within the organization.
- Proper coordination with CIC (Central Information Commission) and other organizations in matters related to RTI

Cc:

To All committee members



PRINCIPAL rincipal of Pharmacy

Samskruti College of Pharmacy



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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.06.2020

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- > Timely disposal of all RTI matters
- > Effective monitoring/Tracking of RTI matters within the organization.
- > Proper coordination with CIC (Central Information Commission) and other organizations in matters related to RTI

Vote of thanks by the chairman of the committee

#### Following members were attended the meeting

S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	Quent.
2	Dr.Y.Sirisha, Asso.Prof,Pharmaceutics	Convener	7.81
3	Dr.Surya devarakonda,Prof.HOD,Pharmacology	Member	Charge
4	Dr.V.Ravikumar, Prof.HOD,Pharmaceutical Analysis	Member	sport
5	Dr.Aravindareddy, Prof.HOD, Pharmaceutical chemistry	Member	trated
6	B.Krishna, Asst.Prof,Pharmacognosy, Exam Branch	Member	bour

principal
omskruti College of Pham
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ondapur (V), Ghatkesar



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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301.

	0011.070	100000	
7	Chaithanya Prasad, Asst. prof, Pharmaceutical chemistry	Member	doillough
8	Mastan, A.O	Member	mostan





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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

#### OFFICE ORDER

Date: 06.07.2020

Sub: SCOP-Constitution of Sustainable environment management Committee -Nomination of the members-Reg

\*\*\*\*\*

With reference to the subject cited above, the following staffs are hereby nominated for Professional **Societies** Committee for the academic year 2020-2021

	SAMSKRUTI COLLEGE O	FPHARMACY	
SUS	TAINABLE ENVIRONMENT MANAGEMENT COM 2021	MITTEE FOR THE ACADEM	IC YEAR 2020-
S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	June
2	Dr.Nagasree, Assoc.prof, Pharmaceutics	Convener	Nagarre
3	G.Swathi Asst. Prof, Pharmaceutics	Co-Convener	SNUhi
4	Dr.Rafia Asst. Prof,PharmD	Member	Retain
5	Shiva srikrishna, Asst. prof, Pharmaceutics	Member	ME
6	Dr.K.Swetha, Asst. Prof,PharmD	Member	wether

Circulation to above staff /HODs/Admin/others

Contros of the Chartes of the Charte

Principal cipal

mskruti College of Pharmacy

Kondapur (V), Ghatkesar (M),

Medchal Dist. PIN-501301



(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)
Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date-8/7/2020

#### CIRCULAR

All the members of the Sustainable environment management Committee are here by informed that a meeting will be held on 9<sup>th</sup> July 2020 at 11:30 am at Board room, all the members are requested to attend the meeting.

#### **AGENDA**

- 1. To discuss and review about the existing practices of the institution for developing the sustainable environment and suggesting any changes for them.
- 2. Plan to conduct an awareness seminar on any aspect of sustainable environment to the campus community every year.

CC:

All the committee members

PRINCIPAL

Kondapur (V), Ghatkesar (W), Medchal Dist. PIN-501301

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(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 9/7/2020

#### Minutes of Sustainable environment management Committee

- 1. Welcome by the chairman of the committee.
- Proposal was made for revision of the existing practices of waste management and other environmental sustainable measures undertaking by the institution and to make any suggestions regarding changes to them and was accepted by the committee.
- 3. The committee visited different areas of the campus for observing the existing systems and practices in the campus for maintaining sustainable environment.
- 4. Proposal was made to conduct at least one awareness seminar on any aspect of sustainable environment in the present year and was accepted by the committee.
- 5. Proposal was made to conduct at least one plantation program in the present year and was accepted.
- 6. Vote of thanks by the chairman of the committee.

Following members were attended for the meeting:

	SAMSKRUTI COLLEGE O		
SUS	TAINABLE ENVIRONMENT MANAGEMENT COM 2021	MITTEE FOR THE ACADEM	IC YEAR 2020
S.	Name	Designation	Signature
No.			1.01
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	A 1
2	Dr.Nagasree, Assoc.prof, Pharmaceutics	Convener	Notexus
3	G.Swathi Asst. Prof, Pharmaceutics	Co-Convener	Swater
4	Dr.Rafia Asst. Prof,PharmD	Member	Rapis
5	Shiva srikrishna, Asst. prof, Pharmaceutics	Member	sia
6	Dr.K.Swetha, Asst. Prof,PharmD	Member	Swake

PRINCIPAL

Medchal Dist, PIN-50100.



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date-8/1/2021

#### CIRCULAR

All the members of the Sustainable environment management Committee are here by informed that a meeting will be held on 9<sup>th</sup> January 2021 at 11:30 am at Board room, all the members are requested to attend the meeting.

#### **AGENDA**

- 1. To discuss and review about the existing practices of the institution for developing the sustainable environment and suggesting any changes for them.
- 2. Plan to conduct an awareness seminar on any aspect of sustainable environment to the campus community every year.

CC:

All the committee members

Kondapur (V) A Kondap

Samskruti College of Pharm Kondapur (V), Ghatkesar (M), Medchal Dist. PIN-501301



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date-9/1/2021

#### Minutes of Sustainable environment management Committee

- 1. Welcome by the chairman of the committee.
- 2. The committee visited different areas of the campus for observing the existing systems and practices in the campus for maintaining sustainable environment
- 3. Proposal was made for revision of the existing practices of waste management and other environmental sustainable measures undertaking by the institution and to make any suggestions regarding changes to them and was accepted by the committee.
- 4. Proposal was made to conduct at least one awareness seminar on any aspect of sustainable environment in the present year and was accepted by the committee.
- 5. Proposal was made to conduct at least one plantation program in the present year and was accepted.
- 6. Vote of thanks by the chairman of the committee.

Following members were attended for the meeting:

	SAMSKRUTI COLLEGE OI	FPHARMACY	
SUS	TAINABLE ENVIRONMENT MANAGEMENT COM	MITTEE FOR THE ACADEM	IC YEAR 2020-
	2021		
S.	Name	Designation	Signature
No.			A MARIE CONTRACTOR
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	Jest 1
2	Dr.Nagasree, Assoc.prof, Pharmaceutics	Convener	Nagarree
3	G.Swathi Asst. Prof, Pharmaceutics	DLLEG Co-Convener	South

Kondapur (V)
Clintkepar (M)
R.R. Dist. Hyd.

Sanukrufi College of Phari Ghatkesur fi Ghatkesur fi Ghatkesur fi Kondapur Olst VIII of





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

4	Dr.Rafia Asst. Prof,PharmD	Member	Rota
5	Shiva srikrishna, Asst.prof, Pharmaceutics	Member	me.
6	Dr.K.Swetha, Asst. Prof,PharmD	Member	Sucha

PRINCIPAL

Principal
Camskruti College of Pharma
Kondapur (V), Ghatkesar (\*
Medchal Dist. PIN-501304



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

#### OFFICE ORDER

Date: 06.07.2020

Sub:-SCOP-Constitution of Code of conduct adherence committee -Nomination of the members-Reg

\*\*\*\*\*

With reference to the subject cited above, the following staffs are hereby nominated for Code of conduct adherence Committee for the academic year 2020-2021

CONSTITUTION OF CODE OF CONDUCT ADHERENCE COMMITTEE FOR THE ACADEMIC YEAR 2020-2021			
S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	Jest 1
2	T.Vijayalaxmi, Asst.prof, Pharmaceutical Chemistry	Convener	Vijayalesky
3	Shiva srikrishna,, Asst.Prof, Pharmaceutics	Member	you.
4	Adithya mathur, Asst. Prof, Pharmaceutical Chemistry	Member	2
5	G.Jyothsna, Asst.Prof, Pharmaceutics	Member	The
6	Dr.Rafia, Asst.Prof,PharmD	Member	Robins

Kondapur (V) Ghatkesar (M) R.R. Dist. Hyd

Circulation to above staff/HODs/Admin/others

Principal

www. samskruti. ac.



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date-8/7/2020

#### CIRCULAR

All the members of the Code of conduct adherence Committee are here by informed that a meeting will be held on 9<sup>th</sup> July 2020 at 11:30 am, All the members are requested to attend the meeting.

#### **AGENDA**

- 1. To ensure proper student conduct at all times in the campus.
- 2. To ensure dignified and cultured behaviour of faculty members at all times befitting the noble teaching profession.
- 3. To ensure fair and honest work ethic among students and eliminate plagiarism.
- 4. To ensure peaceful and constructive learning environment in the institution free from harassment

CC:

All the committee members

PRINCIPAL princi



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date-9/7/2020

### Minutes of meeting of code of conduct adherence committee

- 1. Welcome by the chairman of the committee.
- 2. Discussed to ensure proper student conduct at all times in the campus.
- 3. Discussed to ensure dignified and cultured behaviour of faculty members at all times befitting the noble teaching profession.
- 4. Discussed to ensure fair and honest work ethic among students and eliminate plagiarism. Any violation in the code of conduct by the students, is detected strictly, and primary report will be prepared by this committee and forwarded to Disciplinary committee

Vote of thanks by the chairman of the committee.

The following members were attended for code of conduct Adherence committee meeting

S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	Jul 1
2	T.Vijayalaxmi, Asst.prof, Pharmaceutical Chemistry	Convener	Vijagele
3	Shiva srikrishna,, Asst.Prof, Pharmaceutics	Member	sue
4	Adithya mathur, Asst. Prof, Pharmaceutical Chemistry	Member	&
5	G.Jyothsna, Asst.Prof, Pharmaceutics	Member	JLy
6	Dr.Rafia, Asst.Prof,PharmD	Member	Polite

Kondapur ( Ghatkesar (M)

R.R. Dist. Hyd

Circulation to above staff/HODs/Admin/others

Principal Samskruti College of Pharma. Kondapur (V), Ghatkesar (M), Medchal Dist. PIN-501301



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date-8/1/2021

#### CIRCULAR

All the members of the Code of conduct adherence Committee are here by informed that a meeting will be held on 9<sup>th</sup> January 2021 at 11:30 am, All the members are requested to attend the meeting.

### **AGENDA**

- 1. To ensure proper student conduct at all times in the campus.
- 2. To ensure dignified and cultured behaviour of faculty members at all times befitting the noble teaching profession.
- 3. To ensure fair and honest work ethic among students and eliminate plagiarism.
- 4. To ensure peaceful and constructive learning environment in the institution free from harassment

Ghatkesar (M)

CC:

All the committee members

PRINCIPALI

Princi



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date-9/1/2021

### Minutes of meeting of code of conduct adherence committee

- 1. Welcome by the chairman of the committee.
- Discussed to ensure proper student conduct at all times in the campus.
- 3. Discussed to ensure dignified and cultured behaviour of faculty members at all times befitting the noble teaching profession.
- Discussed to ensure fair and honest work ethic among students and eliminate plagiarism.
- 5. Vote of thanks by the chairman of the committee.

The following members were attended for code of conduct Adherence committee meeting

S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	2001
2	T.Vijayalaxmi, Asst.prof, Pharmaceutical Chemistry	Convener	Vijeur ler
3	Shiva srikrishna,, Asst.Prof, Pharmaceutics	Member	you.
4	Adithya mathur, Asst. Prof, Pharmaceutical Chemistry	Member	Se
5	G.Jyothsna, Asst.Prof, Pharmaceutics	Member	Tyl
6	Dr.Rafia, Asst.Prof,PharmD	Member	Dalva

Ghatkesar (M)

Principal Pharman Principal Pharman Principal Pharman (N). Ghakkesar (N). Ghakkesar (N). Kondapur (N). Ghakkesar (N). Kondapur (N). Ghakkesar (N). Ghakkesar



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

#### OFFICE ORDER

Date: 03.01.2020

Sub:-SCOP-Constitution of Anti Drug Committee -Nomination of the members-Reg

\*\*\*\*\*

With reference to the subject cited above, the following staffs are hereby nominated Anti Drug Committee for the academic year 2020-2021

	ANTI DRUG COMMITTEE FOR THE ACADEMIC	YEAR 2020-202	1
S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana, Principal, Pharmaceutics	Chairman	Sent,
2	Dr.Sunitha, Asst.prof, Pharm D	Convener	Swith
3	Dr.K.Swetha, Asst.prof, Pharm D	Member	Swell
4	K.Chaithanya Prasad, Asst.prof, Pharmaceutical chemistry	Member	chaitan
5	G.Jyothsna, Asst.prof, Pharmaceutics	Member	FIL
6	T.Aravind, Asst.prof, Pharmaceutical chemistry	Member	Avan
7	Adithyamathur, Asst.prof, Pharmaceutical chemistry	Member	2
8	Dr.Rafia,Asst.Prof.PharmD	Member	1

Kondapur (V) ( Chatkesar (M) (R.R. Dist. Hyd.

Circulation to above staff /HODs/Admin/others

Principal of Pharing

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kondapur (V), Ghatkesar 101

Kondapur (V), PN-501301

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 03.01.2020

#### **CIRCULAR**

All the members of the Anti Drug Committee are here by informed that a meeting will be held on 4<sup>th</sup> January 2020 at 11:30 am, All the members are requested to attend the meeting.

#### **AGENDA**

- Organizing awareness programs in the college with the help of government authorized agencies/organizations.
- > Educating the students regarding the ill effects of drugs and alcohol

CC:

All the committee members



Principal

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Kondapur (V), Ghatkesar (Iv.),

Kondapur (V), PIN-501301

Medchal Dist. PIN-501301



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date: 05.01.2020

### Minutes of meeting

- 1. Welcome by the chairman of the committee.
- 2. Discussed about organizing awareness programs in the college with the help of government authorized agencies/organizations.
- 3. Discussed about Educating the students regarding the ill effects of drugs and alcohol
- 4. Vote of thanks by the chairman of the committee.

The following members were attended for the meeting

ANTI DRUG COMMITTEE FOR THE ACADEMIC YEAR 2020-2021			
S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana, Principal, Pharmaceutics	Chairman	Gel .
2	Dr.Sunitha, Asst.prof, Pharm D	Convener	Southa
3	Dr.K.Swetha, Asst.prof, Pharm D	Member	Swella
4	K.Chaithanya Prasad, Asst.prof, Pharmaceutical chemistry	Member	Swetta
5	G.Jyothsna, Asst.prof, Pharmaceutics	Member	TWL
6	T.Aravind, Asst.prof, Pharmaceutical chemistry	Member	Aranh
7	Adithyamathur, Asst.prof, Pharmaceutical chemistry	Member	2
8	Dr.Rafia,Asst.Prof.PharmD	Member	Patra

Kondapur (V) Ghatkesar (M) R.R. Dist. Hyd Principal Princi



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date: 03.06.2020

### **CIRCULAR**

All the members of the Anti Drug Committee are here by informed that a meeting will be held on 4<sup>th</sup> June 2020 at 11:30 am, All the members are requested to attend the meeting.

#### **AGENDA**

- Organizing awareness programs in the college with the help of government authorized agencies/organizations.
- Educating the students regarding the ill effects of drugs and alcohol

CC:

All the committee members

Principal
Princi



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996,

Date: 04.06.2020

### Minutes of meeting

- 1. Welcome by the chairman of the committee.
- 2. Discussed about organizing awareness programs in the college with the help of government authorized agencies/organizations.
- 3. Discussed about Educating the students regarding the ill effects of drugs and alcohol
- 4. Vote of thanks by the chairman of the committee.

The following members were attended for the meeting

S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana, Principal, Pharmaceutics	Chairman	two f
2	Dr.Sunitha, Asst.prof, Pharm D	Convener	Smithe
3	Dr.K.Swetha, Asst.prof, Pharm D	Member	Swithe
4	K.Chaithanya Prasad, Asst.prof, Pharmaceutical chemistry	Member	charte
5	G.Jyothsna, Asst.prof, Pharmaceutics	Member	Tul
6	T.Aravind, Asst.prof, Pharmaceutical chemistry	Member	from
7	Adithyamathur, Asst.prof, Pharmaceutical chemistry	Member	&
8	Dr.Rafia,Asst.Prof.PharmD	Member	· Octo

Kondapur (

Ghatkesar (M) R.R. Dist. Hy

Principal Samskruti College Olic. Kondapur (V), Ghatkesar (MI), Medchal Dist. PIN-50 1301



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### OFFICE ORDER

Date: 03.01.2020

Sub:-SCOP-Constitution of Student Training And Placement cell -Nomination of the members-Reg

\*\*\*\*\*

With reference to the subject cited above, the following staffs are hereby nominated for Student Training And Placement cell for the academic year 2020-2021

STUDEN'	T TRAINING AND PLACEMENT CELL FOR THE	ACADEMIC YE	AR 2020-202
S. No.	Name	Designation	
1	Dr.D.Venkataramana, Principal, Pharmaceutics	Chairman	307
2	Dr.Sunitha, Asst.prof, Pharm D	Convener	Loube
3	Dr.K.Swetha, Asst.prof, Pharm D	Member	South
4	K.Chaithanya Prasad, Asst.prof, Pharmaceutical chemistry	Member	charle
5	G.Jyothsna, Asst.prof, Pharmaceutics	Member	The
6	T.Aravind, Asst.prof, Pharmaceutical chemistry	Member	promis
7	Adithyamathur, Asst.prof, Pharmaceutical chemistry	Member	\$
8	Dr.Rafia,Asst.Prof.PharmD	Member	Police

Circulation to above staff /HODs/Admin/others

Dur (V)
SSOI (M)
Sist. Hyd (V)
Kill

Principal

Principal

College of Pharmacy

Kondapur (V), Ghatkesar (M),

Medchal Dist. PIN-501301



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DATE: 03.01.2020

### **CIRCULAR**

All the members of the Student Training And Placement cell are here by informed that a meeting will be held on 4<sup>th</sup> January 2020 at 11:30am in the Smart room, all the members are requested to attend the meeting.

#### **AGENDA**

- > To discuss about the interactions with placement organizations and conducting placement events.
- > To discuss about Training classes have to be organized to all the final year students. Guidance and practice for General Aptitude Tests
- > To discuss about Conducting Mock sessions and Group Discussions.

CC:

All the committee members

COLLEGE OF ALL COLLEG

PRINCIPAL

Principal

mskruti College of Pharmacy

Kondapur (V), Ghatkesar (M),

Medchal Dist. PIN-501301





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

DATE: 03.06.2020

### **CIRCULAR**

All the members of the Student Training And Placement cell are here by informed that a meeting will be held on 4<sup>th</sup> June 2020 at 10:30am in the Smart room, all the members are requested to attend the meeting.

#### **AGENDA**

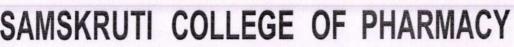
- > To discuss about Imparting techniques for interviews, Communication presentation and General Management skills.
- Discussion about Conducting Guest lectures by professionals in the industry so as to expose the students to the latest innovations

CC:

All the committee members



PRINCIPAL
Samskruti College of Pharmaely
Kondapur (V), Ghatkesar (M),
Medchal Dist. PIN-501301





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Regd. No. 5782/2000

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

DATE: 05.06.2020

### Minutes of meeting

- > Welcome by the chairman of the committee.
- ➤ Discussed about imparting techniques for interviews, Communication presentation and General Management skills.
- Discussed about Conducting Guest lectures by professionals in the industry so as to expose the students to the latest innovations
- > Vote of thanks by the chairman of the committee.

The following members were attended for the meeting

STUDEN	T TRAINING AND PLACEMENT CELL FOR THE	THE THE T	B/ 111 2020 202
S. No.	Name	Designation	The second
1	Dr.D.Venkataramana, Principal, Pharmaceutics	Chairman	July -
2	Dr.Sunitha, Asst.prof, Pharm D	Convener	Sovita
3	Dr.K.Swetha, Asst.prof, Pharm D	Member	southa
4	K.Chaithanya Prasad, Asst.prof, Pharmaceutical chemistry	Member	chaithar
5	G.Jyothsna, Asst.prof, Pharmaceutics	Member	TAL
6	T.Aravind, Asst.prof, Pharmaceutical chemistry	Member	Aran
7	Adithyamathur, Asst.prof, Pharmaceutical chemistry	Member	&.
8	Dr.Rafia,Asst.Prof.PharmD	Member	Xoto

PRINCIPAL
Principal

Skruti College of

nondapur (V), Ghatkesar (M), Medehal Dist. PIN-501301



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

### OFFICE ORDER

Date: 06.07.2020

Sub:-SCOP-Constitution of Women Empowerment Committee-Nomination of the members-Reg

\*\*\*\*\*

With reference to the subject cited above, the following staffs are hereby nominated for Woman Empowerment Committee for the academic year 2020-2021

WOMEN EMPOWERMENT COMMITTEE FOR THE ACADEMIC YEAR 2020-2021			
S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana, Principal, Pharmaceutics	Chairman	Get I
2	B.Sudhakar, Asst.prof, Pharmaceutical chemistry	Convener	Sulvatore
3	Dr.K.Swetha, Asst.prof, Pharm D	Member	Swall
4	K.Radhika, Asst.prof, Pharmaceutical chemistry	Member	
5	G.Jyothsna, Asst.prof, Pharmaceutics	Member	Jyl
6	Dr.Aneela,Assoc.prof, Pharmacology	Member	Aneela
7	B.Kalpanadevi, Asst.prof, Pharmaceutical Analysis	Member	Kalpana
8	Dr.Rafia,Asst.Prof.PharmD	Member	Roto

Circulation to above staff /HODs/Admin/others

Kondapur (M) A Charkesar (M) A

Principal
Principal
Samskruti College of Pharmacy
Kondapur (V), Ghatkesaf Phys
Medchal Dist. PIN-501301



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 08.07.2020

### CIRCULAR

All the members of the Women Empowerment Committee are here by informed that a meeting will be held on  $9^{th}$  July 2020 at 11:30 am, All the members are requested to attend the meeting.

### Agenda

- > To maintain healthy atmosphere in the institute which ensures zero tolerance to sexual harassment discrimination and gender
- This committee provides a platform to express their grievances freely without any fear of being victimized. The women employees / students can raise their grievances through sms / call / email / letter / website.
- > This committee should take the responsibility for ensuring the prohibition and redressal of any kind of women grievances in the institute.

Cc:

To all committee members

COLIEGE OF ALL COLIEG

PRINCIPAL

Principal

amskruti College of Pharmac,

Kandapur (V), Ghatkesar (M),

Medehal Dist. PIN-501301





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date: 09.07.2020

### MINUTES OF MEETING

- 1. Welcome by the chairman of the committee.
- Discussed to maintain healthy atmosphere in the institute which ensures zero tolerance to sexual harassment discrimination and gender
- 3. This committee provides a platform to express their grievances freely without any fear of being victimized. The women employees / students can raise their grievances through sms / call / email / letter / website.
- 4. This committee should take the responsibility for ensuring the prohibition and redressal of any kind of women grievances in the institute.

Vote of thanks by the chairman of the committee

The following members were attended for the meeting

	SAMSKRUTI COLLEGE OF PHARM	ACY	
S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana, Principal, Pharmaceutics	Chairman	500 J
2.	B.Sudhakar, Asst. prof, Pharmaceutical chemistry	Convener	la albali

Chell Dist. Hid. Company Control of Samskruti College of Pharmacy College of Ph





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301.

	Cell . 37 0 130	70330,	
3	Dr.K.Swetha, Asst.prof, Pharm D	Member	Swalin
4	K.Radhika, Asst.prof, Pharmaceutical chemistry	Member	B_
5	G.Jyothsna, Asst.prof, Pharmaceutics	Member	Jyh
6	Dr.Aneela,Assoc.prof, Pharmacology	Member	Aneela
7	B.Kaslpanadevi, Asst.prof,PharmaceuticalAnalysis	Member	Kaparo
8	Dr.Rafia,Asst.Prof.PharmD	Member	Polis

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kruti College of Pharmacy Nondapur (V), Ghatkesar (M), Medehal Dist. PIN-501301



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date: 08.01.2021

### **CIRCULAR**

All the members of the Women Empowerment Committee are here by informed that a meeting will be held on 9<sup>th</sup> January 2021 at 11:30 am, All the members are requested to attend the meeting.

Agenda

- > To maintain healthy atmosphere in the institute which ensures zero tolerance to sexual harassment discrimination and gender
- > This committee provides a platform to express their grievances freely without any fear of being victimized. The women employees / students can raise their grievances through sms / call / email / letter / website.
- > This committee should take the responsibility for ensuring the prohibition and redressal of any kind of women grievances in the institute.

Cc:
To all committee members



PRINCIPAL
Samskruti College of Pharmacy
Medchal Dist. PIN-50-21





(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)
Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist)-501 301. Cell: 9701368996,

Date: 09.01.2021

### **MINUTES OF MEETING**

- 1. Welcome by the chairman of the committee.
- 2. Discussed to maintain healthy atmosphere in the institute which ensures zero tolerance to sexual harassment discrimination and gender
- 3. This committee provides a platform to express their grievances freely without any fear of being victimized. The women employees / students can raise their grievances through sms / call / email / letter / website.
- 4. This committee should take the responsibility for ensuring the prohibition and redressal of any kind of women grievances in the institute.

Vote of thanks by the chairman of the committee

The following members were attended for the meeting

Principal





(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)
Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana, Principal, Pharmaceutics	Chairman	100
2	B.Sudhakar, Asst.prof, Pharmaceutical chemistry	Convener	Sodulo
3	Dr.K.Swetha, Asst.prof, Pharm D	Member	Swelle
4	K.Radhika, Asst.prof, Pharmaceutical chemistry	Member	
5	G.Jyothsna, Asst.prof, Pharmaceutics	Member	Jyl
6	Dr.Aneela,Assoc.prof, Pharmacology	Member	Aneela
7	B.Kaslpanadevi, Asst.prof,PharmaceuticalAnalysis	Member	Kenpara
8	Dr.Rafia,Asst.Prof.PharmD	Member	Rober

PRINCIPAL<sup>Pal</sup>
Samskruti College of Pharmac)
Kondapur (V), Ghatkesar (M).
Medchal Dist. PIN-501301





(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)
Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

### OFFICE ORDER

Date: 03.01.2020

Sub:-SCOP-Constitution of Internal Complaints Committee -Nomination of the members-Reg

\*\*\*\*\*

With reference to the subject cited above, the following staff are hereby nominated Anti Drug Committee for the academic year 2020-2021

	INTERNAL COMPLAINTS COMMITTEE FOR THE ACADEMIC YEAR 2020-2021				
S. No.	Name	Designation	Signature		
1	Dr.D.Venkataramana, Principal, Pharmaceutics	Chairman	de f		
2	K.Chaithanya Prasad, Asst.prof, Pharmaceutical chemistry	Convener	Chairman		
3	Dr.K.Swetha, Asst.prof, Pharm D	Member	Swella		
4	Dr.Rafia,Asst.Prof.PharmD	Member	Ratio		
5	G.Jyothsna, Asst.prof, Pharmaceutics	Member	Jyl		
6	T.Aravind, Asst.prof, Pharmaceutical chemistry	Member	Avaned		

EGEO

ondapur

Circulation to above staff/HODs/Admin/others

Mer Konda

Principal of Pharmacy

Rondapur (V), Ghatkesar (M),

Kondapur (V), HN-501301

Medchal Dist. PIN-501301





(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)
Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

DATE: 03.01.2020

### **CIRCULAR**

All the members of the Internal Complaints Committee are here by informed that a meeting will be held on 4<sup>th</sup> January 2020 at 10:30 am in the Board room, all the members are requested to attend the meeting.

AGENDA

- > Decisions with regard to award of scholarships / fee concessions / awards / medals.
- > Decisions made by college under the Discipline Rules and Misconduct.
- > Complaints regarding semester examinations

CC:

All the committee members

PRINCIPAL PRINCI





(Sponsored by St. VINCENT EDUCATIONAL SOCIETY) Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

DATE: 05.01.2020

### Minutes of meeting

- 1. Welcome by the chairman of the committee.
- 2. Decisions with regard to award of scholarships / fee concessions / awards / medals.
- 3. Decisions made by college under the Discipline Rules and Misconduct.
- 4. Complaints regarding semester examinations, Discussed about the action taken by the committee.
- 5. Vote of thanks by the chairman of the committee.

The following members were attended for the meeting

	INTERNAL COMPLAINTS COMMITTEE FOR THE ACADEMIC YEAR 2020-2021				
S. No.	. Name	Designation	Signature		
1	Dr.D.Venkataramana, Principal, Pharmaceutics	Chairman (	Jew I		
2	K.Chaithanya Prasad, Asst.prof, Pharmaceutical chemistry	Convener	Chathan		
3	Dr.K.Swetha, Asst.prof, Pharm D	Member	Sutha		
4	Dr.Rafia,Asst.Prof.PharmD	Member	Rota		
5	G.Jyothsna, Asst.prof, Pharmaceutics	Member	JAL		
6	T.Aravind, Asst.prof, Pharmaceutical chemistry	Member	drowing		

PRINCIPAL

Samskruti College of Pharmacy Kondapur (V), Ghatkesar (M), Medchal Dist. PIN-501301





(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)
Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

DATE: 03.06.2020

### CIRCULAR

All the members of the Internal Complaints Committee are here by informed that a meeting will be held on 4<sup>th</sup> June 2020 at 11:30 am in the Board room, all the members are requested to attend the meeting.

AGENDA

- Decisions with regard to award of scholarships / fee concessions / awards / medals.
- > Decisions made by college under the Discipline Rules and Misconduct.
- > Complaints regarding semester examinations
- Complaints regarding sexual harassment
- > Complaints originating from intra student conflict

CC:

All the committee members

PRINCIPAL
Principal
Skruti College of Pharmac
Ondapur (V), Ghatkesar (M)
Medchal Dist. PIN-501301





(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)
Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

DATE: 05.06.2020

### Minutes of meeting

- 1. Welcome by the chairman of the committee.
- 2. Decisions with regard to award of scholarships / fee concessions / awards / medals.
- 3. Decisions made by college under the Discipline Rules and Misconduct.
- 4. Complaints regarding semester examinations, Discussed about the action taken by the committee.
- 5. Complaints regarding sexual harassment
- 6. Complaints originating from intra student conflict
- 7. Vote of thanks by the chairman of the committee.

The following members were attended for the meeting

INTE	RNAL COMPLAINTS COMMITTEE FOR THE AC	CADEMIC YEAR 2	2020-2021
S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana, Principal, Pharmaceutics	Chairman	tel
2	K.Chaithanya Prasad, Asst.prof, Pharmaceutical chemistry	Convener	Chailland

Kondapur (V), Ghatkesar (M), Medchal Diship Id 531301 an





(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)
Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist)-501 301. Cell: 9701368996,

3	Dr.K.Swetha, Asst.prof, Pharm D	Member	Swells
4	Dr.Rafia,Asst.Prof.PharmD	Member	Rotin
5	G.Jyothsna, Asst.prof, Pharmaceutics	Member	Jyl
6	T.Aravind, Asst.prof, Pharmaceutical chemistry	Member	framed

PRINCIPAL

Kondapur (V) Pskruti College of Pharmac:
Kondapur (M) Kondapur (V), Ghatkesar (M)
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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

### OFFICE ORDER

Date: 03.01.2020

Sub:-SCOP-Constitution of SC/ST/OBC/MINORITY CELL--Nomination of the members-Reg

\*\*\*\*\*

With reference to the subject cited above, the following staffs are hereby nominated Anti Drug Committee for the academic year 2020-2021

	SC/ST/OBC/MINORITY CELL FOR THE ACADEMIC YEAR 2020-2021				
S. No.	Name	Designation	Signature		
1	Dr.D.Venkataramana, Principal, Pharmaceutics	Chairman	tal		
2	Dr.Rafia,Asst.Prof.PharmD	Convener	Rava		
3	Dr.K.Swetha, Asst.prof, Pharm D	Member	Swela		
4	K.Chaithanya Prasad, Asst.prof, Pharmaceutical chemistry	Member	Swaka		
5	G.Jyothsna, Asst.prof, Pharmaceutics	Member	Jul.		
6	T.Aravind, Asst.prof, Pharmaceutical chemistry	Member	Around		
7	Adithyamathur, Asst.prof, Pharmaceutical chemistry	Member	2		
8	G.Swathi, Asst.Prof, Pharmaceutics	Member	Swalking		

Ghatkesar (M)

Circulation to above staff /HODs/Admin/others

Samskruti College of Pharmac.

Shatkesar (M).

Medehal Pist. PIN-501301





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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

DATE: 03.01.2020

#### **CIRCULAR**

All the members of the SC/ST/OBC/MINORITY CELL are here by informed that a meeting will be held on 4<sup>th</sup> January 2020 at 11:00 am in the Smart room, all the members are requested to attend the meeting.

#### **AGENDA**

- > To discuss about the collection of reports, orders and information issued by Government of India and the UGC on the various aspects of Education, Training and Employment of other Backward Classes candidates for evolving
- > To check and discuss New policies or modifying existing policies
- > To counsel and guide SC/ ST students and help them to manage academic and personal issues of college life effectively
- > To ensure provisions of an environment where all such students feel safe and secure.
- > To provide prompt counseling for any emotional emergencies arising on account of any event at the campus.

CC:

All the committee members

Kondapur (V)

Ghatkesar (M)

R.R. Dist. Hyd.

PRINCIPAL Samskruti College of Phe

Samskruti College of Pharmasy Kondapur (V), Ghatkesar (M), Medchal Dist. PIN-501301





(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)
Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

DATE: 05.01.2020

### Minutes of meeting

- 1. Welcome by the chairman of the committee.
- To discuss about the collection of reports, orders and information issued by Government of India and the UGC on the various aspects of Education, Training and Employment of other Backward Classes candidates for evolving
  - 3. To check and discuss New policies or modifying existing policies
  - 4. To counsel and guide SC/ST students and help them to manage academic and personal issues of college life effectively
  - 5. To ensure provisions of an environment where all such students feel safe and secure.
  - 6. To provide prompt counseling for any emotional emergencies arising on account of any event at the campus.

Vote of thanks by the chairman of the committee.

The following members were attended for the meeting

	SC/ST/OBC/MINORITY CELL FOR THE ACADE	MIC YEAR 2020-	2021
S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana, Principal, Pharmaceutics	Chairman	Social
2	Dr.Rafia,Asst.Prof.PharmD	Convener	Rela
3	Dr.K.Swetha, Asst.prof, Pharm D	Member	Swella

Samskruti College of Phan Kondapur (V), Ghatkesar (M), Medchai Disa, Pha-501301





(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)
Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

2	Dr.Rafia,Asst.Prof.PharmD	Convener	Rata
3	Dr.K.Swetha, Asst.prof, Pharm D	Member	Chula
4	K.Chaithanya Prasad, Asst.prof, Pharmaceutical chemistry	Member	chathange
5	G.Jyothsna, Asst.prof, Pharmaceutics	Member	Jyl
6	T.Aravind, Asst.prof, Pharmaceutical chemistry	Member	Around
7	Adithyamathur, Asst.prof, Pharmaceutical chemistry	Member	4
8	G.Swathi, Asst.Prof, Pharmaceutics	Member	swalk '

Principal

Kondapur (V)
Ghatkesar (M)
R.R. Dist. Hyd.

Principal
Princi





(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)
Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

DATE: 03.06.2020

### CIRCULAR

All the members of the SC/ST/OBC/MINORITY CELL are here by informed that a meeting will be held on 4<sup>th</sup> June 2020 at 11:00 am in the Smart room, all the members are requested to attend the meeting.

#### **AGENDA**

- > To discuss about the collection of reports, orders and information issued by Government of India and the UGC on the various aspects of Education, Training and Employment of other Backward Classes candidates for evolving
- > To check and discuss New policies or modifying existing policies
- > To counsel and guide SC/ ST students and help them to manage academic and personal issues of college life effectively

Kondapur (V

Ghatkesar (M)

R.R. Dist. Hy

- > To ensure provisions of an environment where all such students feel safe and secure.
- > To provide prompt counseling for any emotional emergencies arising on account of any event at the campus.

CC:

All the committee members

PRINCIPAL

Principal

skruti College of Pharmacy

andapur (V), Ghatkesar (M),

Medchal Dist. PIN-501301





(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)
Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

DATE: 05.06.2020

### Minutes of meeting

- 1. Welcome by the chairman of the committee.
- To discuss about the collection of reports, orders and information issued by Government of India and the UGC on the various aspects of Education, Training and Employment of other Backward Classes candidates for evolving
- 3. To check and discuss New policies or modifying existing policies
- 4. To counsel and guide SC/ ST students and help them to manage academic and personal issues of college life effectively
- 5. To ensure provisions of an environment where all such students feel safe and secure.
- 6. To provide prompt counseling for any emotional emergencies arising on account of any event at the campus.

Vote of thanks by the chairman of the committee.

The following members were attended for the meeting

	SC/ST/OBC/MINORITY CELL FOR THE ACADEM	MIC YEAR 2020-2	2021
S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana, Principal, Pharmaceutics	Chairman (	July
2	Dr.Rafia,Asst.Prof.PharmD	Convener	Date
3	Dr.K.Swetha, Asst.prof, Pharm D	Member	Swithe
4	K.Chaithanya Prasad, Asst.prof, Pharmaceutical chemistry	According to the same of	checkanya
5	G.Jyothsna, Asst.prof, Pharmaceutics	E o Member	The

Kondapur NWY Spingtouts &





(Sponsored by St. VINCENT EDUCATIONAL SOCIETY) Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301.

	Cell. 97 0 13	, , , , , , , , , , , , , , , , , , , ,	0
6	T.Aravind, Asst.prof, Pharmaceutical chemistry	Member	Armind
7	Adithyamathur, Asst.prof, Pharmaceutical chemistry	Member	\$
8	G.Swathi, Asst.Prof, Pharmaceutics	Member	Swellin

Principal

Principal

Samskruti College of Pharmacy Kondapur (V), Ghatkesar (M), Medchal Dist, PIN-501301



(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)
Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

### OFFICE ORDER

Date: 07.07.2020

Sub:-Samskruti College Of Pharmacy -Constitution of Grievance Redressal Committee -Nomination of the members-Reg

\*\*\*\*\*

With reference to the subject cited above, the following staffs are hereby nominated Grievance Redressal Committee for the year 2020-21.

S.No.	Name of the Staff Member	Committee Designation	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	Good -
2	Dr.Y.Sirisha, Associate.Prof. Pharmaceutics	Convener	n Hil
3	Shilpadas, Pharmaceutical Analysis	Member	Chilpelay
4	R.Mounika, Pharmaceutical Analysis	Member	R. Marrida
5	S.Prashanthi, Pharmaceutical Analysis	Member	60
6	G.Udayabhaskar, Pharmaceutical chemistry	Member	Edwyshert
7	Dr.J.Mahesh.PharmD	Member	Mahel
8	Hanumanthu. Pharmaceutics	Member	92

Circulation to

All the committee members



Principal rincipal
Samskruti College of Phart
Kondapur (V), Ghatkesar (
Medchal Dist. PIN-50130



(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)
Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date-7/7/2020

### CIRCULAR

All the members of the Grievance Redressal committee are here by informed that a meeting will be held on 8<sup>th</sup> July 2020 at 12:30 pm principal Chamber, All the members are requested to attend the meeting.

**AGENDA** 

> To uphold the dignity of the College by ensuring strife free atmosphere in the College through promotion of cordial Student-Student relationship and Student-teacher relationship etc







(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)
Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date-8/7/2020

### Minutes of meeeting

- 1. Welcome by the chairman of the committee.
- 2. Discussed about to uphold the dignity of the College by ensuring strife free atmosphere in the College through promotion of cordial Student-Student relationship and Student-teacher relationship etc
- Vote of thanks by the chairman of the committee
   The following members were attended the meeting

S.No.	Name of the Staff Member	Committee Designation	Signature
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	Just
2	Dr.Y.Sirisha, Associate.Prof. Pharmaceutics	Convener	7.8
3	Shilpadas,Pharmaceutical Analysis	Member	Shippolal
4	R.Mounika, Pharmaceutical Analysis	Member	R. Horinde
5	S.Prashanthi, Pharmaceutical Analysis	Member	60
6	G.Udayabhaskar, Pharmaceutical chemistry	Member	colorbhelle
7	Dr.J.Mahesh.PharmD	Member	lahella
8	Hanumanthu. Pharmaceutics	Member	Do

COLLEGE OF PHARMS (V)

Chatkesar (M)

R.R. Dist. Hyd.

Principal
Principal
Principal
Camskruti College of Pharmac
Kondapur (V), Ghatke (M),
Medchal Dist. PIN-6-1-11





(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)
Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date: 07.01.2021

#### **CIRCULAR**

All the members of the Grievance Redressal committee are here by informed that a meeting will be held on 7<sup>th</sup> Jan 2021 at 12:30 pm principal Chamber, All the members are requested to attend the meeting.

#### **AGENDA**

To provide responsive, accountable and easily accessible machinery for settlement of grievances and to take measures in the college undertakings to ensure expeditious settlement of grievances of Students in order to maintain a harmonious educational atmosphere in the institute.

Cc

To all committee members



PRINCIPAL



(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)
Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date: 08.01.2021

#### Minutes of meeting

- 1. Welcome by the chairman of the committee.
- 2. Discussed about to provide responsive, accountable and easily accessible machinery for settlement of grievances and to take measures in the college undertakings to ensure expeditious settlement of grievances of Students in order to maintain a harmonious educational atmosphere in the institute.
- 3. Vote of thanks by the chairman of the committee

  The following members were attended the meeting

S.No.	Name of the Staff Member	Committee	Signature
	141	Designation	
1	Dr.D.Venkataramana Principal, Pharmaceutics	Chairman	FOX
2	Dr.Y.Sirisha, Associate.Prof. Pharmaceutics	Convener	200
3	Shilpadas, Pharmaceutical Analysis	Member	Chilledas
4	R.Mounika, Pharmaceutical Analysis	Member	R. Mounte
5	S.Prashanthi, Pharmaceutical Analysis	Member	0
6	G.Udayabhaskar, Pharmaceutical chemistry	Member	dayshared
7	Dr.J.Mahesh.PharmD	Member	laher
8	Hanumanthu. Pharmaceutics	Member	And

Prinpiparipal
Samskruti College of Pharmacy
Kondapur (V), Ghatkesar (M),
Kondapur (V), FIN-501301
Medchal Dist. PIN-501301



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Regd. No. 5782/2000

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#### OFFICE ORDER

Date: 03.01.2020

Sub- SCOP-Constitution of College Academic Committee-Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated for College Academic Committee for the year 2020-21.

		LLEGE OF PHARMACY	
COLLEC	GE ACADEMIC COMMIT	TEE FOR THE ACADES 2021	MIC YEAR 2020
S. No.	Name	Designation	Signature
1	Dr.D.Venkataramana	Chairman	Sur) I
2	Dr.D.Venkataramana	Convener	( ) T
3	Dr.Y.Sirisha	Member	n. Bot
4	G.Soujanya	Member	Gyant
5	K.Anil Kumar	Member	20
6	B.Krishna	Member	kgush
7	G.Sucharitha	Member	\$1-
8	K.Anand Kumar	Member	All

Circulation to above staff /HODs/Admin/others

COULEGE OF COULEGE OF

Principal cipal Pharmacy
Comskruti College of Pharmacy
College of





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Date-3/1/2020

#### CIRCULAR

All the members of the college academic committee are here by informed that a meeting will be held on 4<sup>th</sup> January 2020 at 11:30 am at CAC room, All the members are requested to attend the meeting.

#### **AGENDA**

- 1. Plan to conduct Workshop/Seminar for students
- 2. Details about syllabus completion and student progress in mid examination
- 3. Encourage students to take up skill development programmes during summer.
- 4. Take the classes according to the time table and follow strictly the class timings

CC:

All CACmembers

PRINCIPADal

Samskruti College of Pharmacy

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Kondapur (V), PIN-501301

SHARMA

Kondapur (V) Ghatkesar (M) R.R. Dist. Hyd





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#### COMMITTEES- RESPONSIBILITIES

#### 1.Governing Body Committee

- Amend and approve policies from time to time.
- > Approve the appointment of faculty members recommended by the selection committee of the institution in accordance with the norms prescribed by AICTE and JNTUH University
- > Construction and maintenance of infrastructure and amenities for the institution
- > Review of academic performance of the institution and suggest remedial measures, if required.
- > Mobilizes funds and utilize the resources maximum, towards the development of the institution.
- > Introduction of new programs and/or increasing intake/closure of programs/reduction in intake.
- Implement the recommendations of the planning and monitoring board.
- > Review of highlighted feedback summary of stakeholders and planning for corrective actions towards the satisfaction of stakeholders.

### 2. College Academic Committee

Arranging teaching requirements for successful completion of academic programs of the college and supervising the same periodically.

> Facilitating Controller of Examinations for of making arrangements for conducting examinations, as per the norms of JNTUH\_

Recommending the Governing Body for providing the necessary intrastructural and human resources and other requirements for progressing towards achievement of the Samskruti College of Pharmer vision of the college. R.R. Dist. Hy

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- Facilitating supervision of the functioning of computing and IT infrastructure, central library and other learning resources of the college.
- Research culture in the college through collaboration and corroboration among faculty.
- Encouraging collaboration with other academic institutes and industry.

#### 3. IQAC

- Optimization and integration of modern methods of teaching and learning.
- The credibility of evaluation procedures.
- Ensuring the adequacy maintenance and proper allocation of support structure and services.
- Sharing of research findings and networking with other institutions in India and abroad.
- Setting quality benchmarks with consistent work
- > Creating parameters to reach academic as well as non-academic learning goals
- Creating a student-centric teaching-learning environment
- > Enabling faculty to efficiently use Tech tools for innovation in education
- Considering the feedback of students, faculty & parents for the best practice
- Organizing various workshops & seminars for the quality education environment
- Documenting all the activities in chronological order & keeping a tab on improvements
- Preparing 100% accurate MIS reports for NAAC
- ➤ Preparing & submitting one of the most important Annual Quality Assurance Report (AQAR) as per the instructions of the NAAC

### 4. Right to information cell

Timely disposal of all RTI matters

Effective monitoring/Tracking of RTI matters within the organization.

Proper coordination with CIC (Central Information Commission) and other organizations in matters related to RTI

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#### 5. Finance and purchase committee

The Finance & Purchase Committee is responsible for all matters relating to the financial affairs of the institution encompassing the areas of s financial planning, financial monitoring and policy related issues and to provide timely advice to Management on areas within its remit.

#### 6. SC/ST/OBC/MINORITY CELL

> To collect reports, orders and information issued by Government of India and the

UGC on the various aspects of Education, Training and Employment of other Backward Classes candidates for evolving

- New policies or modifying existing policies
- To counsel and guide SC/ ST students and help them to manage academic and personal issues of college life effectively
- > To ensure provisions of an environment where all such students feel safe and secure.
- > To provide prompt counseling for any emotional emergencies arising on account of any event at the campus.

### 7. Transport committee

Maintain pick up and drop schedule with time table of all the constituent colleges and departments maintain vehicles in a safe and roadworthy condition at all times

Maintain vehicles in accordance with the manufacturer's recommended service schedule by an authorized service provider.

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### 8. Student Training and placement cell

- Continuous interactions with placement organizations and conducting placement events.
- Training classes have to be organized to all the final year students. Guidance and practice for General Aptitude Tests
- Conducting Mock sessions and Group Discussions.
- Imparting techniques for interviews Communication presentation and General Management skills.
- Conducting Guest lectures by professionals in the industry so as to expose the students to the latest innovations

## 9. Student affairs, Welfare & Alumni cell

- It is responsible for the registration of all the outgoing students as alumni members and maintenance of the database.
- Collects and compiles information of the distinguished alumni. viz.. their achievements, progress and successful careers.
- Maintains continuous interaction with the alumni and plans for utilizing their services for the benefit of present students and the institute.
- Establishes the network of the alumni and present students through seminars. guest lectures, workshops etc.
- Responsible for establishing alumni chapters and conducting their annual meets frequently. Host the alumni details on the Institute Website interacting with individual HOD's through Institute Automation update the same regularly.

#### 10.IPR cell

The IPR cell of the college aims to create awareness on IPR among the stakeholders of the Institution.

To create awareness and educate on Intellectual property rights (IPR) among faculty and Students of the college.

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- > To advice and guide faculty and students on the importance of IPR.
- > To provide guidelines on applicable laws and regulations regarding IPR
- > To conduct workshops, activities and training programs on IPR.

### 11. Disciplinary committee

- The objective of this committee is to develop healthy atmosphere in the institute which ensures zero tolerance to sexual harassment discrimination and gender
- This committee provides a platform to express their grievances freely without any fear of being victimized. The women employees / students can raise their grievances through sms / call / email / letter / website.
- This committee takes the responsibility for ensuring the prohibition and redressal of any kind of women grievances in the institute.
- This committee impartially inquire into any student indiscipline activity or violation of code of conduct as informed or a primary report forwarded to it by the code of conduct adherence committee.
- ➤ The detailed inquiry report (Made by DC) along with recommendations shall be submitted by the DC, to the Principal.

### 12. Library Advisory and e-Resource committee:

- > To check the students whether they carry their ID cards with them whenever they visit the library or computer lab. No bags or books are allowed inside
- > To check whether Issue and renewal of books is as per college rules,

To check the students are expected to maintain strict silence in the library

Any damage to the library bar must be compensated.

13. Sports & cultural committee

Prepare Action Plan for the year.

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- Indicate requirement of sports items and maintain all types of sporting inventory.
- Organize intra-college competitions at the college level.
- Assist and encourage the students to participate actively in organizing and conducting various sports and games both indoor and outdoor in the college.
- Maintain records of sports and games events attended by students within the college, within the university and outside at the region/state /national level and their achievements/awards.
- > Submit annual report on the sports/ events and budget allocations & spent during the year.
- Coordinate with the Vice-Principal, Principal in obtaining permission to hold sports events in the college campus.
- Recommending students to participate in the intra or inter-college events.
- Recommending sanction for Entry/Registration Fees to participate in various sports events.
- To ensure the healthy environment for conducting various sports and games in the college premises.
- To organize and motivate the students to actively participate in intra and inter college level sports and games competitions.
- > To ensure the sportsmanship among students by giving training with help of coaches for different games and sports.
- To facilitate the environment with general physical fitness through Multi Gym and Fitness Equipment's in the college premises..
- Approach the government organizations to get grants in sports/gymnasium etc.
- To organize the Yoga program for keeping good health and mind.

### 14. WEBSITE COMMITTEE

The college Website Committee is responsible for maintaining the college's website.

The committee ensure that content is up-to-date and accurate Collaborate with the campus web team to maintain current web standards, styles, protocols, etc. and build links to high level content.

Principal

Samskruti College of Pharmacy Kondapur (V), Ghatkesar (%), Medchal Dist, PH 1001(0.1

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- Collect and discuss feedback from college members.
- Generate and communicate ongoing task list.
- Implement new features, and determine what should be included in the website. Training programmes and hands on experience for using Computers and Internet providing exposure on ICT in the present day context.
- On-Line Information about Government Websites and Government Schemes.
- Knowledge of using Website and contacting people through e-Mail.

#### 15. EDC

- Organizing Entrepreneurship Awareness Camps, Enterpreneurship Development Entrepreneurship Development Programmes
- Guiding and Assisting students on various aspects such as preparing project reports, obtaining project approvals, loans and facilities from agencies of support systems and information on various technologies.
- Extending necessary guidance to the trainees in obtaining approval and execution of their projects.
- Conducting skill development training programmes leading to self/wage employment
- Providing testing, calibration, quality assurance, design, tool room, pilot plant and other facilities for Entrepreneurs besides expertise in Intellectual Property rights, Patents search, etc
- Knowledge of using Website and contacting people through e-Mail.
- Providing Student Work Force to Industries and Institutions

## 16. INSTITUTIONAL INNOVATIVE COUNCIL, R&D Cell

To facilitate collaborations with researchers from premier Institutions and to encourage joint research venture in the latest technology.

To conduct seminars, workshops, conferences and training programmes for inculcating research interest among faculty.

\*\*Principal\*\*

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- To encourage and motivate faculty for submitting proposals to externally funded research and development projects.
- To support interdisciplinary and multidisciplinary research, product design and development, publications in national and international journals of high standard.

### 17. RIGHT TO INFORMATION CELL

- It also coordinates follow-up action on Appeals/orders received from the Central Information Commission.
- The RTI Cell receives and thereafter forwards the RTI application to the concerned Central Public Information Officers/Public Authorities.

### > 18. NSS CELL

- Submission of accounts, statements and programme reports to Government of India.
- Convening of meetings of State NSS AdvisoryCommittee from time to time
- Monitoring of the programme through Universities and in consultation with NSS Regional Centre.

### 19. GRIEVANCE REDRESSAL COMMITTEE

- To uphold the dignity of the College by ensuring strife free atmosphere in the College through promotion of cordial Student-Student relationship and Student-teacher relationship etc
- To provide responsive, accountable and easily accessible machinery for settlement of grievances and to take measures in the college undertakings to ensure expeditious settlement of grievances of Students in order to maintain a harmonious educational atmosphere in the institute.

It is to deal with the complex situations in a sectful manner to lessen the condition felt to be oppressive or dissatisfied.

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- Encouraging the Students to express their grievances /problems freely and frankly, without any fear of being victimized.
- Advising Students of the College to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.

#### Students' Grievance Procedure

The grievance procedure is a mechanism to redress the grievance of a student who considers that, he / she has been subject to unjust or discriminatory behaviour with respect to his / her academic / administrative affairs or is convinced to be discriminated in accordance with the rules and regulations of the college.

The complaint management mechanism is carried out in three levels in the institution:

#### LEVEL I- Class Teacher or Mentor

The departmental level grievances should first be addressed to the concerned class teacher or mentor of the class. Brief nature of grievance and resolution if any should be maintained in the class teachers file or mentor mentee book. In case the Student is not satisfied with the decision he/she can approach the GRC.

### LEVEL II- DEPARTMENT GRC (GRC)

- The department GRC constitutes the head of the department and a senior teacher and the concerned class teacher. In case the complaint is made by a female student a female teacher should also be part of the GRC. The department should maintain a record of the complaints received (forwarded from Level I if unresolved), complaints resolved and complaints forwarded to GRC
- It is advised that if possible the problem solving should be given first priority and should be resolved immediately or at least within 3 days.

Matters which have deadlines should be given highest priority, lest a student loses out on an opportunity due to the delay.

\*\*Principal\*\*

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#### LEVEL III- GRC

- Unresolved grievances at the departmental level are forwarded to the Grievance Redressal Cell of the institution. All complaints to the GRC should be in written and should clearly bear the name, phone number and address of the complainant.
- Anonymous complaints and/or with false addresses will not be entertained.
- The written complaint should be handed over to any member of the GRC (list of members are available in the college calendar and college website).
- The member in receipt of the complaint should immediately inform the convener who in turn will convene the GRC for examining the complaint and talking with the aggrieved.
- The quorum for the cell in normal cases will be four including the convener, a Dean of
  either Arts and Humanities or Sciences depending on the subject of study of the
  complainant, a teacher member from either science/arts or self financing block
  depending on the subject of study of the complainant and a member with legal
  expertise.
- The quorum for the cell for a complaint against a non teaching staff will include a Dean, the Convener, a member with legal expertise and a non teaching staff member.
- The report of the GRC should be forwarded to the Principal within 15 days for taking action.

### 20. ANTI RAGGING COMMITTEE

Violation of decency and morals through ragging

- Injury to body, causing hurt or grievous hurt
- Wrongful restraint
- Wrongful confinement
- Use of criminal force
- Assault as well as sexual offences or unnatural offences
- Extortion
- Criminal trespass
- Offences against property
- Criminal intimidation

Principal

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#### 21. WOMEN EMPOWERMENT COMMITTEE

- Solving Wómen-related issues and complains.
- > Creating awareness about women;s welfare
- ➤ Handle case works and counseling.
- Organizing the self-defense course for the women/girls of the college community.

#### 22.ADMISSION COMMITTEE

- To act as a coordinator with other college committees and faculty staff to receive and to give suggestions regarding admissions.
- To prepare list of admitted students and to submit to principal.
- To check original documents of the students.
- > To keep personal file of the students with proper certificates.

#### 23.COLLEGE MAINTANCE COMMITTEE

- The Maintenance Committee is responsible for ensuring proper and regular maintenance of all of the institutional structures of campus.
- These areas are as specified (but not limited to) the areas described and be responsible for repair or maintenance activity related to all common amenities.

#### 24.EXAMINATION/TIME TABEL COMMITTEE

- To carry out examinations, publish results and award certificates (Provided by the University and Institute) to the students who pass the final examinations.
- Keeping record of each and every issue related to the examinations and organizing workshops and seminars for the improvement of the examination system.

25. SUSTAINABLE ENVIRONMENT MANAGEMENT COMMITTEE

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- > Promoting the use of renewable energy sources and energy saving methods.
- Discouraging the wastage of energy and water and creating the awareness for the same.
- Looking after the maintenance of green area, growing plants and trees, water conservation systems like rain water harvesting pits and alternative energy sources like solar plant, biogas plant etc.
- > Building up a functional system for waste management which should be based on the principle of reduce, reuse and replenish and creating the awareness on the same.
- Taking the necessary decisions and executing them regarding the development of sustainable environment set by the state government in order to reduce the harmful effects on the environment, human health and safety.

#### 26.ANTI – DRUG COMMTTE

- Organizing awareness programs in the college with the help of government authorized agencies/organizations.
- Educating the students regarding the ill effects of drugs and alcohol
- Encouraging peer policing among students against the use of drugs and reporting of any noticed use of drugs by the students to the Anti-Drug Committee / Students Welfare Office are also the duties of the committee

#### 27.CODE OF CONDUCT ADHERENCE COMMITTEE

- To ensure proper student conduct at all times in the campus.
- To ensure dignified and cultured behaviour of faculty members at all times befitting the noble teaching profession.
- To ensure fair and honest work ethic among students and eliminate plagiarism.
- To ensure peaceful and constructive learning environment in the institution free from harassment.

#### 28.INTERNAL COMPLAINTS COMMITTEE

Decisions with regard to award of scholarships / fee concessions / awards / medals.

Principal

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Decisions made by college under the Discipline Rules and Misconduct.

- Complaints regarding semester examinations are to be addressed to the Controller of the examinations and only if redressal is not found there should a student approach GRC.
- Complaints regarding sexual harassment should be addressed to the ICC
- Complaints originating from intra student conflict

Students are bound by rules of the college regarding decorum, behaviour et al clearly listed in the college Calendar. When a student takes admission in the college it is under the premise that he/she will complaint to such rules

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#### **OFFICE ORDER**

Date: 05.01.2021

Sub:- SCOP-Constitution of College Academic Committee-Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated for College Academic Committee for the year 2021-22.

	SAMSKRUTI COLLEGE	OF PHARMACY	,
COLL	EGE ACADEMIC COMMITTEE FOR	R THE ACADEM	IIC YEAR 2021-22.
S. No.	Name&Department	Designation	Signature
1	Dr.Aravinda Reddy&Pharmaceutical Chemistry	Chairman	grada
2	Dr.Y.Sirisha& Pharmaceutics	Convener	MBil
3	K.Radhika & Pharmaceutical Chemistry	Member	Kladhike
4	B.Sudhakar& Pharmaceutical Chemistry	Member	Ju A
5	B.Krishna& Pharmacognosy	Member	Du
6	K.Sujitha& Pharmaceutics	Member	suthe
7	K.Anand Kumar & Pharmacology	Member	Anand

Circulation to above staff / Hoos/Admin/others

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Date-5/1/2021

#### **CIRCULAR**

All the members of the college academic committee are here by informed that a meeting will be held on 6<sup>th</sup> January 2021 at 11:30 am at CAC room, All the members are requested to attend the meeting.

#### **AGENDA**

- 1. Plan to conduct Workshop/Seminar for students
- 2. Details about syllabus completion and student progress in mid examination
- 3. Encourage students to take up skill development programmes during summer.
- 4. Take the classes according to the time table and follow strictly the class timings

CC:

All CAC members

**PRINCIPAL** 

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Date: 6/1/2021

### Minutes of the CAC meeting held on 5/01/2021

Plan of Action	Achievements/outcomes
1. Teaching Learning Process	<ol> <li>Syllabus review by HOD &amp; Principal</li> <li>Faculty members were informed to submit subject related Handouts with Soft and Hard copy</li> <li>Review on End examination Results</li> <li>Monitoring daily attendance for students</li> <li>Review on Student mentoring system</li> <li>Discussion about to conduct FDP work shop for students</li> </ol>

The following faculty members were attended for the meeting

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Cell: 9701368996.

	SAMSKRUTI COLLEGE	OF PHARMACY	
	COLLEGE ACADEMIC COMMITTEE FOI	R THE ACADEMIC YEAR 2021	-2022
S. No.	Name& Designation	Designation	Signature
1	Dr.Aravinda Reddy&Pharmaceutical Chemistry	Chairman	Hada
2	Dr.Y.Sirisha& Pharmaceutics	Convener	Mikel
3	K.Radhika & Pharmaceutical Chemistry	Member	16 60
4	B.Sudhakar& Pharmaceutical Chemistry	Member	Via Via
5	B.Krishna& Pharmacognosy	Member	<b>A</b> 1-
6	K.Sujitha& Pharmaceutics	Member	molithe-
7	K.Anand Kumar & Pharmacology	Member	710

Kondapur (M)

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PRINCIPAL

Samskruti College of Pharmsoy, Kondapur (V), Ghalkesar (I.). Medchal Dist, PIN-501201





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Date-3/3/2021

#### **CIRCULAR**

All the members of the college academic committee are here by informed that a meeting will be held on 3<sup>rd</sup> March 2021 at 11:30 am at College Academic Committee room, All the members are requested to attend the meeting. **AGENDA** 

- 1. Plan to conduct Workshop/Seminar for students
- 2. Details about syllabus completion and student progress in mid examination
- 3. Encourage students to take up skill development programmes during summer.
- 4. Take the classes according to the time table and follow strictly the class timings

CC:

All CACmembers

Samskruti College of Phr

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Date: 4/3/2021

### Minutes of the CAC meeting held on 3/3/2021

Plan of Action	Achievements/outcomes
1. Teaching Learning Process	2. Syllabus review by HOD & Principal
	3. Faculty members were informed to
	submit subject related Handouts with
	Soft and Hard copy
	4. Review on End examination Results
	<ol> <li>Monitoring daily attendance for students</li> </ol>
	6. Review on Student mentoring system
	7. Discussion about to conduct FDP work shop for students
•	

The following faculty members were attended for the meeting

Principal
Princi







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	, SAMSKRUTI COLI	LEGE OF PHARMACY	
	COLLEGE ACADEMIC COMMITTEE	FOR THE ACADEMIC YEAR 202	1-2022
S. No.	Name	Designation	Signature
1	Dr.P.Aravinda Reddy & Pharmaceutical	Chairman	A
	Chemistry		- Jean ad
2	Dr.Y.Sirisha& Pharmaceutics	Convener	M. Bel
3	K.Radhika & Pharmaceutical Chemistry	Member	& Kadluje
4	B.Sudhakar& Pharmaceutical Chemistry	Member	Chart .
5	B.Krishna& Pharmacognosy	Member	BUD
6	K.Sujitha& Pharmaceutics	Member	sixthe
7	K.Anand Kumar & Pharmacology	Member	mana

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Samskrutt Collate of Pharmac Kondaphir (V): Charlesgar (M) Medehal Disk Diplicotted





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#### **OFFICE ORDER**

Date: 05.01.2021

Sub:-SCOP-Constitution of Training & Placement Committee-Nomination of the members-Reg

\*\*\*\*\*

With reference to the subject cited above, the following staffs are hereby nominated for Training & Placement Committee for the year 2021-22.

S.No	Name of Faculty	Designation	Designat ion	Department	Signature
1	Dr.P.Aravinda Reddy &	Principal	Chairman	Pharmaceutical Chemistry	Figures
2	Dr. K.Nagasree	Associate professor	Convener	Pharmaceutics	(C)
3	S.Umarani	Assistant professor	Member	Pharmaceutical Analysis	( Jan
4	M.Shivaprasad	Assistant professor	Member	Pharmaceutics	thropioto
5	Dr.Prathyusha	Assistant professor	Member	Pharm.D	Document
6	B.Manasa '	Assistant professor	Member	Pharmacology	Marie
7	V.Balamani	Assistant professor	Member	Pharmaceutical Analysis	Balamani
8	N.Sravya	Assistant professor	Member	Pharmaceutical Analysis	staya
9	K.Anandkumar	Assistant professor	Member	Pharmacology	To Sounday

Circulation to above staff (40Ds/Admin/others

R. Dist. 11

Principal
Samskruti College of Pharn:
Kondapur (V), Ghatkesar (M),
Medchai DCJPAN-501301





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date-6/1/2021

#### **CIRCULAR**

All the members of the Training and placement committee are here by informed that a meeting will be held on 6<sup>th</sup> January 2021 at 11:30 am at office room, all the members are requested to attend the meeting.

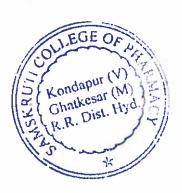
AGENDA

- > Continuous interactions with placement organizations and conducting placement events.
- > Training classes have to be organized to all the final year students.
- Guidance and practice for General Aptitude Tests

CC:

All members of the committee

**PRINCIPAL** 



Principal
Principal
Samskruti College of Pharmacy
Kondapur (V), Ghatkes ar (iA),
Kondapur (V), Ghatkes ar (iA),
Medchal Dist. PIN-501501





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Date-7/1/2021

### Minutes of meeting

- 1. Welcome by the chairman of the committee.
- 2. Discussed with the members that there should be Continuous interactions with placement organizations and conducting placement events.
- 3. Training classes have to be organized to all the final year students.
- 4. Guidance and practice for General Aptitude Tests
- Vote of thanks by the chairman of the committee
   The following members were attended for the meeting

Chatkezar (M. Kouqabar (M.

S.No	Name of Faculty	Designation	Designat ion	Department	Signature
1	Dr.P.Aravinda Reddy	Principal	Chairman	Pharmaceutical Chemistry	
2	Dr. K.Nagasree	Associate professor	Convener	Pharmaceutics	Nortesta
3	S.Umarani	Assistant professor	Member	Pharmaceutical Analysis	Nogenta Door Shinger
4	M.Shivaprasad	Assistant professor	Member	Pharmaceutics	Shirefron
5	Dr.Prathyusha	Assistant professor	Member	Pharm.D	Prostupe
6	B.Manasa	Assistant professor	Member	Pharmacology	Havelo
7	V.Balamani	Assistant professor	Member	Pharmaceutical Analysis	Bolomani
8	N.Sravya	Assistant professor	Member	Pharmaceutical Analysis	Storitor
9	K.Anandkumar	Assistant professor	Member	Pharmacology	PRINC

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Date-4/6/2021

#### **CIRCULAR**

All the members of the Training and placement committee are here by informed that a meeting will be held on 4th

June 2021 at 11:30 am at office room, all the members are requested to attend the meeting.

#### AGENDA

- Conducting Mock sessions and Group Discussions.
- Imparting techniques for interviews Communication presentation and General Management skills.
- Conducting Guest lectures by professionals in the industry so as to expose the students to the latest innovations

CC:

All members of the committee

**PRINCIPAL** 



Samskruti College of Pharmacy

Samskruti College of Pharmacy

Mondapur (V), Gharkesor301

Samskruti College of Physol301





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date-5/6/2021

#### Minutes of meeting

- 1. Welcome by the chairman of the committee.
- 2. Discussed about Conducting Mock sessions and Group Discussions.
- 3. Discussed about imparting techniques for interviews Communication presentation and General Management skills.
- 4. Conducting Guest lectures by professionals in the industry so as to expose the students to the latest innovations
- 5. Vote of thanks by the chairman of the committee

The following members were attended for the meeting

S.No	Name of Faculty	Designation	<b>Designat</b> ion	Department	Signature
1	Dr.P.Aravinda Reddy	Principal	Chairman	Pharmaceutical Chemistry	Lacor
2	Dr. K.Nagasree	Associate professor	Convener	Pharmaceutics	Nogovie
3	S.Umarani	Assistant professor	Member	Pharmaceutical Analysis	(Sper
4	M.Shivaprasad ·	Assistant professor	Member	Pharmaceutics	Shrage
5	Amreensultan	Assistant professor	Member	Pharm.D	Amren
6	B.Manasa	Assistant professor	Member	Pharmacology	(A)
7	V.Balamani	Assistant professor	Member	Pharmaceutical Analysis	Balamani
8	G.Sucharitha	Assistant professor	Member	Pharmaceutical Analysis	wholet
9	K.Anandkumar	Assistant professor	Member	Pharmacology	Arand

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

#### OFFICE ORDER

Date: 06.07.2021

Sub:-Constitution of Disciplinary Committee-Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated Disciplinary Committee for the year 2021-22.

S.No.	Name of the Staff	Designation& Dept	Nominate
	Member		Designation for the
	1		Committee
1	Dr.P.Aravinda Reddy	Principal, Pharmaceutical Chemistry	Chairman
2	B.Sudhakar	Assistant professor,Pharmaceutical chemistry	Convener
3 -	G.Soujanya	Assistant professor, Pharmaceutics	Member
4	G.Suresh	Assistant professor, Pharmaceutics	Member
5	S.Umarani	Assistant professor, Pharmaceutical Analysis	Member
6	Shivaprasad	Assistant professor, Pharmaceutics	Member
7	B.Manasa	Assistant professor, Pharmacology	Member
8	B.Krishna	Exam Branch I/C, Pharmacognosy	Member
9	Meena kumari	A.O.	Member

Circulation to above staff /HODs/Admin/others.

Charkesar (M)

R.R. Dist. Hyd

Principal

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 08.07.2021

#### CIRCULAR

All the members of the Disciplinary committee are here by informed that a meeting will be held on 09.07.2021 at 1:00 pm at office room, All the members are requested to attend the meeting.

#### **AGENDA**

- To develop healthy atmosphere in the institute which ensures zero tolerance to sexual harassment discrimination and gender
- This committee provides a platform to express their grievances freely without any fear of being victimized.

**PRINCIPAL** 

CC:

All members of the committee.



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 09.07.2021

### Minutes of meeting of the Disciplinary committee

- 1. Welcome by the chairman of the committee.
- 2. Discussed to develop healthy atmosphere in the institute which ensures zero tolerance to sexual harassment discrimination and gender.
- 3. This committee provides a platform to express their grievances freely without any fear of being victimized.
- 4. Vote of thanks by the chairman of the committee.

The following members were attended for the meeting.

S.No.	Name of the Staff	Designation& Dept	Nominate
	Member		Designation for the
			Committee
1	Dr.P.Aravinda Reddy	Principal, Pharmaceutical Chemistry	Chairman
2	B.Sudhakar	Assistant professor,Pharmaceutical	Convener
		chemistry	
3	G.Soujanya	Assistant professor, Pharmaceutics	Member
4	G.Suresh	Assistant professor. Pharmaceutics	Member
5	S.Umarani	Assistant professor. Pharmaceutical	Member
		Analysis	
6	Shivaprasad	Assistant professor. Pharmaceutics	Member
7	B.Manasa	Assistant professor, Pharmacology	Member
8	B.Krishna	Exam Branch I/C. Pharmacognosy	Member
9	Meena kumari	A.O.	Member

Charkesar (M)

Charkesar (M)

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Charkesar (M)

PRINCIPAL

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 08.01.2022

#### CIRCULAR

All the members of the Disciplinary committee are here by informed that a meeting will be held on 10.01.2022 at 1:00 pm at office room, All the members are requested to attend the meeting.

#### **AGENDA**

- 1. The women employees / students can raise their grievances through sms / call / email / letter / website.
- 2. This committee takes the responsibility for ensuring the prohibition and redressal of any kind of women grievances in the institute.

PRINCIPAL

CC:

All members of the committee.



Samskruti College ef Pharmac)

Kondapur (V), Ghatkesar (NI),

Kondapur (V), FIN-501301





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 10.01.2022

### Minutes of meeting of the Disciplinary committee

- 1. Welcome by the chairman of the committee.
  - Discussion as Following .....

Charkesar (M)

- 2. The women employees / students can raise their grievances through sms / call / email / letter / website.
- 3. This committee takes the responsibility for ensuring the prohibition and redressal of any kind of women grievances in the institute.
- Vote of thanks by the chairman of the committee.
   The following members were attended for the meeting.

S.No.	Name of the Staff	Designation& Dept	Nominate
	Member		Designation for the
	; ;		Committee
1	Dr.P.Aravinda Reddy	Principal, Pharmaceutical Chemistry	Chairman
2	B.Sudhakar	Assistant professor,Pharmaceutical	Convener
		chemistry	
3	G.Soujanya	Assistant professor, Pharmaceutics	Member
4	G.Suresh	Assistant professor, Pharmaceutics	Member
5	S.Umarani	Assistant professor, Pharmaceutical	Member
		Analysis	
6	Shivaprasad	Assistant professor, Pharmaceutics	Member
7	B.Manasa '	Assistant professor, Pharmacology	Member
8	B.Krishna	Exam Branch I/C, Pharmacognosy	Member
9	Meena kumari	A.O.	Member

Prince Sphare (M).

Prince Sphare (M).

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#### **OFFICE ORDER**

Date: 07.07.2021

Sub:-Samskruti College Of Pharmacy -Constitution of Grievance Redressal Committee -Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated Grievance Redressal Committee for the year 2021-22.

S.No.	Name of the Staff Member	Committee	Signature
		Designation	
1	Dr.P.Aravinda Reddy, Principal,	Chairman	unda
	Pharmaceutical Chemistry		
2	Dr.Y.Sirisha, Associate.Prof. Pharmaceutics	Convener	My Killy
3	Madhulika,Pharmaceutical Analysis	Member	THE
4	R.Mounika, Pharmaceutical Analysis	Member	R. Mounde
5	T.Swathi, Pharmacology	Member	Enothe
6	Chaithanyaprasad, Pharmaceutical chemistry	Member	chathange
7	Dr.J.Mahesh.PharmD	Member	Halish
8	Hanumanthu. Pharmaceutics	Member	Has

Circulation to

All the committee members

**PRINCIPAL** 

Samskruti College of Fitarii: Kondapur (V), Ghatkesar (Mi), Medchel Dist. PIN-501301

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 07.07.2021

#### **CIRCULAR**

All the members of the Grievance Redressal committee are here by informed that a meeting will be held on 8th July 2021 at 12:30 pm principal Chamber, All the members are requested to attend the meeting.

#### **AGENDA**

To uphold the dignity of the College by ensuring strife free atmosphere in the College through promotion of cordial Student-Student relationship and Student-teacher relationship etc

**PRINCIPAL** 

Cc:

To all committee members.



Sanshruti College of Pharing.

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Kondepur (V). Chalkegar Mil.

Kondepur (V). pin.501501





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 08.07.2021

### Minutes of meeting of the Grievance Redressal committee

- 1. Welcome by the chairman of the committee.
- 2. Discussed about to uphold the dignity of the College by ensuring strife free atmosphere in the College through promotion of cordial Student-Student relationship and Student-teacher relationship etc.
- Vote of thanks by the chairman of the committee.
   The following members were attended the meeting.

S.No.	Name of the Staff Member	Committee	Signature
		Designation	
1	Dr.P.Aravinda Reddy, Principal,	Chairman	James
	Pharmaceutical Chemistry		2 Jan
2	Dr.Y.Sirisha, Associate.Prof. Pharmaceutics	Convener	1 / July
3	Madhulika,Pharmaceutical Analysis	Member	NO
4	R.Mounika, Pharmaceutical Analysis	Member	Q Howill
5	T.Swathi, Pharmacology	Member	Swali
6	Chaithanyaprasad, Pharmaceutical chemistry	Member	The state of the s
7	Dr.J.Mahesh.PharmD	Member	Molish
8	Hanumanthu. Pharmaceutics	Member	plan

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PRINCIPAL

Samskruti College of Pharmacy

Kondapur (V), Ghadeastr (M).

Kondapur (V), Ghadeastr (M).

Kondapur (V), Ghadeastr (M).





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 07.01.2022

#### **CIRCULAR**

All the members of the Grievance Redressal committee are here by informed that a meeting will be held on 8<sup>th</sup> January 2022 at 12:30 pm principal Chamber, All the members are requested to attend the meeting.

#### **AGENDA**

To provide responsive, accountable and easily accessible machinery for settlement of grievances and to take measures in the college undertakings to ensure expeditious settlement of grievances of Students in order to maintain a harmonious educational atmosphere in the institute.

PRINCIPAL

Cc:

To all committee members.



Prince of Pharmach, College of Pharmach, Ghatkesar (v). Ghatkesar (v). PHV-501301

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 08.01.2022

### Minutes of meeting of the Grievance Redressal committee

- 1. Welcome by the chairman of the committee.
- 2. Discussed about to provide responsive, accountable and easily accessible machinery for settlement of grievances and to take measures in the college undertakings to ensure expeditious settlement of grievances of Students in order to maintain a harmonious educational atmosphere in the institute.
- 3. Vote of thanks by the chairman of the committee

  The following members were attended the meeting

S.No.	Name of the Staff Member	Committee	Signature
		Designation	
1	Dr.P.Aravinda Reddy. Principal,	Chairman	A da
	Pharmaceutical chemistry		2 extended
2	Dr.Y.Sirisha, Associate.Prof. Pharmaceutics	Convener	Thirth
3	Madhulika,Pharmaceutical Analysis	Member	MD
4	R.Mounika, Pharmaceutical Analysis	Member	R Mo will
5	T.Swathi, Pharmacology	Member	Salles
6	Chaithanyaprasad, Pharmaceutical chemistry	Member	South any
7	Dr.J.Mahesh.PharmD	Member	heless
8	Hanumanthu. Pharmaceutics	Member	tlord

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

### OFFICE ORDER

Date: 04.01.2021

Sub:-SCOP-Constitution of Students Affairs, welfare and Alumni Committee -Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated Alumni & Students Affairs Committee for the year 2021-22.

A L LINA	SAMSKRUTI COLLEGE OF PHARMAG		2021 2022	
ALUMNI AND STUDENT AFFAIRS COMMITTEE FOR THE ACADEMIC YEAR 202  S. No.				
1	Dr.P.Aravinda Reddy, Principal, Pharmaceutical chemistry	Chairman	Arando	
2	Adithyamathur, Asst. prof, Pharmaceutical chemistry	Convener	Adding	
3	R.Mounika, Pharmaceutical Analysis	Member	P. Hounit	
4	O.Sruthi, Pharmaceutical Analysis	Member	Berth	
5	S.kiran, Pharmaceutics	Member	1	
6	Dr.J.Mahesh.PharmD	Member	Nahesh	
7	Hanumanthu. Pharmaceutics	Member	Harri	

Circulation to above staff /HODs/Admin/others

**PRINCIPAL** 

Locason Conditions of the Charles of the Conditions of the Conditi

Medchal Dist. PIN-501301

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.01.2021

#### **CIRCULAR**

All the members of the Students Affairs, welfare and Alumni committee are here by informed that a meeting will be held on 6<sup>th</sup> January 2021 at 12:30 pm principal Chamber, All the members are requested to attend the meeting.

#### **AGENDA**

- Registration of all the outgoing students as alumni members and maintenance of the database.
- Collects and compiles information of the distinguished alumni. viz.. their achievements, progress and successful careers.
- Maintains continuous interaction with the alumni and plans for utilizing their services for the benefit of present students and the institute.

Cc:

To all committee members

Kondapur (M)

**PRINCIPAL** 

Market Dist. PIN-501301





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996.

Date: 07.01.2021

### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

Kondapur ( Ghatkesar (M)

R.R. Dist. Hyd

- > Registration of all the outgoing students as alumni members and maintenance of the database.
- Collects and compiles information of the distinguished alumni. viz.. their achievements, progress and successful careers.
- Maintains continuous interaction with the alumni and plans for utilizing their services for the benefit of present students and the institute.

Vote of thanks by the chairman of the committee

The following members were attended the meeting

	SAMSKRUTI COLLEGE OF PHARMAG	CY	
ALUM	NI AND STUDENT AFFAIRS COMMITTEE FOR THE	ACADEMIC YEAR	R 2021-2022
S. No.	Name	Designation	Signature
1	Dr.P.Aravinda Reddy, Principal, Pharmaceutical chemistry	Chairman	trand
2	Adithyamathur, Asst. prof. Pharmaceutical chemistry	Convener	Adily
3	R.Mounika, Pharmaceutical Analysis	Member	R. Mount
4	O.Sruthi, Pharmaceutical Analysis	Member	Benth
5	S.kiran, Pharmaceutics	Member	P
6	Dr.J.Mahesh.PharmD	Member	wheth-
7/1	Hanumanthu. Pharmaceutics	Member	the

**PRINCIPAL** 





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 04.06.2021

#### **CIRCULAR**

All the members of the Students Affairs, welfare and Alumni committee are here by informed that a meeting will be held on 5<sup>th</sup> June 2021 at 12:30 pm principal Chamber, All the members are requested to attend the meeting.

#### **AGENDA**

- 1. Establishes the network of the alumni and present students through seminars, guest lectures, workshops etc.
- 2. Responsible for establishing alumni chapters and conducting their annual meets frequently.
- 3. Host the alumni details on the Institute Website interacting with individual HOD's through Institute Automation update the same regularly

Cc

To all committee members

**PRINCIPAL** 

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 06.06.2021

### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- 1. Establishes the hetwork of the alumni and present students through seminars. guest lectures, workshops etc.
- 2. Responsible for establishing alumni chapters and conducting their annual meets frequently.
- 3. Host the alumni details on the Institute Website interacting with individual HOD's through Institute Automation update the same regularly

Vote of thanks by the chairman of the committee

The following members were attended the meeting

	SAMSKRUTI COLLEGE OF PHARMAG	CY	
ALUM	NI AND STUDENT AFFAIRS COMMITTEE FOR THE	ACADEMIC YEAR	2021-2022
S. No.	Name	Designation	Signature
1	Dr.Aravinda Reddy, Principal, Pharmaceutical chemistry	Chairman	Leavin
2	Adithyamathur, Asst. prof, Pharmaceutical chemistry	Convener	Adh
3	R.Mounika, Pharmaceutical Analysis	Member	R. Hound
4	O.Sruthi, Pharmaceutical Analysis	Member	Sty
5	S.kiran, Pharmaceutics	Member	R
6	Dr.J.Mahesh.PharmD	Member	Africh
7	Hanumanthu. Pharmaceutics	Member	flood

PRINCIPAL

pur come samskrutt.ac.





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(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

#### OFFICE ORDER

Date: 04.01.2021

Sub:-SCOP-Constitution of Admission Committee -Nomination of the members-Reg

\*\*\*\*\*

With reference to the subject cited above, the following staffs are hereby nominated for Admission committee

2.535	SAMSKRUTI CO	LLEGE OF PHARMACY	
	ADMISSION COMMITTEE FO	OR THE ACADEMIC YEAR 2023	1-2022
S. No.	Name	Designation	Signature
1	Dr.P.Aravinda Reddy, Principal, Pharmaceutical chemistry	Chairman	teama
2	Mastan,AO	Convener	Ma
3	Mercy Florence, Pharmacoogy	Member	about
4	P.Chandrashekar, Phrmaceutics	Member	Clander
5	S.Kiran, Phrmaceutics	Member	(D)
6	K.Sujitha, Phrmaceutics	Member	kyita

Circulation to above staff /HODs/Admin/others

**PRINCIPAL** 



- Charles Char





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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.01.2021

### **CIRCULAR**

All the members of the Admission Committee are here by informed that a meeting will be held on 6<sup>th</sup> January 2021 at 11:30 am principal Chamber, All the members are requested to attend the meeting.

#### **AGENDA**

- > To act as a coordinator with other college committees and faculty staff to receive and to give suggestions regarding admissions.
- > To prepare list of admitted students and to submit to principal.
- > To check original documents of the students.
- > To keep personal file of the students with proper certificates.

CC-

To all committee members

**PRINCIPAL** 



They will a state of the control of





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996,

Date: 07.01.2021

### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- 1. To act as a coordinator with other college committees and faculty staff to receive and to give suggestions regarding admissions.
- 2. To prepare list of admitted students and to submit to principal.
- 3. To check original documents of the students.
- 4. To keep personal file of the students with proper certificates

Vote of thanks by the chairman of the committee

The following members were attended for the meeting

	SAMSKRUTI COLLE	GE OF PHARMACY			
	ADMISSION COMMITTEE FOR THE ACADEMIC YEAR 2021-2022				
S. No.	Name	Designation	Signature		
1	Dr.P.Aravinda Reddy, Principal,	Chairman	1		
	Pharmaceutical chemistry		rond		
2	Mastan,AO	Convener	m		
3	Mercy Florence, Pharmacoogy	Member	Groreva		
4	P.Chandrashekar, Phrmaceutics	Member	Chandre		
5	S.Kiran, Phrmaceutics	Member	(P)		
6	K.Sujitha, Phrmaceutics	Member	lujit		

**PRINCIPAL** 

-mskruti College of Pharmacy





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date: 04.06.2021

#### **CIRCULAR**

All the members of the Admission Committee are here by informed that a meeting will be held on 4<sup>th</sup> June 2021 at 11:30 am principal Chamber, All the members are requested to attend the meeting.

#### **AGENDA**

- 1. To check original documents of the students.
- 2. To keep personal file of the students with proper certificates
- 3. To prepare list of admitted students and to submit to principal
- 4. To act as a coordinator with other college committees and faculty staff to receive and to give suggestions regarding admissions

CC-

To all committee members

**PRINCIPAL** 



Principal of Pharmacy

Eamskruti College of Pharmacy

Condapur (V), Ghatkesar (M).

Kondapur (V), Ghatkesar (M).

Medchal Dist. Phil-551301





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.06.2021

### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following......

- 5. To check original documents of the students.
- 6. To keep personal file of the students with proper certificates
- 7. To prepare list of admitted students and to submit to principal
- 8. To act as a coordinator with other college committees and faculty staff to receive and to give suggestions regarding admissions.

Vote of thanks by the chairman of the committee

The following members were attended for the meeting

	SAMSKRUTI COLLE	GE OF PHARMACY	
	ADMISSION COMMITTEE FOR T	HE ACADEMIC YEAR 2021-2022	
S. No.	Name	Designation	Signature
1	Dr.P.Aravinda Reddy, Principal, Pharmaceutical chemistry	Chairman	Franco
2	MastarQAO'H	Convener	(Mar)
3 //	Mercy Florence Pharmacoogy	Member	Harente
4	P.Chardrashekar, Phrmaceutics	Member	Elange





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

5	S.Kiran, Phrmaceutics	Member	(W)
6	K.Sujitha, Phrmaceutics	Member	with .

**PRINCIPAL** 



Principal
Principal
Principal
Principal
Principal
Pharmacy
Askruti College of Pharmacy



# SAMSKRUTI COLLEGE OF PHARMACY (Sponsored by St. VINCENT EDUCATIONAL SOCIETY) Regd. No. 5782/2000



(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996,

#### **OFFICE ORDER**

Date: 04.01.2021

Sub:-SCOP-Constitution of Library Advisory/e-Resource Committee -Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated for Library committee

IRRARV	ADVISORY/e-RESOURCE COMMITTEE FO	R THE ACADEMIC Y	YEAR 2021-202
S. No.	Name	Designation	Signature
1	Dr.P.Aravinda Reddy, Principal, Pharmaceutical chemistry	Chairman	hand
2	G.Anithamma,LIBRARIAN	Convener	de.
3	G.Rathnakumari, Msc Maths	Member	Rather
4	T.Vijayalaxmi, Pharmaceutical chemistry	Member	Spo
5	L.Devikamma, Pharmaceutics	Member	Duy
6	Dr.Smithamadhuri.Pharm.D	Member	frita
7	T.Swathi, Pharmacology	Member	Sale

Circulation to above staff /HODs/Admin/others

**PRINCIPAL** 





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date: 05.01.2021

#### **CIRCULAR**

All the members of the Library Advisory/e-Resource Committee are here by informed that a meeting will be held on 6<sup>th</sup> January 2021 at 10:30 am principal Chamber, All the members are requested to attend the meeting.

#### **AGENDA**

- 1. To check the students whether they carry their ID cards with them whenever they visit the library or computer lab. No bags or books are allowed inside
- 2. To check whether Issue and renewal of books is as per college rules,
- 3. To check the students are expected to maintain strict silence in the library.
- 4. Any damage to the library must be compensated

CC-

To all committee members

PRINCIPAL



Samskilli Colicia of Pharmicol Chalkesar Mill. Chalkesar Mill. Chalkesar Mill. Chalkesar Mill. Chalkesar Mill. Chalkesar Mill. Chalkesar Mill.





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

Date: 07.01.2021

### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- 1. To check the students whether they carry their ID cards with them whenever they visit the library or computer lab. No bags or books are allowed inside
- 2. To check whether Issue and renewal of books is as per college rules.
- 3. To check the students are expected to maintain strict silence in the library.
- 4. Any damage to the library must be compensated.

Vote of thanks by the chairman of the committee

The following members were attended for the meeting

IBRARY	ADVISORY/e-RESOURCE COMMITTEE FOI 2022	R THE ACADEMIC	YEAR 2021-
S. No.	Name	Designation	Signature
1	Dr.P.Aravinda Reddy, Principal. Pharmaceutical chemistry	Chairman	Jam
2	G.Anithamma,LIBRARIAN	Convener	A
3	G.Rathnakumari, Msc Maths	Member	Ratha
4	T.Vijayalaxmi, Pharmaceutical chemistry	Member	Opis
5	L.Devikamma, Pharmaceutics	Member	Den
6 /	Dr.Smithamadhuri, Pharm.D	Member	ON #

SAMSKRUTI COLLEGE OF PHARMACY





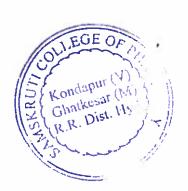
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Regd. No. 5782/2000

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

7 T.Swathi, Pharmacology	Member	Swit2	

**PRINCIPAL** 



Printy of francisco (A).

Printy of francisc





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 04.06.2021

#### **CIRCULAR**

All the members of the Library Advisory/e-Resource Committee are here by informed that a meeting will be held on 5<sup>th</sup> June 2021 at 10:30 am principal Chamber, All the members are requested to attend the meeting.

#### AGENDA

- 1. To check the students are expected to maintain strict silence in the library.
- 2. Any damage to the library must be compensated
- 3. To check the students whether they carry their 1D cards with them whenever they visit the library or computer lab. No bags or books are allowed inside
- 4. To check whether Issue and renewal of books is as per college rules,

CC-

To all committee members

**PRINCIPAL** 



Aruti College of pares of sol





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.06.2021

### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

kendapur (V)

- 1. To check the students are expected to maintain strict silence in the library.
- 2. Any damage to the library must be compensated
- 3. To check the students whether they carry their ID cards with them whenever they visit the library or computer lab. No bags or books are allowed inside
- 4. To check whether Issue and renewal of books is as per college rules, Vote of thanks by the chairman of the committee

The following members were attended for the meeting

			ADVISORY/e-RESOURCE COMMITTEE FOR 2022	
re	Signature	Designation	' Name	S. No.
=	1	Chairman	Dr.P.Aravinda Reddy, Principal,	1
w	- Frank		Pharmaceutical chemistry	
	A	Convener	G.Anithamma,LIBRARIAN	2
	Rate	Member	G.Rathnakumari, Msc Maths	3
	Sport	Member	T.Vijayalaxmi, Pharmaceutical chemistry	4
-	Den	Member	L.Devikamma, Pharmaceutics	





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996

		en . 97 0 1 300 330,	- 1
6	Dr.Smithamadhuri.Pharm.D	Member	Smill
7	T.Swathi, Pharmacology	Member	Swath

**PRINCIPAL** 

Skryti Callege of Pharmacy

Skryti Callege of Pharmacy

Skryti Callege of Pharmacy

Charces of Pharmacy

Charmacy

Charces of Pharmacy







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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.06.2021

### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- ➤ Keeping record of each and every issue related to the examinations and organizing workshops and seminars for the improvement of the examination system.
- To carry out examinations, publish results and award certificates (Provided by the University and Institute) to the students who pass the final examinations.

Vote of thanks by the chairman of the committee

#### Following members were attended the meeting

1 Dr.P.Aravinda Reddy. Principal. Pharmaceutical chemistry 2 B.Krishna, Asst.prof, Pharmacognosy 3 R.Mounika, Pharmaceutical Analysis 4 Dr.Surya devarakonda, Prof. HOD, Pharmacology 5 Dr.V. Rayikumar, Prof. HOD, Pharmaceutical Analysis 6 Shivasrikishna, Asst. Prof, Pharmaceutics Member  Member  Member		EXAMINATION/TIME TABLE COMMITTEE FOR THE ACADEM	11C YEAR 2021-202	2
2 B.Krishna, Asst.prof, Pharmacognosy Convener  R.Mounika, Pharmaceutical Analysis Co-Convener  Dr.Surya devarakonda, Prof. HOD, Pharmacology Member  Dr. Ravikumar, Prof. HOD, Pharmaceutical Analysis Member  Member  Member  Member	S. No.	Name	Designation	Signature
2 B.Krishna, Asst.prof, Pharmacognosy  3 R.Mounika, Pharmaceutical Analysis  4 Dr.Surya devarakonda, Prof. HOD, Pharmacology  5 Dr.V. Ravikumar, Prof. HOD, Pharmaceutical Analysis  6 Shivasrikrishna, Asst. Prof, Pharmaceutics  Member  Member	1	Dr.P.Aravinda Reddy, Principal, Pharmaceutical chemistry	Chairman	Leouis
4 Dr.Surya devarakonda, Prof. HOD, Pharmacology  5 Dr. V. Ravikumar, Prof. HOD, Pharmaceutical Analysis  6 Shivasrikishna, Asst. Prof. Pharmaceutics  Member  Member	2	B.Krishna, Asst.prof, Pharmacognosy	Convener	Keille
4 Dr.Surya devarakonda, Prof. HOD, Pharmacology  5 Dr.V. Ravikumar, Prof. HOD, Pharmaceutical Analysis  6 Shivasrikiishna, Asst. Prof. Pharmaceutics  Member  Member	3	R.Mounika, Pharmaceutical Analysis	Co-Convener	R. Maril
6/ Shivasrikrishna, Asst. Prof, Pharmaceutics Member	4	Dr.Surya devarakonda,Prof.HOD,Pharmacology	Member	Sioge
6/ Shivasrikrishna, Asst. Prof, Pharmaceutics Member	5	Dr. Ravikumar, Prof. HOD, Pharmaceutical Analysis	Member	Rond
	6/5		Member /	Teres

Mcdchal www.sanskrutl.a





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301.

	Cell.97013	000990,	
7	Soujanya Daniel, Asst.prof. Pharmaceutics	Member	Barlans
8	G.Suresh, Asst.Prof, Pharmaceutics	Member	preson.

**PRINCIPAL** 



Samskruti College of Pharmae) Kondapur (V), Ghatkesar (M):
Medchal Dist. PIN-601301

www.sanskruti.





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996,

#### **OFFICE ORDER**

Date: 04.01.2021

Sub:-SCOP-Constitution of Website Committee -Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated for of Public Relations, Press & Media Committee for the academic year 2021-2022

	Website committee 2021-2022						
S. No.	Name &Department	Designation in committee	Signature				
1	Dr.P.Aravinda Reddy, Principal, Pharmaceutical chemistry	Chairman	Ajar				
2	Swathi, Pharmacology	Convener	Carolic				
3	Mahesh, System Administrator	Co-Convener	relia				
4	G.Rathnakumari, MSc Maths	Member	Rotes				
5	Bharadwaj, Computersciences	Member	Breading				
6	V.Balamani, Pharmaceutical Chemistry	Member	Bolomo				
7	B.Kalapana Devi, Pharmaceutical Analysis	Member	(P)D				
8	Ch.Sushma, Pharmaceutical Analysis	Member	India				

Circulation to above staff /HODs/Admin/others

Collage of Pharmac.



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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996,

Date: 05.01.2021

#### **CIRCULAR**

All the members of the Website committee are here by informed that a meeting will be held on 6th January 2020 at 3:30 pm at Board room, All the members are requested to attend the meeting.

#### AGENDA:

- The college Website Committee is responsible for maintaining the college's website.
- The committee ensure that content is up-to-date and accurate Collaborate with the campus web team to maintain current web standards, styles, protocols, etc. and build links to high level content.
- Collect and discuss feedback from college members.
- Generate and communicate ongoing task list.
- > Implement new features, and determine what should be included in the website. Training programmes and hands on experience for using Computers and Internet providing exposure on ICT in the present day context.
- > On-Line Information about Government Websites and Government Schemes.

> Knowledge of using Website and contacting people through e-Mail.

Cc:

To All committee members

**PRINCIPAL** 

Kondapur (V), Gharkesar Mcdchal Dist. PIN-501201



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 07.01.2021

### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- > The college Website Committee is responsible for maintaining the college's website.
- The committee ensure that content is up-to-date and accurate Collaborate with the campus web team to maintain current web standards, styles, protocols, etc. and build links to high level content.
- > Collect and discuss feedback from college members.
- Generate and communicate ongoing task list.
- Implement new features, and determine what should be included in the website. Training programmes and hands on experience for using Computers and Internet providing exposure on ICT in the present day context.
- On-Line Information about Government Websites and Government Schemes.
- > Knowledge of using Website and contacting people through e-Mail.

Vote of thanks by the chairman of the committee

Following members were attended the meeting

Samskruti Colle Schakesar min.
Kondapur (V), Ghakesar min.
Kondapur (V), Ghakesar sol





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Regd. No. 5782/2000

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301.

	SAMSKRUTI COLLEGE OF PHAR	IVIACY	
	Website committee 2020-20	21	
S. No.	Name &Department	Designation in committee	Signature
1	Dr.P.Aravinda Reddy, Principal, Pharmaceutical chemistry	Chairman	Howing
2	Swathi, Pharmacology	Convener	Swell
3	Mahesh, System Administrator	Co-Convener	Makest
4	G.Rathnakumari, MSc Maths	Member	Rota
5	Bharadwaj, Computersciences	Member	Bharab
6	V.Balamani, Pharmaceutical Chemistry	Member	Bolama
7	B.Kalapana Devi, Pharmaceutical Analysis	Member	(Earl
	Ch.Sushma, Pharmaceutical Analysis	Member	8 Sucha

PRINCIPAL



Principal Pharmacy

Principal College of Pharmacy

Principal (V), Ghatkesar (N),

Principal (V), Ehw.501301

Principal (V), Et. Phy.501301

# The second

### SAMSKRUTI COLLEGE OF PHARMACY



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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 04.06.2021

### CIRCULAR

All the members of the Website committee are here by informed that a meeting will be held on 5<sup>th</sup> June 2021 at 3:30 pm at Board room, All the members are requested to attend the meeting.

#### AGENDA:

- > The college Website Committee is responsible for maintaining the college's website.
- The committee ensure that content is up-to-date and accurate Collaborate with the campus web team to maintain current web standards, styles, protocols, etc. and build links to high level content.
- Collect and discuss feedback from college members.
- Generate and communicate ongoing task list.
- > Implement new features, and determine what should be included in the website. Training programmes and hands on experience for using Computers and Internet providing exposure on ICT in the present day context.
- On-Line Information about Government Websites and Government Schemes,
- > Knowledge of using Website and contacting people through e-Mail.

Cc:

To All committee members

PRINCIPAL



Samskrufi College of Pharmocy,
Kondeput (V), Chakasar (M),
Kondeput (V), PIN-501901





(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 06.06.2021

### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following......

- The college Website Committee is responsible for maintaining the college's website.
- The committee ensure that content is up-to-date and accurate Collaborate with the campus web team to maintain current web standards, styles, protocols, etc. and build links to high level content.
- Collect and discuss feedback from college members.
- > Generate and communicate ongoing task list.
- Implement new features, and determine what should be included in the website. Training programmes and hands on experience for using Computers and Internet providing exposure on ICT in the present day context.
- > On-Line Information about Government Websites and Government Schemes.
- > Knowledge of using Website and contacting people through e-Mail.

Vote of thanks by the chairman of the committee

Following members were attended the meeting

	SAMSKRUTI COLLEGE OF	PHARMACY	
9	Website committee 20	20-2021	
5, No.	Name &Department	Designation in	Signature
PH. A. P. L.		committee	1 0
(5)			to table
India St. O.			Skruti College of Phi ondapur (V), Ghatkes Medichal Dist. PIN-50
The state of the s		m	SKruti College Ghatkes
Comment of	CANADA PARA PARA PARA PARA PARA PARA PARA P	K	ondapur Dist. PIN-50





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Dr.P.Aravinda Reddy, Principal,	Chairman	Tranda
Pharmaceutical chemistry		
Swathi, Pharmacology	Convener	gratul
Mahesh, System Administrator	Co-Convener	gratich
G.Rathnakumari, MSc Maths	Member	Daire.
Bharadwaj, Computersciences	Member	Bhardwood
V.Balamani, Pharmaceutical Chemistry	Member	Bolowork
B.Kalapana Devi, Pharmaceutical Analysis	Member	Rad
Ch.Sushma, Pharmaceutical Analysis	Member	enelog
	Pharmaceutical chemistry  Swathi, Pharmacology  Mahesh, System Administrator  G.Rathnakumari, MSc Maths  Bharadwaj, Computersciences  V.Balamani, Pharmaceutical Chemistry  B.Kalapana Devi, Pharmaceutical Analysis	Pharmaceutical chemistry  Swathi, Pharmacology  Convener  Mahesh, System Administrator  G.Rathnakumari, MSc Maths  Bharadwaj, Computersciences  V.Balamani, Pharmaceutical Chemistry  B.Kalapana Devi, Pharmaceutical Analysis  Member

PRINCIPAL



Samskruti College of Pharmacy

Kondapur (V), Ghatkesar (M),

Medchal Dist. Phy-501301



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

### OFFICE ORDER

Date: 4.01.2021

Sub:-SCOP Constitution of NSS Committee -Nomination of the members-Reg

\*\*\*\*

With reference to the subject cited above, the following staffs are hereby nominated for of NSS Committee for the academic year 2021-2022

	SAMSKRUTI COLLEGE OF PHARMA	CY	
	NSS COMMITTEE FOR THE ACADEMIC YEAR	2020-2021	
S. No.	Name&Department	Designation	Signature
1	Hanumanthu, Asst. Prof. Pharmaceutical Analysis	Chairman	Hod
2	N.Rajashekar, Asst.prof, Pharmacology	Convener	Rigardh
3	Tejasree.S, Asst.prof, Pharmacology	Co-Convener	Ter _
4	S.Kiran, Asst.Prof, Pharmaceutics	Member	0
	G.Thanusha, Asst.Prof, Pharmaceutical Analysis	Member	Thous
6	L.Sunil, Asst.Prof, Pharmaceutics	Member	Sorrie

Circulation to above staff /HODs/Admin/others

PRINCIPAL

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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.01.2021

#### **CIRCULAR**

All the members of the NSS committee are here by informed that a meeting will be held on 6<sup>th</sup> January 2021 at 1:30 pm at Smart room, All the members are requested to attend the meeting.

AGENDA:

- > Submission of accounts, statements and programme reports to Government of India.
- Convening of meetings of State NSS Advisory Committee from time to time
- Monitoring of the programme through Universities and in consultation with NSS Regional Centre.

Cc:

To All committee members

PRÍNCIPAL



Principal
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(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 07.01.2021

### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- 1. Submission of accounts, statements and programme reports to Government of India.
- 2. Convening of meetings of State NSS Advisory Committee from time to time.
- 3. Monitoring of the programme through Universities and in consultation with NSS Regional Centre.

Vote of thanks by the chairman of the committee

### Following members were attended the meeting

	SAMSKRUTI COLLEGE OF PHARMA	CY	
	NSS COMMITTEE FOR THE ACADEMIC YEAR	2021-2022	
S. No.	Name&Department	Designation	Signature
1	Hanumanthu.Asst.Prof.Pharmaceutical Analysis	Chairman	Hall
2	N.Rajashekar, Asst.prof, Pharmacology	Convener	Rajah
3	Tejasree.S, Asst.prof, Pharmacology	Co-Convener	Type
4	S.Kiran, Asst.Prof, Pharmaceutics	Member	(1)
5	G.Thanusha, Asst.Prof, Pharmaceutical Analysis	Member	That
6	L.Sunil, Asst.Prof, Pharmaceutics	Member	And

Kondapur (V) W Ghatkesar (M) W Ghatkesar (M) W K. D'st. Hyd W

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 04.06.2021

### CIRCULAR

All the members of the NSS committee are here by informed that a meeting will be held on 5<sup>th</sup> June 2021 at 1:30 pm at Smart room. All the members are requested to attend the meeting.

#### AGENDA:

- Submission of accounts, statements and programme reports to Government of India.
- Convening of meetings of State NSS AdvisoryCommittee from time to time
- Monitoring of the programme through Universities and in consultation with ASS Regional Centre.

Cc:

To All committee members

PRINCIPAL





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 06.06.2021

### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- 1. Submission of accounts, statements and programme reports to Government of India.
- 2. Convening of meetings of State NSS AdvisoryCommittee from time to time.
- 3. Monitoring of the programme through Universities and in consultation with NSS Regional Centre.

Vote of thanks by the chairman of the committee

### Following members were attended the meeting

	NSS COMMITTEE FOR THE ACADEMIC YEAR	2021-2022	
S. No.	Name&Department	Designation	Signature
1	Hanumanthu, Asst. Prof, Pharmaceutical Analysis	Chairman	Had
2	N.Rajashekar, Asst.prof, Pharmacology	Convener	Rejushare
3	Tejasree.S, Asst.prof, Pharmacology	Co-Convener	Tres
4	S.Kiran, Asst.Prof, Pharmaceutics	Member	0,0
RMA	G Thanusha, Asst.Prof, Pharmaceutical Analysis	Member /	Thos
KIVIA 6-	Sunit Asst.Prof, Pharmaceutics	Member	lund

PRINCIPAL

Principal
Principal
Principal
Phan
College of Phan
Ghaticsar
Kondapur (V), Ghaticsar
Kondapur (V), PiN-5013
Medchal pist PiN-5013
Medchal Samstrul, ac.





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

### OFFICE ORDER

Date: 04.01.2021

Sub:-SCOP-Constitution of Right to Information (RTI) Committee -Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated for of Right to Information (RTI) Committee for the academic year 2021-2022

	SAMSKRUTI COLLEGE OF PHA	ARMACY	
-	RTI COMMITTEE FOR THE ACADEMIC	YEAR 2021-2022	
S.	Name	Designation	Signature
No.			
1	Dr.P.Aravinda Reddy, Principal, Pharmaceutical chemistry	Chairman	Azarada
2	Dr.Aneela, Prof, Pharmacology	Converner	Alule
3	R.Madhulika, Asst .Prof Pharmaceutical Analysis	Co-Convener	MQ
4	Dr.Pavithra Asst .Prof PharmD	Member	Pavidhra
5	Dr.Prathyusha Asst .Prof PharmD	Member	Prathypeter
6	Adithya mathur Asst .Prof Pharmaceutical chemistry	Information Officer	Adethy
7	Sravya.N Asst .Prof Pharmaceutical Analysis	Member	Sophe

Circulation to appye staff /HODs/Admin/others

PRINCIPAL

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# SAMSKRUTI COLLEGE OF PHARMACY (Sponsored by St. VINCENT EDUCATIONAL SOCIETY) Regd. No. 5782/2000



(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996.

Date: 05.01.2021

#### **CIRCULAR**

All the members of the Right to Information committee are here by informed that a meeting will be held on 6th January 2021 at 10:00 am at Board room, All the members are requested to attend the meeting. AGENDA:

- > It coordinates follow-up action on Appeals/orders received from the Central Information Commission.
- The RTI Cell receives and thereafter forwards the RTI application to the concerned Central Public Information Officers/Public Authorities.

Cc:

To All committee members

PRINCIPAL



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 07.01.2020

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- > It coordinates follow-up action on Appeals/orders received from the Central Information Commission.
- The RTI Cell receives and thereafter forwards the RTI application to the concerned Central Public Information Officers/Public Authorities.

Vote of thanks by the chairman of the committee

Following members were attended the meeting

	SAMSKRUTI COLLEGE OF PHA	ARMACY	
	RTI COMMITTEE FOR THE ACADEMIC	YEAR 2021-2022	
S.	Name	Designation	Signature
No.			
1	Dr.P.Aravinda Reddy, Principal, Pharmaceutical	Chairman	France
	chemistry		Anada.
2	Dr.Aneela, Prof, Pharmacology	Converner	Ahada.
3	R.Madhulika, Asst .Prof Pharmaceutical Analysis	Co-Convener	MA
4	Dr.Pavithra Asst .Prof PharmD	Member	Parthre Prakynska.
58	Dr.Prathyusha Asst .Prof PharmD	Member	Prakyuska.
500	Adithya mathur Asst .Prof Pharmaceutical	Information	Addroc
T	ndapt Spirit		nage

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301.

	chemistry		Officer	
7	Sravya.N	Asst .Prof Pharmaceutical Analysis	Member	800 mga

PRINCIPAL



Samskruti Coliege of Fliam Kondapur (V), Ghadesar (M) Kondapur (V), Ghadesar (M) Medchal Dist. PIN-501301





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301.

Date: 04.06.2021

#### **CIRCULAR**

All the members of the Right to Information committee are here by informed that a meeting will be held on 5<sup>th</sup> June 2021 at 10:30 am at Board room, All the members are requested to attend the meeting.

AGENDA:

- > It coordinates follow-up action on Appeals/orders received from the Central Information Commission.
- The RTI Cell receives and thereafter forwards the RTI application to the concerned Central Public Information Officers/Public Authorities.

Cc:

To All committee members

PRINCIPAL



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Medchal Dist. PIN-501501





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(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996,

Date: 06,06,2021

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- It coordinates follow-up action on Appeals/orders received from the Central Information Commission.
- > The RTI Cell receives and thereafter forwards the RTI application to the concerned Central Public Information Officers/Public Authorities.

Vote of thanks by the chairman of the committee

Following members were attended the meeting

SAMSKRUTI COLLEGE OF PHA		
RTI COMMITTEE FOR THE ACADEMIC	YEAR 2021-2022	102-091-00-00
S. Name	Designation	Signature
No.	Chairman	
1 Dr.P.Aravinda Reddy, Principal, Pharmaceutical	Chairman	Anula.
chemistry		1 .00.
2 Dr. Aneela, Prof, Pharmacology	Converner	Anue
R.Madhulika, Asst .Prof Pharmaceutical Analysis	Co-Convener	MA
A Dr. Pavithra Asst . Prof PharmD	Member	1 Canthy
A Dr. Pavithra Asst . Prof PharmD	wember	





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301.

	0011.01011	566666	
5	Dr.Prathyusha Asst .Prof PharmD	Member	produgaste
6	Adithya mathur Asst .Prof Pharmaceutical chemistry	Information Officer	Howo
7	Sravya.N , Asst .Prof Pharmaceutical Analysis	Member	Brown .

PRINCIPAL



OFFICE ORDER

mskruti College of Pharmac Kondapur (V), Ghatkesar (M), Medchal Dist. PIN-501301





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301.

#### **OFFICE ORDER**

Date: 04.01.2021

Sub:-SCOP-Constitution of Intellectual Property Rights Committee (IPR) -Nomination of the members-Reg

With reference to the subject cited above, the following staffs are hereby nominated for of Intellectual Property Rights Committee (IPR) for the academic year 2021-2022

	SAMSKRUTI COLLEGE OF PHARMA	4CY	
	IPR COMMITTEE FOR THE ACADEMIC Y	'EAR 2020-2021	
S. No.	Name	Designation	Signature
1	Dr.P.Aravinda Reddy, Principal, Pharmaceutical chemistry	Chairman	Atemodo
2	Dr.Y.Sirisha, Asso.Prof,Pharmaceutics	Convener	J. Short
3	Dr.Surya devarakonda,Prof.HOD,Pharmacology	Member	( order
4	Dr.V.Ravikumar, Prof.HOD,Pharmaceutical Analysis	Member	J. Short
5	B.Krishna. Asst.Prof.Pharmacognosy. Exam  Branch	Member	brishes
6	Chaithanya Prasad, Asst. prof, Pharmaceutical chemistry	Member	Charles
7	Mastan, A.O	Member	Make

Circulation to above staff /HODs/Admin/others

PRINCIPAL

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.01.2021

#### **CIRCULAR**

All the members of the Right to Information committee are here by informed that a meeting will be held on 6<sup>th</sup> January 2021 at 11:00 am at Board room. All the members are requested to attend the meeting.

#### AGENDA:

- Timely disposal of all RTI matters
- Effective monitoring/Tracking of RTI matters within the organization.
- Proper coordination with CIC (Central Information Commission) and other organizations in matters related to RTI

Cc:

To All committee members

**PRINCIPAL** 

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Samskruti College of Pharman Kondapur (V), Ghatkesar (M), Medchal Dist. PIN-801-301





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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 07.01.2021

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- > Timely disposal of all RTI matters
- > Effective monitoring/Tracking of RTI matters within the organization.
- Proper coordination with CIC (Central Information Commission) and other organizations in matters related to RTI

Vote of thanks by the chairman of the committee

#### Following members were attended the meeting

S. No.	Name	Designation	Signature
1	Dr.P.Aravinda Reddy, Principal, Pharmaceutical chemistry	Chairman	Leave
2	Dr.Y.Sirisha, Asso.Prof,Pharmaceutics	Convener	y eli
3	Dr.Surya devarakonda,Prof.HOD,Pharmacology	Member	Breya.
4	Dr.V.Ravikumar, Prof.HOD,Pharmaceutical	Member	Rom
160	B.Krishna, Asst.Prof.Pharmacognosy, Exam	Member	beillia

redchal Dist.





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996,

	Branch	,	
6	Chaithanya Prasad, Asst. prof, Pharmaceutical chemistry	Member	Dillarge
7	Mastan, A.O	Member	Markon

**PRINCIPAL** 



mskruti College of Pharmas

Kondapur (V), Ghatkesar (M), Medchal Dist. PIN-501301





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 03.06.2021

#### CIRCULAR

All the members of the Right to Information committee are here by informed that a meeting will be held on 4<sup>th</sup> June 2021 at 11:00 am at Board room, All the members are requested to attend the meeting.

#### AGENDA:

- > Timely disposal of all RTI matters
- Effective monitoring/Tracking of RTI matters within the organization.
- Proper coordination with CIC (Central Information Commission) and other organizations in matters related to RTI

Cc:

To All committee members

PRINCIPAL



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Principal
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Kondapur (V), Phy. 501301

Kondapur (V), Phy. 501301





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Regd. No. 5782/2000

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date: 05.06.2021

#### Minutes of meeting

Welcome by the chairman of the committee.

Discussed about the following.....

- > Timely disposal of all RTI matters
- > Effective monitoring/Tracking of RTI matters within the organization.
- Proper coordination with CIC (Central Information Commission) and other organizations in matters related to RTI

Vote of thanks by the chairman of the committee

#### Following members were attended the meeting

S. No.	Name	Designation	Signature
1	Dr.P.Aravinda Reddy, Principal, Pharmaceutical chemistry	Chairman	Stavind
2	Dr. Y. Sirisha, Asso. Prof, Pharmaceutics	Convener	J. Shard
3	Dr.Surya devarakonda, Prof. HOD, Pharmacology	Member	Queye
4	Dr.V.Ravikumar, Prof.HOD,Pharmaceutical Analysis	Member	Paritem
5	Banch =	Member	Kesh

Skruti College of Phan Kondabur (M) Ghatkesar (M Kondabur (M) St. PIN-501301





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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301.

Cell: 9701368996,

00111011	and the second s	
Chaithanya Prasad, Asst. prof, Pharmaceutical	Member	
chemistry		
Mastan, A.O	Member	Varker
	chemistry	chemistry

PRINCIPAL



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Regd. No. 5782/2000

 $(Approved\,by\,AICTE,PCI,New\,Delhi\,and\,Afliated\,to\,JNTU,\,Hyderabad)$ 

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

#### OFFICE ORDER

Date: 06.07.2021

Sub: SCOP-Constitution of Sustainable environment management Committee -Nomination of the members-Reg.

With reference to the subject cited above, the following staffs are hereby nominated for Sustainable environment management for the academic year 2021-2022.

	INABLE ENVIRONMENT MANAGEMENT COMMITTEE FO	R THE ACADEMIC YEA	K 2021-2022
S. No.	Name	Designation	Signature
1	Dr.P.Aravinda Reddy, Principal, Pharmaceutical chemistry	Chairman	Now!
2	Dr.Nagasree, Assoc.prof, Pharmaceutics	Convener	Majarn
3	G.Swathi Asst. Prof, Pharmaceutics	Co-Convener	Cord
4	Dr.Rafia Asst. Prof,PharmD	Member	Raji
5	Shiva srikrishna, Asst. prof, Pharmaceutics	Member	one
6	Dr.K.Swetha, Asst. Prof, PharmD	Member	Sul

Circulation to above staff /HODs/Admin/others

K Kondapur (V) K Ghatkesar (M) W K Ghatkesar (M)

PRINCIPAL

Principal
Principal
Principal
Principal
Rondapur (V): Chatkesar (\*\*\*
Rondapur (V): PIN-501301
Medchal Dist. PIN-501301



# SAMSKRUTI COLLEGE OF PHARMACY (Sponsored by St. VINCENT EDUCATIONAL SOCIETY)



(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996,

Date-8/7/2021

#### **CIRCULAR**

All the members of the Sustainable environment management Committee are here by informed that a meeting will be held on 9th July 2021 at 2:30 pm at Board room, all the members are requested to attend the meeting.

#### **AGENDA**

- 1. To discuss and review about the existing practices of the institution for developing the sustainable environment and suggesting any changes for them.
- 2. Plan to conduct an awareness seminar on any aspect of sustainable environment to the campus community every year.

PRINCIPAL

CC:

All the committee members.

Medchal Dist. PIN-501301



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell:9701368996,

Date-9/7/2021

#### Minutes of meeting of Sustainable Environment Management Committee

- 1. Welcome by the chairman of the committee.
- 2. Proposal was made for revision of the existing practices of waste management and other environmental sustainable measures undertaking by the institution and to make any suggestions regarding changes to them and was accepted by the committee.
- 3. The committee visited different areas of the campus for observing the existing systems and practices in the campus for maintaining sustainable environment.
- 4. Proposal was made to conduct at least one awareness seminar on any aspect of sustainable environment in the present year and was accepted by the committee.
- 5. Proposal was made to conduct at least one plantation program in the present year and was accepted.
- 6. Vote of thanks by the chairman of the committee.

Following members were attended for the meeting:

SUSTA	INABLE ENVIRONMENT MANAGEMENT COMMITTEE FO	R THE ACADEMIC YEA	R 2021-2022
5. No.	Name	Designation	Signature
1	Dr.P.Aravinda Reddy, Principal, Pharmaceutical chemistry	Chairman	, Jean's
2	Dr.Nagasree, Assoc.prof, Pharmaceutics	Convener	Modes
3	G.Swathi Asst. Prof, Pharmaceutics	Co-Convener	Charle
4	Dr.Rafia Asst. Prof,PharmD	Member	Regai
5	Shiva srikrishna, Asst. prof, Pharmaceutics	Member	gri
6	Dr.K.Swetha, Asst. Prof,PharmD	Member	Sud



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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date-8/1/2022

#### **CIRCULAR**

All the members of the Sustainable environment management Committee are here by informed that a meeting will be held on 10<sup>th</sup> January 2022 at 2:30 pm at Board room, all the members are requested to attend the meeting.

#### **AGENDA**

- 1. To discuss and review about the existing practices of the institution for developing the sustainable environment and suggesting any changes for them.
- 2. Plan to conduct an awareness seminar on any aspect of sustainable environment to the campus community every year.

**PRINCIPAL** 

CC:

All the committee members.

COLLINGA MACA WACA WAC Samskruti College of Pharmacky
Kondapur (V), Ghatkesar (M),
Medchal Dist, PIN-501301



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(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

Date-10/1/2022

#### Minutes of meeting of Sustainable Environment Management Committee

1. Welcome by the chairman of the committee.

2. The committee visited different areas of the campus for observing the existing systems and practices in the campus for maintaining sustainable environment

3. Proposal was made for revision of the existing practices of waste management and other environmental sustainable measures undertaking by the institution and to make any suggestions regarding changes to them and was accepted by the committee.

4. Proposal was made to conduct at least one awareness seminar on any aspect of sustainable

environment in the present year and was accepted by the committee.

5. Proposal was made to conduct at least one plantation program in the present year and was accepted.

6. Vote of thanks by the chairman of the committee.

Following members were attended for the meeting:

	SAMSKRUTI COLLEGE OF PHARI	MACY	
SUSTA	INABLE ENVIRONMENT MANAGEMENT COMMITTEE FO	R THE ACADEMIC YEA	R 2020-2021
S. No.	Name	Designation	Signature
1	Dr.P.Aravinda Reddy, Principal, Pharmaceutical chemistry	Chairman	Frank
2	Dr.Nagasree, Assoc.prof, Pharmaceutics	Convener	Negar
3	G.Swathi Asst. Prof, Pharmaceutics	Co-Convener	Custo
4	Dr.Rafia Asst. Prof,PharmD	Member	Rapi
5	Shiva srikrishna, Asst. prof, Pharmaceutics	Member	one.
6	Dr.K.Swetha, Asst. Prof,PharmD	Member	Gret

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Regd. No. 5782/2000

(Approved by AICTE, PCI, New Delhi and Afliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996,

#### **OFFICE ORDER**

Date: 06.07.2021

Sub:-SCOP-Constitution of Code of conduct adherence committee -Nomination of the members-Reg

\*\*\*\*\*

With reference to the subject cited above, the following staffs are hereby nominated for Code of conduct adherence Committee for the academic year 2021-2022

SAMSKRUTI COLLEGE OF PHARMACY  CONSTITUTION OF CODE OF CONDUCT ADHERENCE COMMITTEE FOR THE  ACADEMIC YEAR 2021-2022			
I	Dr.P.Aravinda Reddy, Principal, Pharmaceutical chemistry	Chairman	Lawide
2	T.Vijayalaxmi, Asst.prof, Pharmaceutical Chemistry	Convener	4
3	Shiva srikrishna,, Asst.Prof, Pharmaceutics	Member	mo.
4	Adithya mathur, Asst. Prof. Pharmaceutical Chemistry	Member	Addres
5	Shazia, Asst.Prof, PharmD	Member	thogic
6	Dr.Rafia, Asst.Prof,PharmD	Member	Popi

Circulation to above staff /HODs/Admin/others

Principal

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#### COMMITTEES- RESPONSIBILITIES

#### 1.Governing Body Committee

- Amend and approve policies from time to time.
- > Approve the appointment of faculty members recommended by the selection committee of the institution in accordance with the norms prescribed by AICTE and JNTUH University
- > Construction and maintenance of infrastructure and amenities for the institution
- > Review of academic performance of the institution and suggest remedial measures, if required.
- > Mobilizes funds and utilize the resources maximum, towards the development of the institution.
- > Introduction of new programs and/or increasing intake/closure of programs/reduction in intake.
- Implement the recommendations of the planning and monitoring board.
- > Review of highlighted feedback summary of stakeholders and planning for corrective actions towards the satisfaction of stakeholders.

#### 2. College Academic Committee

Arranging teaching requirements for successful completion of academic programs of the college and supervising the same periodically.

> Facilitating Controller of Examinations for of making arrangements for conducting examinations, as per the norms of JNTUH\_

Recommending the Governing Body for providing the necessary intrastructural and human resources and other requirements for progressing towards achievement of the Samskruti College of Pharmer vision of the college. R.R. Dist. Hy

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- Facilitating supervision of the functioning of computing and IT infrastructure, central library and other learning resources of the college.
- Research culture in the college through collaboration and corroboration among faculty.
- Encouraging collaboration with other academic institutes and industry.

#### 3. IQAC

- Optimization and integration of modern methods of teaching and learning.
- The credibility of evaluation procedures.
- Ensuring the adequacy maintenance and proper allocation of support structure and services.
- Sharing of research findings and networking with other institutions in India and abroad.
- Setting quality benchmarks with consistent work
- > Creating parameters to reach academic as well as non-academic learning goals
- Creating a student-centric teaching-learning environment
- > Enabling faculty to efficiently use Tech tools for innovation in education
- Considering the feedback of students, faculty & parents for the best practice
- > Organizing various workshops & seminars for the quality education environment
- Documenting all the activities in chronological order & keeping a tab on improvements
- Preparing 100% accurate MIS reports for NAAC
- ➤ Preparing & submitting one of the most important Annual Quality Assurance Report (AQAR) as per the instructions of the NAAC

#### 4. Right to information cell

Timely disposal of all RTI matters

Effective monitoring/Tracking of RTI matters within the organization.

Proper coordination with CIC (Central Information Commission) and other organizations in matters related to RTI

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#### 5. Finance and purchase committee

The Finance & Purchase Committee is responsible for all matters relating to the financial affairs of the institution encompassing the areas of s financial planning, financial monitoring and policy related issues and to provide timely advice to Management on areas within its remit.

#### 6. SC/ST/OBC/MINORITY CELL

> To collect reports, orders and information issued by Government of India and the

UGC on the various aspects of Education, Training and Employment of other Backward Classes candidates for evolving

- New policies or modifying existing policies
- > To counsel and guide SC/ ST students and help them to manage academic and personal issues of college life effectively
- > To ensure provisions of an environment where all such students feel safe and secure.
- > To provide prompt counseling for any emotional emergencies arising on account of any event at the campus.

#### 7. Transport committee

Maintain pick up and drop schedule with time table of all the constituent colleges and departments maintain vehicles in a safe and roadworthy condition at all times

Maintain vehicles in accordance with the manufacturer's recommended service schedule by an authorized service provider.

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#### 8. Student Training and placement cell

- Continuous interactions with placement organizations and conducting placement events.
- Training classes have to be organized to all the final year students. Guidance and practice for General Aptitude Tests
- Conducting Mock sessions and Group Discussions.
- Imparting techniques for interviews Communication presentation and General Management skills.
- Conducting Guest lectures by professionals in the industry so as to expose the students to the latest innovations

#### 9. Student affairs, Welfare & Alumni cell

- It is responsible for the registration of all the outgoing students as alumni members and maintenance of the database.
- Collects and compiles information of the distinguished alumni. viz.. their achievements, progress and successful careers.
- Maintains continuous interaction with the alumni and plans for utilizing their services for the benefit of present students and the institute.
- Establishes the network of the alumni and present students through seminars. guest lectures, workshops etc.
- Responsible for establishing alumni chapters and conducting their annual meets frequently. Host the alumni details on the Institute Website interacting with individual HOD's through Institute Automation update the same regularly.

#### 10.IPR cell

The IPR cell of the college aims to create awareness on IPR among the stakeholders of the Institution.

To create awareness and educate on Intellectual property rights (IPR) among faculty and Students of the college.

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- > To advice and guide faculty and students on the importance of IPR.
- > To provide guidelines on applicable laws and regulations regarding IPR
- > To conduct workshops, activities and training programs on IPR.

#### 11. Disciplinary committee

- > The objective of this committee is to develop healthy atmosphere in the institute which ensures zero tolerance to sexual harassment discrimination and gender
- This committee provides a platform to express their grievances freely without any fear of being victimized. The women employees / students can raise their grievances through sms / call / email / letter / website.
- This committee takes the responsibility for ensuring the prohibition and redressal of any kind of women grievances in the institute.
- This committee impartially inquire into any student indiscipline activity or violation of code of conduct as informed or a primary report forwarded to it by the code of conduct adherence committee.
- ➤ The detailed inquiry report (Made by DC) along with recommendations shall be submitted by the DC, to the Principal.

#### 12. Library Advisory and e-Resource committee:

- > To check the students whether they carry their ID cards with them whenever they visit the library or computer lab. No bags or books are allowed inside
- > To check whether Issue and renewal of books is as per college rules,

To check the students are expected to maintain strict silence in the library

Any damage to the library bar must be compensated.

13. Sports & cultural committee

Prepare Action Plan for the year.

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WHY SHISTING





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- Indicate requirement of sports items and maintain all types of sporting inventory.
- Organize intra-college competitions at the college level.
- Assist and encourage the students to participate actively in organizing and conducting various sports and games both indoor and outdoor in the college.
- Maintain records of sports and games events attended by students within the college, within the university and outside at the region/state /national level and their achievements/awards.
- > Submit annual report on the sports/ events and budget allocations & spent during the year.
- Coordinate with the Vice-Principal, Principal in obtaining permission to hold sports events in the college campus.
- Recommending students to participate in the intra or inter-college events.
- Recommending sanction for Entry/Registration Fees to participate in various sports events.
- To ensure the healthy environment for conducting various sports and games in the college premises.
- To organize and motivate the students to actively participate in intra and inter college level sports and games competitions.
- > To ensure the sportsmanship among students by giving training with help of coaches for different games and sports.
- To facilitate the environment with general physical fitness through Multi Gym and Fitness Equipment's in the college premises..
- Approach the government organizations to get grants in sports/gymnasium etc.
- To organize the Yoga program for keeping good health and mind.

#### 14. WEBSITE COMMITTEE

The college Website Committee is responsible for maintaining the college's website.

The committee ensure that content is up-to-date and accurate Collaborate with the campus web team to maintain current web standards, styles, protocols, etc. and build links to high level content.

Principal

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- Collect and discuss feedback from college members.
- Generate and communicate ongoing task list.
- Implement new features, and determine what should be included in the website. Training programmes and hands on experience for using Computers and Internet providing exposure on ICT in the present day context.
- On-Line Information about Government Websites and Government Schemes.
- Knowledge of using Website and contacting people through e-Mail.

#### 15. EDC

- Organizing Entrepreneurship Awareness Camps, Enterpreneurship Development Entrepreneurship Development Programmes
- Guiding and Assisting students on various aspects such as preparing project reports, obtaining project approvals, loans and facilities from agencies of support systems and information on various technologies.
- Extending necessary guidance to the trainees in obtaining approval and execution of their projects.
- Conducting skill development training programmes leading to self/wage employment
- Providing testing, calibration, quality assurance, design, tool room, pilot plant and other facilities for Entrepreneurs besides expertise in Intellectual Property rights, Patents search, etc
- Knowledge of using Website and contacting people through e-Mail.
- Providing Student Work Force to Industries and Institutions

#### 16. INSTITUTIONAL INNOVATIVE COUNCIL, R&D Cell

To facilitate collaborations with researchers from premier Institutions and to encourage joint research venture in the latest technology.

To conduct seminars, workshops, conferences and training programmes for inculcating research interest among faculty.

\*\*Principal\*\*

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- To encourage and motivate faculty for submitting proposals to externally funded research and development projects.
- To support interdisciplinary and multidisciplinary research, product design and development, publications in national and international journals of high standard.

#### 17. RIGHT TO INFORMATION CELL

- It also coordinates follow-up action on Appeals/orders received from the Central Information Commission.
- The RTI Cell receives and thereafter forwards the RTI application to the concerned Central Public Information Officers/Public Authorities.

#### > 18. NSS CELL

- Submission of accounts, statements and programme reports to Government of India.
- Convening of meetings of State NSS AdvisoryCommittee from time to time
- Monitoring of the programme through Universities and in consultation with NSS Regional Centre.

#### 19. GRIEVANCE REDRESSAL COMMITTEE

- To uphold the dignity of the College by ensuring strife free atmosphere in the College through promotion of cordial Student-Student relationship and Student-teacher relationship etc
- To provide responsive, accountable and easily accessible machinery for settlement of grievances and to take measures in the college undertakings to ensure expeditious settlement of grievances of Students in order to maintain a harmonious educational atmosphere in the institute.

It is to deal with the complex situations in a sectful manner to lessen the condition felt to be oppressive or dissatisfied.

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- Encouraging the Students to express their grievances /problems freely and frankly, without any fear of being victimized.
- Advising Students of the College to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.

#### Students' Grievance Procedure

The grievance procedure is a mechanism to redress the grievance of a student who considers that, he / she has been subject to unjust or discriminatory behaviour with respect to his / her academic / administrative affairs or is convinced to be discriminated in accordance with the rules and regulations of the college.

The complaint management mechanism is carried out in three levels in the institution:

#### LEVEL I- Class Teacher or Mentor

The departmental level grievances should first be addressed to the concerned class teacher or mentor of the class. Brief nature of grievance and resolution if any should be maintained in the class teachers file or mentor mentee book. In case the Student is not satisfied with the decision he/she can approach the GRC.

#### LEVEL II- DEPARTMENT GRC (GRC)

- The department GRC constitutes the head of the department and a senior teacher and the concerned class teacher. In case the complaint is made by a female student a female teacher should also be part of the GRC. The department should maintain a record of the complaints received (forwarded from Level I if unresolved), complaints resolved and complaints forwarded to GRC
- It is advised that if possible the problem solving should be given first priority and should be resolved immediately or at least within 3 days.

Matters which have deadlines should be given highest priority, lest a student loses out on an opportunity due to the delay.

\*\*Principal\*\*

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#### LEVEL III- GRC

- Unresolved grievances at the departmental level are forwarded to the Grievance Redressal Cell of the institution. All complaints to the GRC should be in written and should clearly bear the name, phone number and address of the complainant.
- Anonymous complaints and/or with false addresses will not be entertained.
- The written complaint should be handed over to any member of the GRC (list of members are available in the college calendar and college website).
- The member in receipt of the complaint should immediately inform the convener who in turn will convene the GRC for examining the complaint and talking with the aggrieved.
- The quorum for the cell in normal cases will be four including the convener, a Dean of
  either Arts and Humanities or Sciences depending on the subject of study of the
  complainant, a teacher member from either science/arts or self financing block
  depending on the subject of study of the complainant and a member with legal
  expertise.
- The quorum for the cell for a complaint against a non teaching staff will include a Dean, the Convener, a member with legal expertise and a non teaching staff member.
- The report of the GRC should be forwarded to the Principal within 15 days for taking action.

#### 20. ANTI RAGGING COMMITTEE

Violation of decency and morals through ragging

- Injury to body, causing hurt or grievous hurt
- Wrongful restraint
- Wrongful confinement
- Use of criminal force
- Assault as well as sexual offences or unnatural offences
- Extortion
- Criminal trespass
- Offences against property
- Criminal intimidation

Principal

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#### 21. WOMEN EMPOWERMENT COMMITTEE

- Solving Wómen-related issues and complains.
- > Creating awareness about women;s welfare
- ➤ Handle case works and counseling.
- Organizing the self-defense course for the women/girls of the college community.

#### 22.ADMISSION COMMITTEE

- To act as a coordinator with other college committees and faculty staff to receive and to give suggestions regarding admissions.
- To prepare list of admitted students and to submit to principal.
- To check original documents of the students.
- > To keep personal file of the students with proper certificates.

#### 23.COLLEGE MAINTANCE COMMITTEE

- The Maintenance Committee is responsible for ensuring proper and regular maintenance of all of the institutional structures of campus.
- These areas are as specified (but not limited to) the areas described and be responsible for repair or maintenance activity related to all common amenities.

#### 24.EXAMINATION/TIME TABEL COMMITTEE

- To carry out examinations, publish results and award certificates (Provided by the University and Institute) to the students who pass the final examinations.
- Keeping record of each and every issue related to the examinations and organizing workshops and seminars for the improvement of the examination system.

25. SUSTAINABLE ENVIRONMENT MANAGEMENT COMMITTEE

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- > Promoting the use of renewable energy sources and energy saving methods.
- > Discouraging the wastage of energy and water and creating the awareness for the same.
- Looking after the maintenance of green area, growing plants and trees, water conservation systems like rain water harvesting pits and alternative energy sources like solar plant, biogas plant etc.
- > Building up a functional system for waste management which should be based on the principle of reduce, reuse and replenish and creating the awareness on the same.
- Taking the necessary decisions and executing them regarding the development of sustainable environment set by the state government in order to reduce the harmful effects on the environment, human health and safety.

#### 26.ANTI – DRUG COMMTTE

- Organizing awareness programs in the college with the help of government authorized agencies/organizations.
- Educating the students regarding the ill effects of drugs and alcohol
- Encouraging peer policing among students against the use of drugs and reporting of any noticed use of drugs by the students to the Anti-Drug Committee / Students Welfare Office are also the duties of the committee

#### 27.CODE OF CONDUCT ADHERENCE COMMITTEE

- To ensure proper student conduct at all times in the campus.
- To ensure dignified and cultured behaviour of faculty members at all times befitting the noble teaching profession.
- To ensure fair and honest work ethic among students and eliminate plagiarism.
- To ensure peaceful and constructive learning environment in the institution free from harassment.

#### 28.INTERNAL COMPLAINTS COMMITTEE

Decisions with regard to award of scholarships / fee concessions / awards / medals.

Principal

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Decisions made by college under the Discipline Rules and Misconduct.

- Complaints regarding semester examinations are to be addressed to the Controller of the examinations and only if redressal is not found there should a student approach GRC.
- Complaints regarding sexual harassment should be addressed to the ICC
- Complaints originating from intra student conflict

Students are bound by rules of the college regarding decorum, behaviour et al clearly listed in the college Calendar. When a student takes admission in the college it is under the premise that he/she will complaint to such rules

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